



ACADEMIC SENATE MINUTES

October 23, 2019 | 2:30 – 4:30 pm | Room 1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Academic Senate

Quorum: 8

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Parliamentarian: Craig Kutil
Student Representative: Jake Massie
Admin.: Rifka Several

Voting Members:

Vice President: Elena Cole
Secretary: Bill Komanetsky
Treasurer: Ashley Young
SLPC: Robin Roy, John Rosen
A & H: Catherine Suarez, Natalie Keller, Katie Eagan
STEM: Darcy Ernst, Michael Peterson, Segal Boaz, Alain Olavarrieta
BHAWK: Marsha Vernoga
Counseling: Heike Gecox
Part Time Representatives: Jeff Judd, Kate Bennett Faix

1.0 GENERAL BUSINESS (S. Thompson)

- 1.1 Call to Order/Establish Quorum: meeting called to order and quorum established at 2:33 pm.
- 1.2 Approval of Agenda: motion to approve agenda/seconded/approved
- 1.3 Approval of Minutes (October 9, 2019): motion to approve minutes/seconded/approved
- 1.4 Public Comments (5 minutes): *This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot at on these items.* NONE

2.0 ACTION ITEMS (S. Thompson)

- 2.1 Senate Goal for 2019-20: Hosting Staff Appreciation Ceremony in Spring 2020 (leads Ashley, Robin and Marsha): motion to approve: moved/seconded/approved. Lyndale Gardener wants to volunteer; her name will be forwarded to the leads.

3.0 CONSENT ITEMS (S. Thompson)

- 3.1 Curriculum Committee approvals: October 7, 2019 (see attachment): motion to approve: moved/seconded/approved

4.0 REPORTS

- 4.1 SLO Committee – (Ann Hight): the committee has offered seven two-hour sessions, and five flex day sessions, for coordinators to create SLOs and enter them into eLumen. Eight hundred have been entered to date.
- 4.2 DE Committee – (Christina Lee): they began course reviews (3) for first time course instructors. They have adjusted their checklist and this will be presented at the end of the semester. These are recommendations for faculty. A subcommittee is needed for working with faculty. Eight new DE instructors were added for spring semester. OEI submitted their application for LPC to be a certified college. Any faculty member wanting to align their course to OEI can do so locally before submitting.
- 4.3 CEMC/DEMC – (Tom Orf): the DEMC approved FTEF allocations. Tom is meeting with deans to determine department allocations. There is

an increase in FTEF (8). They are looking at some classes becoming more permanent. The goal is to have these approved by CEMC before the winter break. We will get first drafts of summer and fall schedules for approval in November.

4.4 Guided Pathways – (LaVaughn Hart): The GP steering committee forwarded a resolution to the Academic and Classified Senates (at both colleges) regarding adopting common technology for LPC and Chabot. We share students, and this would also be cost effective.

GP has liaisons for each division, and they will be working with faculty on program mapping: A&H (Jim Ott), STEM (Kristy and LaVaughn), SLPC (German Serra), Student Services (Angela VenJohn), and BHAWK (Erick Bell). Jeff Judd is liaison to part time faculty and is setting up communications tools.

They are looking at “clustering” majors and branding the paths as “flight paths.” These will be linked to career information.

Jake invited GP to come to Student Senate to make a presentation and get student input. The intent is to have student government participate in creating the paths.

There will be a January retreat to plan for spring.

Question about a pathway for undecided students: GP is identifying what would be a good first semester for those students.

The GP steering committee meets the third Friday, 1-3 pm in room 1726, and everyone is welcome.

4.5 Faculty Hiring Prioritization –Tom Orf shared the rankings for spring 2019, as recommendations to the President. This will be business for the next Senate meeting. The FON numbers vary; as high as 7-9 or as low as 0.

4.6 Faculty Association –Tom reported for Heike. The contract was approved overwhelmingly by faculty and is going to the November Board meeting. Regarding the 250 CAH release time (split with Chabot 60/40) in the contract, a committee had to be formed and will meet next week, including VPs of student and academic services, Sarah for AS and Tom for FA. The committee will determine procedures. Regarding reassigned time: the committee will be developing a process and set a start date. There is an Academic Senate subcommittee for reassigned time.

4.7 Student Senate – (Jake Massie): he is a second year business administration major, with plans to go into business law. He represents CCC regionally. Jake will be sworn in as the LPC student trustee. Student government participated in UndocuAlly, know your rights and voting registration activities. There is a resolution approved to focus on these issues every third week.

Student events include Club rush (October) and Meet your Senators (November).

The student life office was just remodeled, and has places for students to gather and an ongoing food bank.

There is a student equity task force, to be incorporated in their bylaws, which will be aligned with state metrics. This will be presented to the board in November.

4.8 Accreditation Steering Committee – (Kristina Whalen): see 7.1.1

4.9 Technology Committee - (Kali Rippel): No report

4.10 Treasurer - (Ashley Young): The fundraising report to date, and compared to last year, was distributed (attached). Discussion about earmarked amounts from last year for Philip Manwell

Scholarship. This is not an established scholarship and needs subcommittee discussion. We don't have a policy for naming scholarships. This will be on next week's agenda as new business.

4.11 President- (Sarah Thompson)

There are two meetings in the near future for SCFF advocacy. Both LPC and Chabot are attending and going to the state plenary session afterwards.

The whitepaper was distributed with last meetings minutes; this has been distributed statewide and has been successful in involving other colleges. When a presentation was made, most of these colleges were not aware of the high effect of the SCFF on their districts. Most of the information is not leaving the executive level so there is a lack of awareness.

All 10 colleges most effected will plan strategies together (Academic Senate presidents, chancellors, presidents, etc.). They feel aligned in their message and welcome student involvement. Sarah and Rajinder can present this information at student senate.

At the area meeting, presentations were made on strategies to address faculty diversification. Two programs in particular:

- First, "Grow Your Own" with \$15 million (incentive program) in state funds for community colleges to identify talented students, and bring them back for their first jobs.
- \$60 million has been set aside to bring in new faculty. We need to work with faculty prioritization to make sure diversity is a factor in hiring.

Sessions will be held on "best practices" to achieve the goal of faculty diversity. What are good interview questions? How can the question be meaningful?

At the board meetings, a challenge (and opportunity) are the new active board members. Training will be brought in on their obligations and parameters for action.

At chancellor's council, more BPs and APs were approved for procedures (no 10+1 items for senate attention).

The chancellor responded to a request for Brown Act training, using specialists. The district general legal counsel has made the opinion that the only bodies required to follow the Brown Act are the board of trustees and academic senate (and any senate committees). This was challenged – any committee pertaining to board policy should be under the Act. Committees were removed and put into administrative policy (such as budget). Brown Act states that committees "that originate" are covered so these should still be under Brown Act even if they are moved. DVC has a good training video; Ashley can provide a link.

5.0 OLD BUSINESS (S. Thompson)

5.1 Board and Administrative Policy Approval Process: (see attachment) this pertains to updates from chancellor's council, not arising from the Senate. Discussion: what is the definition of "controversial?" All APs and BPs that the executive committee deems as controversial will be pulled and put on the senate agenda for discussion. This will be an Action item next meeting.

5.2 OER Representative (Jeff Judd): He will be talking to the coordinator to get information and have a one-page executive summary about this position. There is a question about it being advisable to have tenure to accept this position.

- 5.3 “Employable Pathways”: motion to table until next meeting: moved/seconded/approved
- 5.4 SCFF Proposals Senate Reviewer: Ashley and Craig will be reviewers. They work with the president and others to look at college needs, identify how they address the SCFF, identify dependencies, rank the proposals, and bring them forward to the district.
- 5.5 Program Proposal Process: Craig as chair of the curriculum committee recommends that we review and revise this process to use the Senate more effectively. The curriculum committee looks at the quality of the proposals. Any new course or program proposals would have the dean review at the beginning and make recommendations. With Guided Pathways, Craig will be on the validation team to catch up with our current programs – new proposals need to fit into the pathways. They are deactivating programs that aren’t active.
- There is student interest in an AA in social justice. This would be a good opportunity to test new processes. Craig will make a proposal, looking into what other colleges do. He expressed that he feels more of a support role, not a “policing” role. We need a process and criteria on how to decide on approval. Craig will draft the process, and the senate can address the criteria.
- 5.6 Continue discussion of subcommittees and leads: Four subcommittees are long-term. Catie will present on AB705 next meeting. Motion to table until next meeting: moved/seconded/approved.

6.0 NEW BUSINESS (S. Thompson)

- 6.1 District Strategic plan consultant hiring committee: Need a representative to this committee to work until end of December. Bill Komanetsky volunteered to serve.
- 6.2 Appointment of a second Senate representative to the district technology committee (Bill Komanetsky): Bill is the co-chair of this committee and in the new plan we need a second faculty representative (this is a call-in meeting, second Fridays of every month). Jeff Judd volunteered. Motion to move agenda out of order, address 6.5 at this time: moved/seconded/approved
- 6.3 SCFF Advocacy (white paper attached): There are two formats, one very readable, and the other data filled. It is important that everyone become knowledgeable about this message. There is a good chance that the SCFF will succeed, and we will need to proceed with a property tax initiative. This white paper data will also support this initiative. We will ask Rajinder to present at the next meeting. Sarah will ask Rajinder to present to Senate and Town Hall, by making a request to Roanna.
- 6.4 Form for Subcommittee Progress: Motion to table until next meeting: moved/seconded/approved.
- 6.5 Report on 2020 Graduation (William Garcia): This year’s commencement will be on Friday evening. We have too many attendees for our space, and we anticipate more students participating next year. We are planning on following what Chabot has done – two back-to-back ceremonies: 1.5 hour ceremony, 1 hour intermission, followed by another 1.5 ceremony. Food will be provided to LPC participants. Students will be divided using EventBrite to choose Option 1 or Option 2; first come, first served. Students will have 6 instead of 3 tickets. There would also be a live feed for accessibility. Suggestion to limit the length and/or number of speeches.
- 6.6 New LPC President: Motion to table until next meeting: moved/seconded/approved.

7.0 GOOD OF THE ORDER

7.1 Announcements:

7.1.1 The accreditation steering committee can provide training and support in the process of gathering information needed for the ACCJC accreditation report (due 2022). They have developed a form providing information on the relevant ACCJC standards for each committee. John Ruys is available to train on the types of evidence relevant to your committee. (See attachment)

7.2 Meetings: 2nd and 4th Wednesdays, 2:30 – 4:40 pm, room 1687; **next meeting NOVEMBER 13, 2019.**

7.3 Adjournment: Motion to adjourn: moved/seconded/approved

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