



ACADEMIC SENATE MINUTES

January 27, 2021 | 2:30 – 4:30 pm | via Zoom

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

Academic Senate

Quorum: 11

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Student Government: Saba Salehifar,
Frank Polanco
Admin.: Rifka Several

Voting Members:

Vice President: Craig Kutil
Secretary: Colin Thormoto
Treasurer: Ashley Young
BSSL: Robin Roy, Tracey Coleman
A & H: John Kelly, Catherine Suarez,
Natalie Kellner, Catherine Eagan
STEM: Alain Olavarrieta, Carlos Moreno,
Jeffrey Weichert
PATH: Sebastian Wong, Scott Miner
Student Services: Christina Lee, Jill
Oliveira
Faculty Association: Heike Gecox
Part Time Representatives: Jeff Judd, Erin
DeBakcsy

1.0 GENERAL BUSINESS (S. Thompson)

- 1.1 Call to Order/Establish Quorum: meeting called to order at 2:33 pm
- 1.2 Approval of Agenda: Motion to approve: moved/seconded/approved
- 1.3 Approval of Minutes: December 18, 2020: Motion to approve: moved/seconded/approved
- 1.4 Public Comments (5 minutes) *This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items. NONE*

2.0 ACTION ITEMS (S. Thompson) NONE

3.0 CONSENT ITEMS (S. Thompson)

- 3.1 VPSS Hiring Committee – Jill Oliveira: Motion to approve: moved/seconded/approved

Motion to go amend the Agenda to present 5.1 at this time:

Moved/seconded/approved

4.0 REPORTS

- 4.1 CTE (Melissa Korber): Update on Program Mapper – Vicki is meeting with the software technologists. The plan is to go live March 1. Career Coach Exploration software is approved by IT, and is at the District for contract approval.
Professional development funds: any faculty attending a CTE- related event can request funding. CCCAOE Conference is coming up; their website is www.cccaoe.org
The Earn and Learn regional Strong Workforce project will be a Spring Flex Day presentation, the link is <https://earnlearn.us/>
Moving forward with strategic workforce plan, the focus is on vision and goals, conducting economic and employer assessments, and providing a roadmap of community recommendations.
Outreach CTE specialists are presenting in high schools and creating videos.
- 4.2 UndocuAlly (Alain Olavarrieta): Meeting next week; this report will be scheduled for the next Academic Senate meeting.
- 4.3 SLO Committee (Ann Hight): none

4.4 Education Master Plan Updates (Rajinder Samra): none

4.5 DE Committee (Robert August): Scott reported for the committee: they approved the Regular Effective Guidelines, which are on the Academic Senate agenda for this meeting.

The committee is working on the issue of making merged courses in Canvas FERPA-compliant.

Chabot and LPC DE representatives will report on authorization for students located outside of CA taking our online courses.

The student satisfaction survey from December 2020 showed that the transition to all online courses had a somewhat negative compared to 2019.

ConferZoom was not updated between semesters.

The committee is discussing the n web accessibility plan taken to the District.

There is a model course template (posted in Canvas) and faculty support continues to be available.

The Hypothesis license is extended to Spring 2022.

4.6 Faculty Hiring Prioritization (Heike Gecox): We are still on a hiring freeze; Heike will send updated request forms at the end of the semester.

4.7 Student Senate (Saba Salehifar, Frank Polanco)

4.8 Accreditation Steering Committee (Kristina Whalen): They met yesterday and welcomed new members to the committee working on standards focused on this semester: human resources, physical resources, and technology. District members are on the committee as we share responsibility for these items. Responses on instruction are being refined.

Mission, student services, half of instruction 2.A and institutional integrity are close to completion.

Last fall there was an evidence “harvest” and this request is repeated this semester.

The process is enlightening on how we face our students and public. A few areas are identified for improvement such as student learning outcomes, which has work in the planning stage such as templates.

There will be an accreditation update at the next Town Meeting.

4.9 Technology Committee (Meghan Swanson-Garoupa) They meet on Mondays.

4.10 District Technology Committee (Bill Komanetsky): none

4.11 Treasurer (Ashley Young): The final fundraiser amount is \$957. This year’s scholarships will be \$1557 with requested Foundation support of \$500. Our PayPal account is now linked to our bank account. Scholarship proposal: 5 scholarships at \$350 each.

4.12 President (Sarah Thompson): We received the governor’s budget proposal; this will be reviewed at the next meeting. It will not be solidified until May 2021. This is not the “worst case scenario,” as the state expects a one-time tax income.

Our revised FTES is lower by 2000. We canceled sections this semester. There is activity in “uncoupling” summer and fall registration to give time to plan for an effective fall schedule. Summer will be all distance education.

There is a new board member, who took the place of the late Dr. Mitzman. He has attended two meetings and has made statements evidencing a lack of understanding about the amount of work involved in preparing and presenting online learning. Leslie Grainger supported faculty and outlined the challenges faced – and overcame – during the pandemic closure.

We will need to address later in the semester issues of budget and enrollment. The overall and local K-12 enrollment is lowering causing more competition in college marketing for enrollment.

The FACCC Advocacy and Policy Conference is coming in March (Sarah is on the board of governors of this association). Sarah and Ron Gerhard will be making a presentation on the SCFF issues we have been working on.

Next meeting Sarah will request members for a Classified Appreciation Subcommittee.

5.0 OLD BUSINESS (S. Thompson)

5.1 District-wide Strategic Plan, First Reading (Theresa Fleischer Rowland): This Plan spanned the district with input from many sources.

Reviews:

- Table of Contents
- Mission
- Las Positas College EMP Goals
- Five Strategic Directions
- Seven District Support Centers

Feedback: The document looks excellent. Good graphic design. Appreciation that the district was influenced by college plans, which was not the case last time. We will need to read the entire revised document. Direct feedback can be given to Theresa. Thanks given to Rajinder and the entire committee who provided good leadership.

5.2 Academic Honesty Plan Subcommittee (Katie Eagan) Link to the materials:

<https://docs.google.com/document/d/11j8V00sH96O5sWVrXaJy2OKsBzAf-Pqnr3HIWBGXwXs/edit?usp=sharing>

This has been an ongoing issue, with work going on since 2004. They have posted information, scenarios and links, including examples for syllabus language on academic honesty. This is considered a living document, to be added to periodically. Shawn Taylor is a resource for this language. Note that deans are available for supporting faculty. Concurrent support courses are a positive step. Suggestion that this information be incorporated in the New Faculty Handbook. This will be shared with Saba and Frank for LPCSG comment. What is the best way to share this information with divisions? A Flex Day presentation? There is a bigger conversation about how to relate to student issues, with an equity lens. This committee was thanked for their work on a difficult topic.

5.3 Academic Senate Constitutional Change, President-elect Position (Colin Thormoto) Below is the Google Doc with the edits for senators to review prior to the meeting.

Constitutional Edits:

<https://docs.google.com/document/d/1Ql0mL1BbjVzIDS22mtsEK6KXIF4VE7S9Q8-KtnUCOEY/edit?usp=drivesdk>

Colin reviewed the changes in the Articles and Sections. To change the constitution, approval of 60% of full time and part time faculty is needed (one full time vote is equivalent to five part time votes). This will be reviewed at the next meeting, and voted on at the Feb. 24 meeting. The vote

will occur in March to establish this position next year. Discussion about succession schedule. Colin will send the revised version out for review.

6.0 NEW BUSINESS (S. Thompson)

6.1 Guided Pathways Program Groups (Kristy Woods): Last month the steering committee approved a new mission (posted on the website). They request Academic Senate approval of the academic and career pathways (over 100 people, including students, provided feedback). This is the foundation to the Program Mapper roll out in April in time for summer registration. Disciplines are grouped under titles. GP will develop protocols for changing the pathways. Request for clarification on the student “pointers.” This needs careful implementation, as there is overlap. This will be an action item at the next meeting.

6.2 DE Revision of LPC Regular Effective Contact Guidelines that were originally approved by the Senate in 2012 (Scott Vigallon and Bobby August) Scott provided context – these are *guidelines, not policy*, and are revisions to what was approved by the Senate in 2012. The State is in the process of updating their regulations, and matching these with the federal level. Our updates need approval for insertion in the Accreditation documents.

Additions:

- Interactions occur between students (“fostering interaction”) as well as student/instructor
- Updated definitions
- Syllabus sets instructor response time
- Regular and timely academic feedback for student work
- Documenting above
- Monitored through the online instructor evaluation process

This will be sent out to Senators for their February division meeting, and be on the February 24 agenda to receive the feedback. Heike will take it to FA for a reading.

6.3 Return to Campus Plan: Tabled for next meeting – our expectations for return in terms planning for flexibility for progression return, social distance in classes, fast track face-to-face instruction, etc.

6.4 Student Preferred Names: This is a Chabot Proposal, expanded to recommended board policy. Miguel Colon will present this at the next Academic Senate meeting.

Motion to table 6.5, 6.6, 6.7 until next meeting: Moved/seconded approved.

6.5 Faculty/ Discipline Web Pages - tabled

6.6 Enrollments, Work Load Reductions - tabled

6.7 Board Policy – Independent Study - tabled

7.0 GOOD OF THE ORDER

7.1 Announcements:

Jill Olivera: EOPS needs students, so if you have students struggling financially (requires FAFSA/DREAM Act filing) please refer them.

Katie Eagan is offering a Hypothesis workshop Feb. 18, 1 – 2. Link to Hypothesis workshops: <https://web.hypothes.is/education/hypothesis-partner-workshops/>

Craig Kutil: This Tuesday is Madeline Weist's last day. On Tuesday, there will be an Academic Senate and Faculty cocktail hour at 5 pm to toast Madeline and extend our appreciation. Sarah will send out the invitation.

Alain Olavarrieta: He is leading an UndocuAlly scholarship workshop tomorrow; these workshops are posted under SmartShops.

7.2 Meetings: 2nd and 4th Wednesdays, 2:30 – 4:30 pm, via zoom, next meeting **FEBRUARY 10, 2021**

7.3 Adjournment: Motion to adjourn: moved/seconded/approved

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