



ACADEMIC SENATE MINUTES

October 9, 2019 | 2:30 – 4:30 pm | Room 1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Academic Senate

Quorum: 8

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Parliamentarian: Craig Kutil
Admin.: Rifka Several

Voting Members:

Vice President: Elena Cole
Secretary: Bill Komanetsky
Treasurer: Ashley Young
Student Representative: Jake Massie
SLPC: Robin Roy, John Rosen
A & H: Catherine Suarez, Natalie Keller, Katie Eagan
STEM: Darcy Ernst, Michael Peterson, Segal Boaz, Alain Olavarrieta
BHAWK: Marsha Vernoga
Counseling: Heike Gecox
Part Time Representatives: Jeff Judd, Kate Bennett Faix

1.0 GENERAL BUSINESS (S. Thompson)

1.1 Call to Order/Establish Quorum: meeting called to order and quorum established at 2:34 pm.

1.2 Approval of Agenda: Motion to approve/seconded/discussion on amending the agenda to have items 6.1 and 6.2 after Public Comments. Motion to approve amended agenda/seconded/approved.

1.3 Approval of Minutes, September 25, 2019: amendment for item 2.2, removing "Scott" from the statement. Motion to approve amended minutes/seconded/approved.

1.4 Public Comments (5 minutes) *this time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items.* Jake Massie was introduced, our new Student Representative to the Academic Senate.

2.0 **ACTION ITEMS (S. Thompson)** Affirming the following Senate subcommittees and leads (all recommendations, plans, goals, etc. from the subcommittees will be approved by the Senate): *let your divisions know about these subcommittees; other faculty can join them.*

2.1 Senate Goal for 2019-20 – Create an Academic Honesty Plan (leaders – Katie Eagan, Bill Komanetsky) Motion to approve: moved/seconded/discussion: isn't there a committee already working on this? This Senate committee will make sure that this plan is in alignment with Senate goals/approved.

2.2 Senate Goal for 2019-20 – Make a Recommendation to the President re: Newly Contractually Awarded Reassigned Time (leaders – Ashley Young, John Rosen) Motion to approve: moved/seconded/discussion: are they responsible for making a recommendation or gathering data? The committee can gather data and the Senate can make the recommendation/approved

2.3 Senate Goal for 2019-20 - Create Class Substitution Policy (leaders – Heike Gecox and Craig Kutil) Motion to approve: moved/seconded/discussion: the leaders have already started to identify the issues/approved

3.0 CONSENT ITEMS (S. Thompson) Motion to approve 3.1 through 3.5/seconded/approved (*note that these are sent to LPC ahead of the meeting and also posted on the Academic Senate website*)

- 3.1 Curriculum Committee Approvals: September 30, 2019 (attached)
- 3.2 Academic Senate Appointed Faculty for Public Safety Program Administrative Assistant Hiring Committee: Mike McQuiston
- 3.3 Board Policies 2320, 2330, 2340, 2345, 2220, 2305, 2315
- 3.4 No to Chabot Classified Senate modifications of Board Policy 2310
- 3.5 Administrative Policies 6750 (parking), 2320, 2340, 2345

4.0 REPORTS

- 4.1 Curriculum Committee (Craig Kutil) - none
- 4.2 Program Review committee (Karin Spirn) - none
- 4.3 CEMC/DEMC Committee (Tom Orf) – Sarah reported that there was a Chabot comment regarding LPC’s FTES. Each college will maintain their own targets. Past strategies have been effective but now we need to have new strategies.
- 4.4 Faculty Association (Heike Gecox) – the deadline for approving the contract is now Monday.
- 4.5 Professional Development Committee (David Powers) – Flex Day is October 22. There is a change in venue with most sessions in building 1000, and the keynote speaker at 12:30 in Mertes Main Stage Theater.
- 4.6 Planning and Effectiveness Committee (Rajinder Samra) – review of our college planning and budget cycle. Five key processes: program review planning, resource allocation and budget development (followed by assessment). Months have been assigned for each process, dependent on when we get the budget figures from the state. Each year one of the processes is examined – it was suggested that we look at our high administrative turnover, and its effect on the institution. This can be brought back as a Senate agenda item when more information is available.
- 4.7 SEA Committee/BaSK (Ashley McHale) – they have met and welcomed new director of Student Equity and Success (Shawn Taylor). They reviewed their charge, equity questions and budget. When the budget is approved and allocated, it will be posted on their website. The Spring 2020 Flex Day speaker will be on equity and this will be a theme for that day. Suggestion that smaller equity-based trainings be held throughout the year. A funding request form is being reviewed and will be distributed after review. BaSK reviewed the enrollment data, our math average is high.
- 4.8 Treasurer (Ashley Young) – students have cashed their scholarship checks and the balance is around \$600. Ashley will send fundraising emails to division leaders for distribution, along with letters from students who received last years’ scholarships. Should we have two named scholarships? How can we get all divisions involved? Should we give a group prize?
- 4.9 President (Sarah Thompson) –
The last Senate “happy hour” was well attended; they discussed possible new programs. Rifka will send out an email blast about the future events.

She served on the second level Presidential Interview committee; the reference checks are still occurring and the announcement will occur soon.

There was more state level advocacy on the SCFF, and this helped avoid a vote. Decisions are delayed until December. The public comments were strong and they intend to fully participate in these next time. They are working on their strategies. Rajinder hoped that the cost of living index be addressed, but this was turned down. A white paper has been developed supported by data. However, the state chancellor's office consultant has also generated data that does not address the complexities. (See attachment)

5.0 OLD BUSINESS (S. Thompson)

5.1 Long Term Senate Goals – District Plenary, Faculty Diversification, Enrollment Numbers, AB705, Olympics and Staff Appreciation (S. Thompson): these are longer-term committees and we need lead names. Let your divisions know about these long-term goals; people outside the Senate can participate in these subcommittees.

- Staff appreciation has a collection of volunteers (Ashley Young, Robin Roy, Cindy Rosefield, and Kimberley Tomlinson). We can collect for this at Town Meeting (“pass the hat”).
- District Plenary – Ashley Young (there may be district funding for this)
- Olympics – tabled
- AB705 – Catie Eagan is interested in working with programs to look at the effect of AB 705.

5.2 OER Representative (S. Thompson): we do not have a representative at this time. What is the compensation? \$500. Part time faculty can do this; Kate and Jeff will publicize the position.

5.3 Board and Administrative Policy Approval Process: Motion to table/seconded/approved.

6.0 NEW BUSINESS (S. Thompson)

6.1 Explanation of Assembly Bill 19 – The College Promise Application to LPC (William Garcia):

Explanation of use of these funds: personnel (3 classified professionals were added to the financial aid department – 2 outreach personnel and 1 advisor), textbook aid, and direct aid to students. There was local discretion on the application of these funds. Information is available on the financial aid website. Question about undocumented students: If they do not qualify for the Dream Act or FAFSA, they are not able to access this aid. Student Services offers help to students for these applications.

6.2 Strategic Planning 2019-20 (Rajinder Samra): we are updating our strategic planning and educational master plan that addresses our mission, vision and values. The college council is responsible for this. Each shared governance partner will review the current mission, vision and values and glossary of terms. (This Google doc will be distributed to the Senate.) For each change, a rationale is needed. This is not “division feedback” but rather feedback from Senators and the Executive Committee. Town Meeting will also be a venue for review.

An outside contractor is putting together the district master plan from input from the colleges. The process this time is that the colleges will lead the efforts; college council will have a strategic planning subcommittee. Rajinder shared the timeline for the RFP proposals and decision. The contractor would be approved at the January board meeting.

The master plan will last 5 years and incorporate strategies for accomplishing projects and goals. Feedback from the Google doc is requested within two weeks.

6.3 “Employable Pathways”: Motion to table/seconded/approved.

6.4 SCFF Proposals Senate Reviewer (S. Thompson): this role works with the president, vice president and the faculty representative (Rajeev Chopra). *We need to identify this person, who needs familiarity with the SCFF.*

6.5 Program Proposal Process: Motion to table/seconded/approved.

6.6 New President: no announcement as yet.

7.0 GOOD OF THE ORDER

7.1 Announcements:

Alain works with the UndocuAlly task force; they will provide training on being an ally and hand out a resource guide.

He distributed the LatinX/Hispanic Heritage Month activities flyer for distribution at divisions.

They are developing a public charge statement regarding government aid affecting green cards and citizenship. Note that education based aid is not part of this public charge. *Alain is requested to write up the language for publication on syllabi. This can be presented at the board meeting during public comments.*

7.2 Meetings: 2nd and 4th Wednesdays, 2:30 – 4:30 pm, room 1687; **next meeting October 23, 2019**

7.3 Adjournment (S. Thompson): motion to adjourn/seconded/approved

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