



# ACADEMIC SENATE MINUTES

February 10, 2021 | 2:30 – 4:30 pm | via zoom

## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

Academic Senate

Quorum: 10

### Non-Voting Members:

President: Sarah Thompson  
Past President: Melissa Korber  
Student Government: Saba Salehifar,  
Frank Polanco  
Faculty Association: Heike Gecox

Admin.: Rifka Several

### Voting Members:

Vice President: Craig Kutil  
Secretary: Collin Thormoto  
Treasurer: Ashley Young  
BSSL: Robin Roy, Tracey Coleman  
A & H: John Kelly, Catherine Suarez,  
Natalie Kellner, Catherine Eagan  
STEM: Alain Olavarrieta, Carlos Moreno,  
Jeffrey Weichert, Segal Boaz  
PATH: Sebastian Wong, Scott Miner  
Student Services: Christina Lee, Jill  
Oliveira  
Part Time Representatives: Jeff Judd, Erin  
DeBakcsy

## 1.0 GENERAL BUSINESS (S. Thompson)

- 1.1 Call to Order/Establish Quorum: Meeting called to order at 2:32 pm.
- 1.2 Approval of Agenda: Motion to go out of order so presenters can present when they arrive (David Rodriguez and Miguel Colon):  
moved/seconded/approved
- 1.3 Approval of Minutes: January 27, 2021: change to DE Report: "ConferZoom was not updated between semesters."
- 1.4 Public Comments (5 minutes) *This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items.* Karin Spirn – her comments will be included in the discussion of the Second Reading of the District-wide Educational Master Plan (2.2):

## 2.0 ACTION ITEMS (S. Thompson)

- 2.1 Guided Pathways Program Groups (Kristy Woods): Motion to approve: moved/seconded/approved
- 2.2 Second Reading: District-wide Educational Master Plan: Motion to approve: moved/seconded/discussion: this plan will change again by next week. Issues to be addressed:

Karin Spirn:

I am speaking as a member of LPC's Educational Master Plan task force. Several members of the task force met this week to discuss the district-wide strategic plan. The following is the original wording in the district-wide strategic plan that our task force would like to change in Chapter Five (Implementation of district-wide strategic plan):

*It is therefore recommended the PBC oversee reflection on the DSP priorities and the measurement of progress on each of the adopted District-wide Strategic Directions, or appoint a group to do so, on an annual basis and as needed.*

We recommend changing this wording to:

*It is therefore recommended the PBC facilitate reflection on the DSP priorities and the discussion of progress on each of the adopted District-wide Strategic Directions on a periodic basis.*

We are sending this and possibly other recommendations to the district and wanted to share it here.

Our revision recommendations aim to clarify that district PBC would facilitate discussion of issues pertaining to both colleges in a sustainable way. The root of our concern is ensuring that our already overburdened college personnel do not have to do unnecessary work at the district level. We believe the district-wide strategic plan is supposed to be designed not to create additional work for the colleges, but the way it is implemented it could lead to more work. Our recommendation of the change of language speaks to this and we believe the Academic Senate should not approve the district-wide strategic plan unless the implementation language is changed to reflect the concerns of the Educational Master Plan Task Force.

We believe the district can provide the most value to our students by supporting the colleges in pursuit of their individual goals and facilitating discussion and planning around specific issues affecting the entire district.

David Rodriguez: Overall, what is needed at that level of conversation? This language change directs this to a better and more balanced framework.

This item will be tabled until the next meeting, until the final draft will be ready, and we can vote to approve with this change. This item is expected to be the only section to be changed beyond wordsmithing.

### **3.0 CONSENT ITEMS (S. Thompson)**

- 3.1 Curriculum Specialist Hiring Committee – Craig Kutil: Motion to approve: moved/seconded/approved

### **4.0 REPORTS**

- 4.1 Student Senate (Saba Salehifar, Frank Polanco): The LPCSG Inter-Club Council is hosting a virtual club fair Feb. 10 and 11.
- 4.2 UndocuAlly (Alain Olavarrieta): They are recruiting for new Allies and revising the training. Work is ongoing on the UndocuAlly week of action and Hispanic Heritage Month. Faculty is requested to let their students know about the club. There is a regularly scheduled UndocuAlly “Chill and Chat.”
- 4.3 CTE Committee (Melissa Korber): She will report at the next meeting. A CTE-focused workshop will be presented at Spring Flex Day: “Advancing Work-Based Learning in the Curriculum using The Earn & Learn.”
- 4.4 Curriculum Committee (Elizabeth Owens): They will have a Spring Flex Day presentation focused on equity-mindedness in course outlines.
- 4.5 Educational Master Plan updates (Rajinder Samra): Updates in above discussion.
- 4.6 Program Review Committee (Nadiyah Taylor): No report
- 4.7 CEMC/DEMC Committee (Kristina Whalen): At the last Town Meeting, Dr. Whalen presented enrollment information– there has been another drop since the reported 8%, widened to 11% due

to comparisons spring to spring. The loss of the Sheriff's Academy enrollments impact has been considerable. They at times 7% accounted in our enrollment numbers. Extracting the Academy data can be applied to our BAM. Later today, we have a special district enrollment committee meeting, looking at reopening district targets for next year. The chancellor was hoping for a 4% reduction, but it will be likely be 3%.

- 4.8 Faculty Association (Heike Gecox): There will be evaluation training tomorrow; the link will be resent. We are waiting for a new MOU, to be signed today, with a table and dates to clarify who should be evaluated. Evaluation training will be presented at Spring Flex Day.
- 4.9 Professional Development Committee (David Powers): David submitted this report:
- 1-Spring Flex Day is March 9th. The program will be completed soon. The committee approved funding for our keynote speaker.
  - 2-We approved funding for seven (virtual) conference proposals. Funds are still available for conference registrations and other associated costs.
  - 3-The new 2021 travel reimbursement rate is 56 cents per mile.
  - 3-Variable Flex Part 2 is due to Rifka by May 15th.
  - 4-The current unallocated PDC budget is \$6,477.
  - 5-The PATH division currently has no voting member on the committee.
  - 6-LPCSG no longer has a member on the committee.
  - 7-The new faculty will be meeting with Tina Inzerilla and Melissa Korber today to discuss the library and Academic Senate.
- 4.10 Planning and Effectiveness Committee (Rajinder Samra): no report
- 4.11 SEA Committee/BaSK (Shawn Taylor) SEA funded an Umoja tutor. The committee will keep their same charge, but the approach will be to use design thinking and the committee will be more of an intervention committee to increase student effect. Shawn wrote a grant to fund AAPI community support. These students report feeling disconnected and a learning community would help address this.
- 4.12 Guided Pathways (Kristy Woods): Update to academic and career pathways: There will be a Spring Flex Day session on success teams to explore options and models. Program Mapper and Career Coach will be implemented this semester. Before becoming student facing, these will be carefully reviewed by faculty and counseling. Kristy and other GP leads will go to every division for input into website content and design.
- Persistence Project: A Spring Flex day session is planned on best practices and lessons learned; and engagement for next semester.
- 4.13 Treasurer (Ashley Young): No updates since last meeting.
- 4.14 President (Sarah Thompson)
- Sarah attended a meeting about uncoupling Fall and summer registration; it is close to an agreement on dates between the two colleges (May 10). Earlier registration is preferred to allow for more registration counseling. May 17 may be used if current students' registrations are expedited before exam period. Bruce Griffin is seeing if IT can handle this.
- A district committee was formed to examine the shared governance system district-wide.

An email was sent from Anette Raichbart regarding looking at streamlining the reassigned time application process. The governor's budget does allow for this reassigned time. XW are under negotiation, and extended pass/no pass is also being discussed. Sarah will have more clarity about this at the next meeting. These are permitted statewide this semester. The state chancellor's office has put up a SCFF dashboard, which Sarah shared. There are misrepresentations of data, and there needs to be a concerted response to this.

## 5.0 OLD BUSINESS (S. Thompson)

5.1 Academic Senate Constitutional Change, President-Elect Position (Collin Thormoto): See link

<https://docs.google.com/document/d/1Ql0mL1BbjVzIDS22mtsEK6KXIF4VE7S9Q8-KtnUCOEY/edit?usp=sharing>

Review revised Constitution. He added potentially not having someone run for president, he added a clause for this: *If the position of President-Elect is unfilled, the sitting President may serve one (1) additional year and appoint a Vice President, whose responsibilities include Sub-sections 3-7 AND finding a candidate for President-Elect.* Sarah asked Dr. Foster about CAH for president elect, Dr. Foster said that could be filled.

Question about the number of consecutive years of service, and are term limits necessary? Bring this to divisions, and put on as an action item for next meeting.

### TALKING POINTS FOR SENATORS TO BRING TO THEIR DIVISIONS FOR DISCUSSION:

Here is the document with changes in

Blue: <https://docs.google.com/document/d/1Ql0mL1BbjVzIDS22mtsEK6KXIF4VE7S9Q8-KtnUCOEY/edit?usp=sharing>

A lot of the early stuff is formatting changes. The original can be found here for comparison: <http://www.laspositascollege.edu/gv/academic senate/assets/docs/Academic-Senate-Constitution-3.13.19.pdf>

The primary issue these changes are seeking to solve is the difficulty in onboarding a new Academic Senate President.

The task force concluded that a President-Elect position, which will be granted release time, would make it easier for someone to assume the duties of Senate President.

Voting for President would be held every other year. The elected person would then become President-Elect for 1 year, after which they would become President for 2 years, and finally serve 1 year as Past-President. The duties of the new position are outlined in detail in the constitution, but they basically fill the same position as the Vice President.

The Vice President position will be eliminated/subsumed into the President-Elect/Past-President positions.

A provision limiting the number of years a person can be a member of the Senate has been eliminated in order to make it easier for people to transition into leadership positions.

If anyone has any other concerns or wants something clarified, please contact Collin Thormoto.

Motion to table 5.e, 5.4 and 5.5 to next meeting: Moved/seconded/approved

5.3 Return to Campus Plan: tabled for next meeting

5.4 Faculty/Discipline Web Pages: tabled for next meeting

5.5 Enrollments and Work Load Reductions: tabled for next meeting

## 6.0 **NEW BUSINESS (S. Thompson)**

### 6.1 LGBTQ Board Policy Presentation: Miguel Colon, chair of Chabot Academic Senate with Mona Abdoun and Sadie Ashraf

Miguel was alerted that Canvas did not allow for changes to preferred names and pronouns in discussion board activities. This is not an easy change to effect. The more holistic view is needed, beyond changes to Canvas, to overall campus rights for the LGBTQ students. These students report they have experienced discrimination on both campuses.

A resolution for approval by the CLPCC District was read: **SEE ATTACHMENT**

Craig and Ashley will work on this resolution; the hope is to send this to the chancellor this semester.

### 6.2 Caring Campus: Presentation: David Rodriguez, chair of Classified Professional Senate

The statewide association promoted the “Caring Campus” initiative, which has been sponsored by the state chancellor at several community colleges. It is a component to student success. This program promotes campus-wide discussion between classified professionals, for building community, a positive environment and connectedness. See this link: <http://www.iebcnow.org/our-work/college-readiness-success/what-we-do/coronavirus-response/>

David gave examples of classified professional recommended behaviors to help students feel welcome and that their needs can be met. In addition, how these behaviors can be measured for success. We have been looking for ways to spend our CARES funding for student retention. David will let Sarah know how the Academic Senate can support this in the future.

Craig suggests an Academic Senate motion of support on the next meeting agenda as an action item.

6.3 Classified Appreciation: Once again, this will have to be a remote appreciation event. Volunteers for planning committee: Ashley, Sarah, Katie and Rifka.

6.4 Upcoming APs and BPs: Sarah has asked for a list of the upcoming policies so these can be scheduled into our meetings. In May there will be issues of instruction – materials, student success, student equity, student conduct, protecting vulnerable students, and more. These require our review and input. Question about service, emotional support and “comfort” animals permitted on campus.

## 7.0 **GOOD OF THE ORDER**

7.1 Announcements: Katie Eagan: A Spring Flex Day Hypothesis workshop is being offered. Also a session on the Academic Honesty work.

Craig will be visiting divisions to discuss Title V language in credit for prior learning.

7.2 Meetings: 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays, 2:30 – 4:40 pm, via zoom; next meeting **WEDNESDAY, FEBRUARY 24**

7.3 Adjournment: Motion to adjourn: moved/seconded/approved Meeting adjourned at 4:37 pm.

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