

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

## Academic Senate

### Members Present:

**Senate President:** Melissa Korber

**Senate VP:** Tina Inzerilla, Ph.D.

**Senate Secretary:**

**Senate Treasurer:** Kimberly Tomlinson

Ashley Young

Joel Gagnon

Greg Daubenmire

Steve Navarro

Angella VenJohn

John Rosen

LaVaughn Hart

Meghan Swanson

Cindy B. Rosefield

Heike Gecox

Catherine Suarez

Ashley McHale

Craig Kutil

Robin Roy

Vicki Pabley

### Members Absent:

Scott Miner

Jasleen Gill

### Guests:

Roanna Binnie, President

Kevin Woods

Sean Prather

David Estrada

## Minutes

## Presenter

### 1. GENERAL BUSINESS

**Melissa Korber**

#### 1.1 Call to Order/Quorum: established

**Items 1-4**

Meeting called to order at 2:37 p.m.

#### 1.2 Approval of Agenda

**MOTION** to Approve Agenda with changes:

MSC: Inzerilla: /Navarro / APPROVED

**MOTION** to Reorder Agenda MSC: Inzerilla: /Rosefield / APPROVED

**MOTION** to Reorder Agenda MSC: Young: /Swanson / APPROVED

#### 1.3 Review and Approval of Minutes – November 8, 2017

**MOTION** to Approve Minutes as revised.

MSC: Inzerilla: /Tomlinson / APPROVED

#### 1.4 Public Comments (This time is reserved for members of the public

to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate

cannot act on these items.) – **Julia McGurk:** regarding the

statement of No Confidence; she advocates having the Chancellor come to meet with us. Asks for the Senate to think about what specific outcomes we are looking for. Chabot is controlling the narrative at this point. She quoted the article in "The Independent." Encourages us to be collegiate, be open for compromise and to be a model with clear expectations. "First let's talk."

### 2. ACTION ITEMS

#### 2.1 Online Educational Initiative Resolution (attached)

**MOTION** to Approve. Discussion: Why is the Senate involved? It was presented to the Senate from a sub-committee. If we approve OEI, we need to meet the requirements. Melissa has signed a letter stating that the College is interested in exploring the Online Educational Initiative.

Do all OEI courses need to meet standards? We don't know yet; it's exploratory at this point. All the OEI should have the same expectations for meeting course outcomes.

MSC: Inzerilla: /Tomlinson / APPROVED, with 2 abstentions

### 3. CONSENT ITEMS: **MOTION** to approve both items

MSC: Swanson: /Navarro / APPROVED. No opposition.

#### 3.1 Curriculum approvals from November 6, 2017 (attached)

#### 3.2 Hiring Committee for Library Technician: Tina Inzerilla and Frances Hui

#### 4. REPORTS

##### 4.1 CEMC – LaVaughn Hart

Fall enrollment is up 3.75% from last year. Right now spring is up 4.66% as of Sunday. She appreciates the work on Discipline Plans; they are due today.

##### 4.2 District Integrated Planning & Budget – LaVaughn Hart

Meeting on Friday (they meet the first Friday of every month). Working on subgroups for tasks: completing the BAM review, working with reserves, and implementation questions. A potential positive in early development is that we are in a position to make real progress with BAM that the colleges have been advocating for. There is potential for changes being made. She hopes for robust discussion so there is something to recommend to the Chancellor early February for 2018-19 budget cycles.

##### 4.3 CTE Liaison – Scott Miner (absent)

##### 4.4 Curriculum Committee – Craig Kutil

All approvals to be done on Sunday. Certificates of Achievement will be dropped from 18 to 16, starting next fall, and made a requirement the following fall. Lower certificates for achievement can be given.

##### 4.5 Accreditation Steering Committee – Tina Inzerilla

No report.

##### 4.6 Faculty Hiring Prioritization Committee – Heike Gecox

Meeting on Friday. 24 positions have been submitted. The committee will submit rankings back to the Senate. The president and board are in discussion on how many positions will be filled. The current number will be maintained (120), but as we are growing we have the potential to have more.

##### 4.7 Faculty Association – Heike Gecox

Negotiations continue and the list gets longer.

##### 4.8 Student Learning Outcomes – Ann Hight (absent)

##### 4.9 Student Success Committee – Nessa Julian (absent)

##### 4.10 UndocuAlly – Rafael Valle (absent)

##### 4.11 Student Senate – Jasleen Gill (absent)

##### 4.12 Treasurer – Kimberly Tomlinson

We have \$1000, so \$2000 is available for scholarships with the match from the Foundation.

##### 4.13 President – Melissa Korber

She reported at the Trustee meeting about Sanctuary status, which is on the agenda for their next meeting. She is sending a thank you card for Alisha with a gift card.

## 5. OLD BUSINESS – DISCUSSION

### 5.1 Academic Senate Scholarships/Memorial Scholarships – Melissa Korber/Meghan Swanson

Regarding the possibility of the Art Deleray Memorial Scholarship, this would be a one-year scholarship, and he was a former Senate president. Regarding the 2017 Candace Brown Memorial scholarship, she was a member of the Senate. We need a policy on memorial scholarships as we have a limited number; people may get left out. Ask for donations honoring individuals to be sent by Oct. 1. Discussion: take nominations and have a committee make a decision and request donations. What criteria would be used? What is being offered this year: we can offer four, \$400 scholarships: one from winning division, one from Senate, and two memorial? This needs to be ratified with an action item. Melissa will let Andy Schreiber know about the 4 scholarships and at a later time confirm the amount and names.

### 5.2 Campus Safety/Door Locks – Melissa Korber

Thanks to Roanna Bennie for moving this forward. A presentation was given (item 6.3). Report rooms that some rooms don't lock right away in lock-down.

### 5.3 Chabot College Academic Senate Resolution: Vote of No Confidence (attached) – Melissa Korber

No general feeling to join the Chabot Resolution. She called reporter Ron McNichol to correct the item published that seem to indicate that the LPC Senate had voted on this issue.

### 5.4 Las Positas College Response to Chabot Resolution – Melissa Korber

Do Senators have to vote the will of their division? In the past, Melissa advised "voting your conscience," but this is not a policy. The Senator represents their division and many believe Senators should bring the will of the division to the Senate. What are some next steps?

- 1) Join in vote of no confidence
- 2) Craft our own
- 3) Modify our draft resolution
- 4) Invite the Chancellor to a meeting (which has not yet been done)

If we are proceeding on something which is making a statement against the chancellor or the district, a meeting will be called for all faculty to make sure there is solidarity.

#### Speakers from each division:

A&H: invite Chancellor, with a structured set of questions; if that is not satisfactory go to our own vote of no confidence.

CATSS: not everyone voted, but the votes are 2 for support of LPC vote of no confidence, 11 voted for resolution of concern to put something on record, 1 voted for Senate initiating discussions with the Chancellor (there were 3 abstentions). Wants campus input to this process.

MSEPS: had a long discussion: what we do should have a LPC focus; not in favor of a resolution but rather a letter of concern sent to all trustees with a request to meet with the Chancellor to put our issues in writing, with specific dates and examples. This would provide a "paper trail" to what is being requested and expected.

BHAWK: not in favor of the Chabot resolution; agreed to have the Chancellor come with a set of questions (unanimous); and then write a letter of concern instead of a vote of no confidence (unanimous).

Student Services: after discussion, there were 7 votes for a resolution of concern, 6 voted for discussion first. We need to address the Chabot issue as a campus, and voice our issues specific to our campus. Is the resolution the basis for the discussion?

Summary of discussion: send an email to the Chancellor listing what issues are to be addressed at the meeting. The issues would have everyone's input. Start less strong, and give the Chancellor a chance to speak to us. To send this to the board raises this to a resolution. There is consensus on inviting the Chancellor. If there is not a satisfactory response, then the next step is a letter of concern or a resolution. Melissa will put together a draft of this email for next week's meeting. How do we identify the issues which will be discussed – what is a reasonable set of issues for the Chancellor? Be mindful of what outcome is desired – first, better communication and respect for faculty input. Prioritize major concerns. Base issues on what the Senate is tasked to be responsible for. The Senate will attend, but those who are informed should lead the discussion with the Chancellor.

### **5.5 Student Grievance Process – Jasleen Gil**

Held for another meeting.

## **6. NEW BUSINESS**

### **6.1 Academic Senate Support for Fire Program – Ron Johanson**

Held for another meeting.

### **6.2 Guided Pathways – Tina Inzerilla**

Held for another meeting.

### **6.3 Security Master Plan – Kevin Wood from Catalyst Consulting**

Kevin has worked on 20 community college master plans, and participated in the LPC current master security plan. There are three aspects to the plan: access system, video management, and emergency communication system (red speaker towers). Working on six components for upgrade to create a performance based project to go out for bids. Parking lot issues are being addressed. He has reviewed the current policies and procedures and interviewed people about their concerns based on six questions (see attachment) which have been discussed at a Town Hall meeting and recorded from the online survey. The goal is a district-wide security plan, including both colleges. There may be concerns specific to each location.

#### Questions and input:

Key control – address the current policy and upgrade to an electronic system for 85% of the doors (except for individual offices). This will be completed within three years. Older doors and buildings will take longer as infrastructure has to be installed. This system will facilitate campus lock-downs. Building 2400 has an outdated systems as it is an older building.

Childhood Development Center – request to get input from the parents, they will be specifically asked perhaps via a survey.

Cellphone reception – this is something being addressed at the district level by the technology division.

Campus at night – no one seems to be here and a lot of part-timers do work at night; it seems very dark; can an administrator be present (by rotation)?

Are all security cameras working and updated, especially at the library?

Can the plan address the issue of “stalking?” Kevin responded that they would make a recommendation regarding the district policy.

Buildings due for decommissioning: a cost/benefit analysis will be done on upgrading these buildings. However, if locks are not working, they will be fixed.

Communication: Melissa will send input to David Estrada, who will send a group email to Kevin.

**6.4 Global Studies** (process attached) – Katie Eagan

Rifka will send the PowerPoint to members. Katie worked with Rajinder to get a sense of campus needs. Are students requesting this? Yes, around 20 people per year. The classes are not being “tagged” for interdisciplinary majors. She is rewriting ISLOs. She found the AA required these courses. She has worked to get a broad range of support. We will discuss this at the next meeting.

**6.5 Academic Support** – Melissa Korber

More discussion in the future about this.

**7. GOOD OF THE ORDER**

**7.1 Announcements/Comments: Interim President Roanna Bennie** – From student services, there will be a pause for the student government coordinator being a faculty member. This is a management position at many colleges, including Chabot. At LPC, Nessa Julian will be brought in for this position. DSPS is looking for a management coordinator position. The reorganization of public safety allows technology to help recreate a STEM division. Faculty positions are coming up for discussion which are different: there are two non-discipline based faculty - tutoring coordinator and articulation officer. Roanna listed the various academic support roles; should these be in academic affairs? This can come up at the next Town Hall meeting; the breakout sessions will be first. She wants to know what the Senate opinion is on the positions opening up beyond retirement openings.

Discussion:

Computer science and public safety: let these areas speak to these positions.

Are the tutoring and articulation positions really part of “faculty?” This is still an open issue. These positions are listed in the minimum qualifications document.

Articulation right now is a 50% counseling position; will increase but still will be a “faculty” position and this is standard across the state.

“Academic Support” may need a dean.

**8. ADJOURNMENT**

**MOTION** to Adjourn

MSC: Angella / Ashley / APPROVED

Meeting Adjourned at 4:35 p.m.

**9. NEXT MEETING** – Special meeting on Wednesday, December 6, 2017 at 2:30 p.m. (room 2450).

Regular meeting on Wednesday, December 13, 2017, at 2:30 p.m.