

1. On November 10, Scott emailed all faculty about a change in how 3C Media will be captioning videos. Essentially, 3C Media will prioritize captioning videos for instructors who have students with a documented Academic Accommodation Plan through DSPS. All other requests will be given the lowest priority. Also, if live captioning or an ASL interpreter is needed for a synchronous class per a student's AAP, faculty should contact the DSPS staff immediately so that they can help arrange for the needed accommodation.
2. On November 5, the college issued a document titled Grace Guidance for Faculty: Cameras, Recording, and Proctoring. This document is meant to guide faculty on three issues: requiring students' cameras to be turned on during synchronous online classes, recording synchronous online classes, and online proctoring of exams and assessments. The document has been posted on the Online Learning site in three places: the [Policies/Guidelines/Agreements page](#), the [ConferZoom page](#), and the [faculty Proctorio page](#).
3. As of December 4, there were 38 faculty enrolled in the fall version of the OCPD. Some of these instructors began the course from scratch, while others are finishing what they had previously started. Four have completed the course so far.
4. Ninety-one student course surveys were successfully launched with the district's new EvaluationKit program during the first round of surveys from October 22 to November 5. The second round of 18 surveys was launched November 10 and ended November 24. Results were collected after each round and sent to the divisions for distribution to the faculty evaluators. District-wide, for Round 1, out of 3,693 enrollments, 2,208 completed the survey for a return rate of 59.79%. District-wide, for Round 2, out of 1,171 enrollments, 712 completed the survey for a return rate of 60.8%.
5. The implementation of the New Rich Content Editor, which has been postponed multiple times, is now scheduled for January 5. [View a video on the New RCE](#). If you like want to practice the New RCE in your sandbox, it's up to you to enable it. Just access your sandbox, go to Settings – Feature Options, and toggle the Off switch to On for RCE Enhancements. The plan is to also put a Canvas Studio icon and a YouTube icon on the RCE toolbar for easier navigation
6. The Assignment tool for students update, which was also postponed, will also be implemented in early January. When implemented, students will be able to drag and drop a file to submit or click Upload File to navigate to a file to submit. More Options will allow them to submit a file that they had previously uploaded to Canvas, access Canvas Studio and even their Google Drive. The annual DE student satisfaction survey was launched December 1.
7. Reminder: Student and faculty support available through Canvas will be changing Jan. 1. Neither students nor faculty will have access to calling Canvas directly. Instead, both will have access to a new "self-service" support page by clicking Help in the global navigation menu. On the page, in addition to 24x7 live chat for students and faculty, there will be 24x7 email support. The self-service page will be powered by LPC's Knowledge Base that will give students and faculty answers to popular college-specific questions. Scott is working on the Knowledge Base.

8. The Web Accessibility Course in Canvas will be getting a makeover and will hopefully be ready in January. The change will align it to instructions and info given on accessibility in the OCDP. All faculty are automatically enrolled in the Web Accessibility Course.
9. Students are scheduled to be inputted into their Spring classes on January 5.
10. On November 19, representatives from Chabot, LPC and District ITS met with the CVC-OEI about the technical integration requirements to getting started in the Course Exchange as Home colleges, which is dubbed Phase 1. Several of the steps have already been completed, but others remain. CTO Bruce Griffin, along with both colleges' VPs of instruction, will discuss how to move forward. Both colleges have to go into the Exchange at the same time because it is a district-wide implementation. Phase 2 involves the technical integration to become a Teaching college. That process is supposed to take two months and won't begin until Phase 1 is complete.
11. On November 2, the state chancellor's office issued a memo and accompanying order form that, among other things, listed the tools that it would be subsidizing from January 1 until June 30, 2021, along with the tools that it will discontinue subsidizing. It will continue to fully subsidize Ally, Labster, and Pisces (online tutoring platform), and it will partially subsidize NetTutor. It will no longer subsidize Cranium Café and Proctorio. However, it offered special pricing for tools not being subsidized, and LPC will fund Cranium Café and Proctorio. A sitewide license will not be purchased for Proctorio because of the cost, but the number of licenses purchased should be sufficient.
12. New federal regulations governing DE go into effect July 1, 2021. These regulations are outlined on the Online Learning site's [Regular Effective Contact page](#) under the section titled Regular and Substantive Interaction. To ensure that we are aligned with the regulations, the ACCJC said on a webinar November 17 that colleges must have a policy that details how they will meet the regs based on each college's culture and practices. LPC has guidelines, and those guidelines will begin to be revised in January.
13. At the November 20 district Technology Coordinating Committee, it was announced that Chabot's COOL Committee agreed with LPC's recommendation to continue importing the past 1 year's worth of data from Banner into Canvas and deactivating the previous semesters. A big concern about this is when to deactivate past semesters without jeopardizing grades and content. District ITS will facilitate a meeting Dec. 9 on this topic.
14. At the November 20 district Technology Coordinating Committee, it was announced that Chabot's COOL Committee agreed with LPC's recommendation to upgrade to the district-wide installation of ConferZoom between the fall and spring semesters. There were concerns that the upgrade not impact the interface for those using the ConferZoom web site, that the training timetable would be short, and that an upgrade would affect the meeting schedules faculty have already programmed into ConferZoom in their spring Canvas classes. CTO Bruce Griffin said he would contact a colleague to get answers to these concerns.
15. Two key people in the DE program over the past 20 years or so, Greg Johns and Eric Stricklen, are retiring this month. Greg has been responsible for the student DE help desk, and Eric has been responsible for the integration of Banner into each of the learning management systems used by LPC. Both should be commended for their outstanding contributions to DE, and both will be missed.