



# Academic Senate Committee Minutes – Special Meeting

December 6, 2017 | 2:30 pm | Rm 2450

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

## Academic Senate

### Members Present:

**Senate President:** Melissa Korber

**Senate VP:** Tina Inzerilla, Ph.D.

### Senate Treasurer:

Ashley Young  
Cindy B. Rosefield  
Greg Daubenmire  
Heike Gecox  
Meghan Swanson  
Joel Gagnon  
John Rosen  
Robin Roy  
Vicki Pabley

### Members Absent:

Angella VenJohn  
Catherine Suarez  
Jasleen Gill  
Joel Gagnon  
Kimberly Tomlinson  
Steve Navarro

### Guests:

Howard Blumenfeld, Nadiyah Taylor,  
David Everett, David Rodriguez, Audrey Cumbo,  
Teri Henson, Tatiana Hernandez,  
David Powers, Carol Edson, Robin Rehagen  
Ana Del Aguila, Peter Koo, Deanna Horvath,  
Ruth Hanna, Julia McGurk,  
Alice Sato, Leslie Payne, Adelia Flores,  
Elena Cole, Angelo Bummer,  
Mary Lauffer, Ian Brekke, Daniel Marshals,  
Preet Cocke, Jeremiah Bodnav, Erick Bell  
Darcy Evust

## Minutes

## Presenter

### 1. GENERAL BUSINESS

Melissa Korber

#### 1.1 Call to Order/Quorum established

Items 1-4

Meeting called to order at 2:32 p.m.

#### 1.2 Approval of Agenda

**MOTION** to Approve Agenda

MSC: Tina /Cindy / APPROVED

#### 1.3 Review and Approval of Minutes – November 29, 2017

**MOTION** to Approve Minutes as revised (one word change).

Clarifying discussion, no changes made.

MSC: Tina /Ashley / APPROVED

**1.4 Public Comments** (This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.) - NONE

### 2. NEW BUSINESS

**2.1 Faculty Hiring Prioritization Rankings** (attachment) – Heike Gecox: **this will be on the agenda for next meeting**

24 positions to rank; the good of the entire college was taken into consideration; this will be a slow process from now on. Questions on how the funds are calculated, no one is sure of the numbers. Remember: the president can make changes to these rankings. There is concern from student services, that there is a half-time articulation officer currently and the full time position is proposed as a full-time faculty position. The process allows for changes to positions without consulting all the affected areas (and employees). How do you decide what a coordinator is? There needs to be a rubric (as some are classified, and some are faculty). Communication is needed with the affected person when their position changes. Roanna seems supportive of this position being full-time as there is increased work load in this area. Many colleges have full time articulation officers; this is more the norm. The position negotiates with other colleges and universities about credit transfers. Multiple issues are involved: moving from student to academic services, half time to full time, faculty or classified, adding functions - these make it hard to clearly understand or address. We can't decide this in the committee as we are a recommending body. There needs to be more discussion, and

transparency in the process along with respect for the person already in the position. The business department has lost a lot of positions, and the district does not like the use of Strong Work Force funds for these positions. Discussion about tutorial center coordinator/instructor position. There is a teaching component to this position. This has been in the top 10 rankings for years but hasn't gone through. This is a fundamental service which is growing in need. The center can't keep operating with the same level of personnel. Roanna will be at next week's Senate meeting so we can discuss this further. We should have faculty involved in the decision-making process and have strong input. Our services aren't centralized; if we approve the rankings we should capture the recommendations, especially for the new positions - the current stakeholders should be involved in writing job descriptions. When a faculty member becomes a coordinator that is reassigned time. Should some coordinators be classified professionals? The cost would be lower. If we want to look at this, a group should be assigned to develop the recommendations. There will be input from the Town Hall meeting breakout sessions to consider. The Committee is thanked for their work.

### 3. OLD BUSINESS

#### 5.1 Las Positas College Response to Chabot Resolution (attachment) – Melissa Korber

Melissa attended the board meeting. The sanctuary resolution was approved with a minor change regarding earmarked funds to offset student tuition. This was celebrated by students and faculty in attendance. The district should have its own resolution and this will be worked on.

Melissa reported on the vote of no confidence; that the Academic Senate wanted to initiate discussions with the Chancellor and she seemed amenable. Chabot raised additional concerns which parallel our concerns. The Chabot Student Senate joined their Academic Senate in their vote of no confidence. The Board said they did have confidence in the Chancellor.

Melissa drafted a letter for discussion and edits (as recommended at the last Academic Senate meeting). The letter invites the Chancellor to address specific concerns. The first one is the stewardship of the district office – 2.5 million over their allotted budget. The colleges who have exercised fiscal responsibility shouldn't take up responsibility for this overage. There are issues with shared governance and ignoring input. Chabot is bringing this forward. Melissa listed many specific issues going back for years.

Discussion: we want a commitment from the District to meet with LPC on various issues, including accreditation, in a timely manner. Melissa will talk to Roanna about this. Establish a regular and timely meeting to exchange and share information. This lack reflects on the health of our district as a whole. Facilities issues were brought up; the new facilities master plan will be discussed at our next meeting, and this can be included in this letter. Student Senate would like input into these issues as well; they have not had a good relationship with the Chancellor and it has been hard to get meetings. She will talk about it at their Student Senate meeting tomorrow; and their recommendations and input can be included in our next meeting agenda.

The Chancellor can meet on a Tuesday; we need more time to draft this letter. Can we request a series of meetings? This is a good idea so the discussion is ongoing. Dates are after winter break. Melissa will redraft the letter and sent it out to all Academic Senate and attendees of the meeting.

### 7. GOOD OF THE ORDER

**7.1 Announcements/Comments:** Melissa found out that multiple hiring committees have faculty already hired that were not approved by Academic Senate. She has contacted Roanna and others. She thinks that the Academic Senate will be asked to ratify these hires. There is not a good remedy; we can't address hires that are already approved by the Board. She will ask that current hiring committees be disbanded. Their actions have been against Title 5 and shared governance. This is most likely an oversight and lack of continuity. A letter should be written to the VP and this will be on the agenda next week.

**8. ADJOURMENT**

**MOTION** to Adjourn

MSC: Tina/Cindy/ APPROVED

Meeting Adjourned at 3:30 p.m.

**9. NEXT MEETING** – Wednesday, December 13, 2017, at 2:30 p.m.