



ACADEMIC SENATE MINUTES

April 8, 2020 | 2:30 – 4:30 pm | VIA ZOOM

Please note all attachments are available online

<http://www.laspositascollege.edu/gv/academicssenate/agenda.php>

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Academic Senate

Quorum: 9

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Parliamentarian: Craig Kutil
Student Government: Michelle Diaz-Nava
Faculty Association: Heike Gecox
Admin.: Rifka Several

Voting Members:

Vice President: Elena Cole
Secretary: Bill Komanetsky
Treasurer: Ashley Young
SLPC: Robin Roy, John Rosen
A & H: Catherine Suarez, Natalie Keller, Katie Eagan
STEM: Darcy Ernst, Michael Peterson, Segal Boaz, Alain Olavarrieta
BHAWK: Marsha Vernoga
Counseling: Jill Oliveira
Part Time Representatives: Jeff Judd, Kate Bennett Faix

1.0 GENERAL BUSINESS (S. Thompson)

- 1.1 Call to Order/Establish Quorum: Meeting called to order and quorum established at 2:32 pm
- 1.2 Approval of Agenda: Motion to approve agenda (Alain Olavarrieta)/seconded (Jill Oliveira)/no additions/no discussion/approved
- 1.3 Approval of Minutes: March 11 and April 1, 2020: Motion to approve March 11 (Alain Olavarrieta)/seconded (Jeff Judd)/approved. Motion to approve April 1 (Segal Boaz)/seconded (Ashley Young)/approved.
- 1.4 Public Comments (5 minutes): *This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items. NONE*

2.0 ACTION ITEMS (S. Thompson)

- 2.1 Evaluations for SLO are optional for Spring 2020: Motion to approve (Ashley Young)/ second (Jeff Judd)/approved

3.0 CONSENT ITEMS (S. Thompson) Motion to approve (Ashley Young) seconded (Craig Kutil)/approved

- 3.1 Hiring committee for History position: Joanna Jen
- 3.2 Curriculum Committee: Curriculum approvals 3.16.20 and 3.30.20

4.0 REPORTS

4.1 Curriculum Committee (Craig Kutil): The committee chair position was posted. Any Fall classes offered need review for DE approval (with an extension to December); this needs a timeline plan including summer training.

Overview of the DE approval process: submit outline, rationale for DE approval, chose ADA compliance methods, and examples of student interactions with instructor and class members. Craig can provide examples.

4.2 Educational Master Plan updates (Rajinder Samra): The task force meets weekly. The March town meeting feedback data has been analyzed. Phase 2 will be to look at external and internal factors; he will send LPC online opportunities for engagement. A special meeting will be held later this month.

- 4.3 Program Review committee (Karin Spirn) none
- 4.4 CEMC/DEMC Committee (Sarah Thompson): Last meeting was before the campus shutdown. The DEMC meeting last Friday was cancelled; a special meeting will be held this Friday. We need recover and sustain enrollments needed through distance education. Student outreach to new populations will be addressed (such as university students who now are living at home).
- 4.5 Faculty Association (Heike Gecox): They met yesterday. Regarding faculty evaluations, they will be deferred to Fall. At the Monday meeting they will address 3rd-4th year evaluations. Faculty on sabbatical are having difficulty finishing projects. Summer training for Variable Flex online training opportunities will be moving forward with a special task force. Faculty training needs have to be determined.
- 4.6 Professional Development Committee (David Powers): They meet next Monday.
- 4.7 Planning and Effectiveness Committee (Rajinder Samra): Will meet tomorrow; covering the VP reports on the current situation and discussing the result of the mapping exercise regarding emerging priorities for the next academic year. A survey on the program review process will be distributed.
- 4.8 SEA Committee/BaSK (Shawn Taylor): Next meeting will be next week; a document is being worked on regarding what equity means at LPC. In 20-21 budget planning, they expect a 5% reduction from the state. Some activities (such as field trips) will have to be eliminated that do not have a return on investment for student success. He has attended equity webinars and is putting together a “highlights” document.
- 4.9 Treasurer (Ashley Young): Scholarships will still be distributed. We need to rethink the Classified Appreciation event and show appreciation in an alternate way. As most Classified Professionals are year-round employees, can we defer the event to next year?
- 4.10 President (Sarah Thompson): She continues to attend many college and district meetings addressing the changes. The SCFF update: as a recession and reduction to revenue base is inevitable, some presidents are urging the governor to end hold harmless and implement SCFF. Our lobbyists are being more aggressive with legislators to consider institutions that do not benefit from SCFF and service 70% of community college students statewide.

5.0 OLD BUSINESS (S. Thompson)

- 5.1 DE Training: Faculty professional development is needed for summer and at least a partially distant ed. Fall. She tried to put this on the PBC agenda, unsuccessfully. Dr. Foster has to bring this forward. For student success and retention the DE courses need to be robust and effective. Sarah has presented a plan to Dr. Foster, who brought it to senior district. (ATTACHMENT) The plan includes increased funding for personnel and software. A DE task force has been established.
- Discussion:
- Need to improve reading skills for DE classes. Hypothesis software is being informally piloted. Regarding student retention methods, can SCFF funds or our reserves be used? Sarah agrees in this investment for maintaining FTES levels and high quality instruction. She commented that when state budget needs to be reduced, it takes longer to approve the budget.

Is there a way to respond if a groups' SCFF proposal was rejected, given the changes. Sarah said the SCFF projects that were approved are not moving forward at this point. Other pressing needs will move to the forefront.

- 5.2 Grading Options – Pass/ No Pass, XW (Covid19 withdrawal), IPs: As the decisions on these issues happened rapidly, consistent student information has had to be created. The district has done this, and Dr. Foster sent this to faculty today. Sarah has worked on student language for faculty to send to their students (ATTACHMENT). Clarification: XW does not appear on the transcript; W classes do appear (except for noncredit courses). What options do students have in courses that are skill building toward other courses (math, English, etc.)? Not the midterm grade standing for the final grade. Craig: for special programs like nursing transfer programs, the state chancellor's office has not yet made a decision regarding P/NP. Sarah requested faculty craft more specialized letters for different disciplines/departments.
- IPs for entire classes may have to be set up due to in-person lab or other coursework. Some universities are allowing for modification of spring coursework (grade or P on transcript). Can LPC grading due dates be extended for these circumstances (students turning in hard copy work, for example)? Sarah will ask Tamica Ward to address this.
- 5.3 Hard to Convert classes – updates and strategies: Emergency services classes will resume. The state chancellor's office announced nursing students will be graduating early to begin service. Each other discipline will develop different strategies.
- 5.4 Outreach for Current and Potential students: How do we conduct outreach to increase FTES? In our communities, a high number of students go on to 4-year institutions, including out of state. With these institutions not having on-campus living, our online option can be attractive. Sarah has attended many committee meetings all addressing this.
- 5.5 ADA Compliance: This is integrated into DE training.
Motion to table 5.6 and 5.7 (Alan Olavarrieta)/seconded (Jeff Judd)/approved
- 5.6 Measurements for Faculty Hiring Diversity – what categories to include? How to determine targets?
- 5.7 Math Waiver Process

6.0 NEW BUSINESS

- 6.1 Restructuring District Governance: This is now underway, all district committees are reviewing their charge, their decision making and reporting processes.
- 6.2 New SLO Process (Ann Hight): (ATTACHMENT) Every program can decide on what to look at instead of assessing all SLOs. This will be approved at the next Senate meeting. Ann and her committee were complimented on their work.
- 6.3 Commencement 2020: William Garcia and team have sent out a poll to all students who have filed a petition to graduate with commencement choices (1) virtual, online commencement; (2) postpone until next winter; (3) graduate next year with next year's class. Faculty might remind students and Dr. Foster will send the language to put in Canvas announcements.

7.0 GOOD OF THE ORDER

- 7.1 Announcements

7.2 Meetings: 2nd and 4th Wednesdays, 2:30 – 4:40 pm, VIA ZOOM. Next meeting: April 22

7.3 Adjournment: Motion to adjourn (Bill Komanetsky)/seconded (Alain Olavarrieta)/approved.

Meeting adjourned at 4:32 pm.

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