



ACADEMIC SENATE MINUTES

November 11, 2020 | 2:30 – 4:30 pm | via Zoom

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

Academic Senate

Quorum: 11

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Student Government: Saba Salehifar,
Frank Polanco
Admin.: Rifka Several

Voting Members:

Vice President: Craig Kutil
Secretary: Bill Komanetsky
Treasurer: Ashley Young
BSSL: Robin Roy, Tracey Coleman, Collin Thormoto
A & H: John Kelly, Catherine Suarez,
Natalie Kellner, Catherine Eagan
STEM: Alain Olavarrieta, Carlos Moreno,
Jeffrey Weichert, Segal Boaz
PATH: Sebastian Wong, Scott Miner
Student Services: Christina Lee, Jill Oliveira
Faculty Association: Heike Gecox
Part Time Representatives: Jeff Judd, Erin DeBakcsy

1.0 GENERAL BUSINESS (S. Thompson)

1.1 Call to Order/Establish Quorum: meeting called to order at 2:32 pm

1.2 Approval of Agenda: Motion to approve the agenda: moved/seconded/approved

1.3 Approval of Minutes (November 11, 2020): Motion to approve minutes: moved/seconded/approved

1.4 Public Comments: (5 minutes) This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items. NONE

2.0 ACTION ITEMS (S. Thompson)

2.1 New Program: Fire Officer Leadership and Management AS Degree approval: Motion to approve: moved/seconded/approved

2.2 New Program: Artificial Intelligence approval: Motion to approve: moved/seconded/discussion: question about not losing existing courses – these will not be dropped/approved

2.3 Approval of LPC Educational Master Plan: Motion to approve/seconded/approved. Rajinder and the Master Plan Committee were thanked for their work, and especially for Rajinder's leadership.

3.0 **CONSENT ITEMS (S. Thompson)** Motion to approve all consent items: moved/seconded/approved

3.1 Curriculum Committee approvals 10.30.20

3.2 Curriculum Committee approvals 11.16.20

3.3 Curriculum Committee approvals 12.7.20

PRESENTATION: District Wide Strategic Plan (Theresa Fleischer Rowland) informational links:

District Wide Plan <http://districtazure.clpccd.org/strategicplans/index.php>

How to Get Involved

<http://districtazure.clpccd.org/strategicplans/how-to-get-involved.php>

Motion to reorder the agenda to move the presentation after the reports: moved/seconded/approved

The District plan utilizes both college's Educational Master Plan. The presentation has been requested for an attachment. Theresa recorded several questions and points.

4.0 REPORTS

- 4.1 UndocuAlly (Alain Olavarrieta): Accomplishments of the task force are on the Dreamers website. Starting next semester, the Ally trainings will be revised and it will be recommended for all faculty to take training at least every other year. The new training focus will be to share the experience of undocumented students, and how best to support them. There is a new UndocuAlly pledge.
- 4.2 CTE Committee (Melissa Korber): (see attachments) Question about Strong Workforce funds, these can be used with Ed Code stipulations. VP Whalen and Deans will work on funding criteria.
- 4.3 District Technology Committee (Bill Komanetsky): The mail changeover continues. There is concern about zip files not being able to be sent via email. 10 gigabyte speed upgrade will be implemented at the colleges (but not available remotely). They are developing a request process for hardware and software.
- 4.4 Curriculum Committee (Elizabeth Owens): The DE addendum approval process has moved forward and these are almost completed. Elizabeth and her committee have done tremendous work on this process.
- 4.5 Educational Master Plan updates (Rajinder Samra): He acknowledged the hard work of the task force, who has met 41 times: Elena Cole, Nadiyah Taylor, Karen Spirn, Stuart McElderry, Frank Polanco, Kristina Whalen and David Rodriguez.
- 4.6 Program Review Committee (Nadiyah Taylor): no report
- 4.7 CEMC/DEMC Committee (Kristina Whalen): This Friday discipline plans will be reviewed, and the following week Fall 2021 scheduling will commence. Spring enrollment is down 5% from last year.
- 4.8 Faculty Association (Heike Gecox): They held their second office hour, and these will continue once a month.
- 4.9 Professional Development Committee (David Powers): Work on the Spring Flex Day continues, which will include asynchronous sessions. The committee is still looking for a keynote speaker. The focus of the Flex Day is mental health.
- 4.10 Planning and Effectiveness Committee (Rajinder Samra): They are evaluating the college budget process, in view of the EMP priorities.
- 4.11 SEA Committee/BaSK (Shawn Taylor): Shawn had another meeting to attend, and sent this report:
- Our end-of-year report has been submitted and certified by the state. No corrections were needed.
 - The SEA committee will shift focus from more of an information sharing committee with some design of student interventions to more of a body that develops interventions and trains people in their use.
 - We had a bit of a budget carryover, so SEA is able to fund Smart Shops and the RAW center and some professional development for staff (e.g. Umoja training, AAPI equity training, etc.).
- 4.12 Guided Pathways (Kristy Woods): no report.
- 4.13 Connect Up (Tracey Coleman): This is a program to support African-American students. It is installed on Canvas now.
- 4.14 SLO (Ann Hight): no report.
- 4.15 DE Subcommittee (Bobby August): See attached written report. There are upgrades to Adobe, ConferZoom and Proctorio.

4.16 Faculty Prioritization (Heike Gecox): no report

4.17 Accreditation Steering Committee (Kristina Whalen): They have made good progress on the self-assessments. Draft answers have been developed for these areas: integrity, instruction, student services, learning resources, and mission.

4.18 Technology Committee (Collin Thormoto): Updates on policies are on their website, and the anti-virus and voice mail systems vendors are being changed.

4.19 Treasurer (Ashley Young): \$857.42 has been donated to date for the Academic Senate fundraiser. Thirty-two people have contributed so far (25% of our faculty). Discussion about scholarship amounts: we have approximately \$1400-\$1600 to award. Ashley will submit the final number and amount to Financial Aid. Ashley will request a contribution from the Foundation.

4.20 President (Sarah Thompson):

She has received questions regarding how students and staff will be returning to campus, including the issue of vaccines. A District committee is doing this planning. Sarah has requested that faculty be involved in this committee, and David Rodriguez requested classified professionals also be involved. Summer and Fall sessions are not coupled as we do not know how fall will unroll with in-person attendance.

SCFF funds will go to student services for the additional cost of the two enrollment periods.

Student athletics are all remote now.

Extraordinary withdrawal and pass/no pass options continues through next semester.

The district audit committee will meet in January.

Sarah met with the Veterans Resource Center regarding student veteran's needs, including credit for prior learning.

The Academic Senate needs to hold two short special meetings next week to vote on program and curriculum committee approvals before year-end: RIFKA WILL SEND A REMINDER TO SENATORS

- *Wednesday, December 16 at 2:15 pm*
- *Friday, December 18 at 2:15 pm*

5.0 OLD BUSINESS (S. Thompson)

5.1 Credit for Prior Learning subcommittee report (Craig Kutil): They held a breakout session after Town Meeting to do further planning. These credits will be noted on transcripts. Standards are being developed. Faculty will need compensation for this program, perhaps from CTE funding. FA will develop a MOU for this. A & R will also be impacted. Question about students being added into class CRNs. This is not developed yet. Credit will only be offered for classes that are in the current catalog.

5.2 Academic Senate President-Elect Position task force report (Collin Thormoto): The attachment reflects his research. This position requires a change to the Academic Senate Constitution. Models are for 2-year and 4-year terms. Suggestion to share this with Chabot's Academic Senate and move forward collectively with this plan to request reassigned time for the president-elect through the FA. Collin will draft the Constitutional change for a 4-year position and present this at the January meeting. Thank you, Collin and team, for this work.

6.0 NEW BUSINESS (S. Thompson)

6.1 New Programs: Automotive (Brian Hagopian): All courses were presented. There were a few minor changes, noted by Craig Kutil. These will be moved to approval at the Academic Senate special meetings next week.

Motion to table 6.1 – 6.11 for our January meeting: moved/seconded/approved

6.2 New board Policy from Chabot’s Academic Senate: student preferred names

6.3 Recommended Academic Honesty content and report on best practices (Katie Eagan)

TABLED FROM LAST MEETING:

6.4 Issues with Biology Labs

6.5 Supporting Student Effort to fundraise for migrant labor

6.6 Remote learning fires

6.7 AB 705 support

6.8 Enrollments: recruitment and retention

6.9 Faculty/Discipline web pages

6.10 Path for student return in Spring

6.11 November College Council First Readings attachment

7.0 GOOD OF THE ORDER

7.1 Special appreciation – thank you, Bill Komanetsky, for serving as Academic Senate Secretary!

7.2 Announcements: Hypothesis was approved another year by Dr. Foster

7.2 Meetings: 2nd and 4th Wednesdays, 2:30 – 4:40 pm, via Zoom; next meetings are:

- December 16 (special meeting)
- December 18 (special meeting)
- JANUARY 13, 2021

7.3 Adjournment Motion to adjourn: moved/seconded/approved. Meeting adjourned at 4:48 pm.

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