



# ACADEMIC SENATE MINUTES

June 10, 2020 | 2:30 – 4:30 pm | via ZOOM

## LPC Mission Statement

Las Positas College provides an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

## LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

## Academic Senate Quorum: 9

### Non-Voting Members:

President: Sarah Thompson  
Past President: Melissa Korber  
Parliamentarian: Craig Kutil  
Student Government: Michelle Diaz-Nava  
Admin. Assist.: Rifka Several

### Voting Members:

Vice President: Elena Cole  
Secretary: Bill Komanetsky  
Treasurer: Ashley Young  
SLPC: Robin Roy, John Rosen  
A & H: Catherine Suarez, Natalie Keller, Katie Eagan  
STEM: Darcy Ernst, Michael Peterson, Segal Boaz, Alain Olavarrieta  
BHAWK: Marsha Vernoga  
Counseling: Jill Oliveira  
Part Time Representatives: Jeff Judd, Kate Bennett Faix

## 1.0 GENERAL BUSINESS (S. Thompson)

- 1.1 Call to order/establish quorum: Meeting called to order at 2:34 pm.
- 1.2 Approval of agenda: Motion to approve agenda: Moved/seconded: discussion: add CTE Report/motion to approve agenda with this modification/seconded/approved
- 1.3 Approval of minutes – May 27, 2020: Motion to approve minutes: moved/seconded/approved
- 1.4 Public comments (5 minutes): This time is reserved for members of the public to address the Academic Senate. Please limit comments to five minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items. NONE

## 2.0 ACTION ITEMS (S. Thompson) Motion to approve 2.1 through 2.3: moved/seconded/approved

- 2.1 SLO modified charge
- 2.2 Program Review Committee modified charge
- 2.3 Faculty Hiring Prioritization Committee charge

## 3.0 CONSENT ITEMS (S. Thompson) Motion to approve 3.1 and 3.2: moved/seconded/approved

- 3.1 Curriculum Committee approvals 5.18.20 (attached)
- 3.2 Board Policies and Administrative Policies reviewed at last meeting

## 4.0 REPORTS

- 4.1 Curriculum Committee (Craig Kutil): Elizabeth Owens is now the Committee chair. They are meeting at the end of June and end of July to approve DE programs. Twenty-four people have signed up for the training program. The DE form has been modified and it is being uploaded to CurricuNet. There are no blanket DE approvals for Spring semester.  
Motion to present 4.9 CTE report next: moved/seconded/approved
- 4.2 Educational Master Plan updates (Rajinder Samra): no report
- 4.3 Program Review committee (Karin Spirn)
- 4.4 CEMC/DEMC Committee (Tom Orf)
- 4.5 Faculty Association (Heike Gecox): The MOU was signed for the training, with a directive being sent out today.
- 4.6 Professional Development Committee (David Powers): There are new guidelines for the Fall Mandatory Flex day that indicates that this would be a virtual training day.

4.7 Planning and Effectiveness Committee (Rajinder Samra): no report

4.8 SEA Committee/BaSK (Shawn Taylor): He is working on personnel retention, and programs such as Puente and Umoja will have lower funding. Shawn is talking to national coordinators to find ways to meet needs with less budget. He has a weekly Zoom check in as many students are having issues first with the Covid changes, and now with become politicized. Equity in our classrooms does not cost anything! Changes can be made without purchasing additional materials. Shawn will put out a report next Fall on the SEA work. Question about syllabi examples that demonstrate equity. Email Shawn if you want this information. Question about summer DE professional development incorporating equity. Shawn wants to have a “best practices” sharing opportunity.

4.9 CTE (Melissa Korber): They are nearly complete with the process involving a 47-person advisory board.

Posted on the Academic Senate website are the CTE Comprehensive Local Needs Assessment Review documents:

1. Executive Summary
2. Appendix A – Introduction to the CLNA and In-Demand Industry Sectors
3. Appendix B – Evaluation of Student Performance; Core Indicators
4. Appendix C – Program Gap Analysis and Advisory Committee Consultation

4.9 Treasurer (Ashley Young): No updates. Classified Professionals event: there are 135 classified employees. The budget is \$300. One idea is for faculty members to “adopt” some personnel to show appreciation. Classified personnel would fill out a form on their preferences; Ashley will submit that form next meeting. Thomas Fuller will provide small succulents.

4.10 President (Sarah Thompson): Kristina Whalen has extended the Variable Flex deadline to June 30<sup>th</sup>. Rifka will send out notices to faculty who might have already been notified about their loss of a sick day.

Chancellor’s Office Finance and Facilities Planning (see attachment): There will be no reductions to Proposition 98, so there will be a \$700 million deferment in community college funding to future years. There are three scenarios the governor’s May revision, the legislative proposal with federal funding assumptions, and the legislative proposal without federal funding. The legislature is not approving reduction to Student Equity and Achievement and Strong Workforce programs.

Sarah and Rajeev request that the college presidents meet to determine budgets for the top level of reductions. The most likely occurrence is that at least half of the cuts will be made. The district has to reset enrollment and productivity targets for the coming year.

**5.0 OLD BUSINESS (S. Thompson)** Craig Kutil reviewed the following APs and BPs:

5.1 AP 4225 Course Repetition

5.2 BP 4225 Course Repetition

5.3 AP 4227 Repeatable Courses

5.4 AP 4228 Course Repetition – Significant Lapse of Time

5.5 AP 4229 Course Repetition – Variable Units

5.6 BP 4050 Articulation (AP will be available next meeting)

5.7 AP XXXX Personal Use of Credit Cards (first reading)

5.8 BP 4027 Travel Study Programs

5.9 BP 4070 Auditing and Auditing Fees

5.10 BP and AP 4100 Graduation Requirements for Degrees and Certificates

5.11 Announcement of Professional Development decision (Sarah Thompson): The MOU was reviewed (see attachment). Chabot has two levels: level 1 on technology and management; level 2 on best practices, equity and ADA alignment. LPC integrates both levels. There are three paces for the training. Six hours of this (non-compensated) training can be applied to Variable Flex. Discussion about not having technology and/or equipment at home: request this from your deans. Question about status of this training being mandatory. This is not established at this time. The letter from FA was sent, but there is a difference between this and the MOU. Faculty is encouraged to wait for a letter from Dr. Whalen and Sarah, request that Sarah give a sample communication.

5.12 Fall Transition Plan: There is a plan: hard to covert courses will be meeting on campus and some courses have requested on-campus testing. The most current Alameda County Covid-19 advice must be followed. The current challenge is to disseminate the catalog with the online courses.

5.13 Academic Senate elections update (Michael Peterson): He sent all officer candidate statements out last week. The elections will be held through Class Web: after logging in, there will be a tab for elections and surveys. There will be a preview this week so the elections committee can approve and then send out.

5.14 Academic Senate Awards (Sarah Thompson): Applications have been sent out; this will be on next meeting agenda. Chabot will choose the Reed Buffington Award, with a new additional award for part-time faculty.

## **6.0 NEW BUSINESS**

6.1 ASCCC message/ FACCC Message (Sarah Thompson) This is posted on the Senate website, outlining support for students in the current political situation. Today's LPC President Forum brought up more tangible ideas for the Academic Senate to enact for change. How do we change curriculum to better meet equity goals in our classrooms? Should equity practices be part of SLOs? How is equity assured in the current and new DE courses? This is likely to be a multi-year effort. The Academic Senate will increase its focus on faculty diversification as a priority. We need to pay attention to the upcoming workload reduction, and how this affects our faculty diversity. Discussion about protecting courses that address inclusivity and equity.

## **7.0 GOOD OF THE ORDER**

7.1 Announcements

7.2 Meetings: NEXT MEETING JUNE 24, 2:30 – 4:30 PM VIA ZOOM

7.3 Adjournment: Motion to adjourn: moved/seconded/approved. Meeting adjourned at 4:45 pm.

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