



ACADEMIC SENATE MINUTES

Wednesday, September 27, 2017 | 2:30-3:30 p.m. | 1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (voting):

Howard Blumenfeld

LaVaughn Hart

Vicki Pabley

Meghan Swanson

John Rosen

Melissa Korber

Tina Inzerilla

Cindy B. Rosefield

Ashley Young

Robin Roy

Joel Gagnon

Heike Gecox

Craig Kutil

Greg Daubenmire

Steve Navarro

Members Absent:

Kimberly Tomlinson

Catherine Suarez

Steve Navarro

Angella VenJohn

Jasleen Gill

Meeting Guests:

Lyndale Garner

1.0 GENERAL BUSINESS

1.1 Call to Order/Quorum. Ms. Korber called the meeting to order at 2:34 p.m.

1.2 Approval of Agenda. The agenda was approved as presented. (Swanson/Inzerilla). All in favor

1.3 Review and Approval of Minutes: None.

1.4 Public Comments: None.

***Ms. Korber would like to move agenda items 6.2, 4.1, and 4.2 to this point in the meeting as members/guests need to leave early. Agreed upon by members.**

6.2 Professional Development Feedback from Divisions. Mr. Blumenfeld expressed desire to enhance 2410 to include funding for many projects. The goal is to be housed in the new 2100 building. It was suggested a needs survey be created to ensure resources are used correctly and in the best way. Several members expressed that they would like a more welcoming space for faculty, more communication about what is going on around the school, more online training, social events, and a central place to "hang out." Members would like it to be open late due to some faculty teaching late classes. Mr. Blumenfeld will look into starting a survey. Ms. Korber would like to discuss more about this topic at the next meeting. Ms. Korber mentioned the possibility of bringing "help desk at your desk" back.

4.1 CEMC. Ms. Hart stated Fall numbers are up 2.5%. Many classes were added for the Spring semester in many areas. Expressed desire for more funding that what they are receiving The District as a whole is even with last year's numbers; Chabot is slightly down. Student feedback for LPC: easier to go to DVC because there is little to no waitlist, classes are full at LPC, schedule roll-back. Ms. Hart stated enrollment is up at LPC, but do not have enough classes for the influx of students. Ms. Hart discussed creating a joint task force with Academic Senate and CEMC to create a criteria for a discipline to go through before it is cut completely. She feels there should be a revitalization option before cutting the discipline completely. Students complain about cancelled classes that affect their AA or AS.

4.2 District Integrated Planning & Budget. Ms. Hart and co-chairs Lorenzo, Braughn, and Katey Golde received final budget for District. BAM review – will continue to talk about at a later time. Ms. Korber asked about reserves. Ms. Hart explained how reserves were being used to fund early and on-time retirements and they were not being funded from the general account.

2.0 ACTION ITEMS

2.1. Curriculum Committee Revisions. Revisions approved. (Inzerilla/Young). All in favor.

3.0 CONSENT ITEMS

3.1 Search Committee for Administrative Professional to support the Foundation and LPC Academic Senate: Melissa Korber

3.2 Search Committee for Dean of Student Services: Angella VenJohn, Rafael Valle, and Heike Gecox

3.3 Search Committee for Senior Instructional Assistant, ENG: Justin Garoupa

3.4 Search Committee for Classified Lab Tech: Segal Boaz and Adeliza Flores

3.5 Curriculum Approvals from September 18, 2017

3.6 Basic Skills Committee Revisions

(Inzerilla/Swanson). All in favor.

***Ms. Korber would like to move agenda items 6.4 to this point in the meeting as members/guests need to leave early. Agreed upon by members.**

6.4 Locally Defined Certificates and Unit Requirements

Mr. Kutil stated the online course catalog does not define units required for an AA or AS. Member finds where it is on the online course catalog. It is suggested that it be easier to find and in more appropriate places. Mr. Kutil discussed need for a tracking system for certificates; as of now, they are not tracked. Says there is not record kept, but that faculty has been printing them and giving them to students. He has suggested Admissions and Records track them. Mr. Kutil said Vicki Shipman is trying to keep track of the certificates to create funding. He would like to see of certificates of completion and competency locally approved (no Chancellor involvement) and non CTE. Mr. Kutil wants Senate approval. Senate wants curriculum committee to make a recommendation. Call for interest of task force/subcommittee. Ms. Korber mentioned a survey of employers found that certificates are meaningful to a career. Asked if certificates should be included on transcripts and if students will be invited to graduation. Feedback: How would it read in the catalog? How will they be defines vs. AA and AS? How will it be clarified to the student?

4.3 CTE Liaison. Mr. Miner not present.

4.4 Curriculum Committee. Mr. Kutil: Content area – get rid of word “courses”, should not be updating courses for programs unless changing the program. COCI does not work, all the data is missing and no one is happy about it.

4.5 Accreditation Steering Committee. Dr. Inzerilla: Point people were assigned the recommendations for improvement and the action plans. The committees assigned the plans will be notified shortly.

4.6 Faculty Hiring Prioritization Committee. Will make recommendation to President re: rehiring/retirement of faculty.

4.7 Faculty Association. Evaluation of tenure training. General meeting October 30, 2017 at 3:30 p.m. Location TBD.

4.8 Student Learning Outcomes. Ms. Hight not present.

4.9 Student Success Committee. Ms. Julian. Held meeting last week. Integration process discussed. “Unified plan” is the new name. Draft will be complete next week and will present at the next meeting. Identified five united goals. Showed data of disproportionate impact groups. They would like to close the gaps. Budget money is down. 90% of budget is salary/benefits. Receiving less money due to funding formulas. Large chunk of budget goes to software licenses. Question is asked if the software are providing enough benefit for the cost. It is suggested there is more transparency in the budget. Ms. Julian will take suggestion back to committee.

4.10 Student Senate. Ms. Gill not present.

4.11 Treasurer. Ms. Tomlinson not present.

4.12 President. Ms. Korber discussed how Las Positas is in the process of responding to DACA issues and stated the Free Freshman bill is on the State Governor’s desk. Reminded members that they need to get the time at their division meetings for Academic Senate discussion. They are supposed to have the last hour.

***Motion to move 6.1 above 5.0 on the agenda. (Inzerilla/Swanson). All in favor.**

6.1 Open Educational Resources. Ms. Garner began a PPT presentation on OER. OER is about making textbooks less expensive or free to students. OER is already available in some schools and for some books. 58% of faculty does not know about OER. Survey showed students take less classes due to the cost of books. Ms. Korber suggested this information be taken back to the divisions. Ms. Korber said several years ago that faculty wasn't interested in OER at all. With new info they may look at resources again. Academic Senate referred Ms. Garner to work with a Librarian.

5.0 OLD BUSINESS – DISCUSSION

5.1 Chabot's Sanctuary College Joint Resolution. Ms. Korber said this has been discussed with the Chancellor and about moving forward. It is asked how it will be implemented for LPC or is it just in document form? It is mentioned that becoming a sanctuary college could prevent federal funding in the future. Some divisions want resolution for LPC, some divisions are reticent. Clearer understanding is wanted; will federal funding be affected, is this symbolic over practical, what are legal implications? Ms. Korber to coordinate a draft and see what happens.

5.2 Support for Academic Senate. The interviewing process has started and someone should be hired in November.

6.5 Student Code of Conduct: Stalking. Sean Prather is scheduled to talk about stalking on campus at the next meeting.

6.6 Crafting and Online Student Code of Conduct. William Garcia wants Code of Conduct redone. Create task force at next meeting.

7.0 GOOD OF THE ORDER

7.1 None.

8.0 Adjournment – The meeting was adjourned at 4:40 p.m.

9.0 NEXT MEETING – Wednesday, October 11, 2017, at 2:30 p.m.