



ACADEMIC SENATE MINUTES

September 25, 2019 | 2:30 – 4:30 pm | Room 1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Academic Senate

Quorum: 8

Non-Voting Members:

President: Sarah Thompson
Past President: Melissa Korber
Parliamentarian: Craig Kutil
Admin.: Rifka Several

Voting Members:

Vice President: Elena Cole
Secretary: Bill Komanetsky
Treasurer: Ashley Young
SLPC: Robin Roy, John Rosen
A & H: Catherine Suarez, Natalie Keller, Katie Eagan
STEM: Darcy Ernst, Michael Peterson, Segal Boaz, Alain Olavarrieta
BHAWK: Marsha Vernoga
Counseling: Heike Gecox
Part Time Representatives: Jeff Judd, Kate Bennett Faix

1.0 GENERAL BUSINESS (S. Thompson)

1.1 Call to Order/Establish Quorum: The meeting was called to order at 2:34 pm.

1.2 Approval of Agenda: Motion to approve: moved/seconded/proposed amendment: that presentations (items 6.1 and 6.2, 4.2) be put ahead of other agenda items Motion to approve amended agenda: moved/seconded approved

1.3 Approval of Minutes: (September 11, 2019): Motion to approve: moved/seconded/approved with 1 abstention

1.4 Public Comments: *This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items. NONE*

2.0 ACTION ITEMS (S. Thompson)

2.1 Approval of Eleven Sets of Minutes From 2016-17 ASLPC meetings: Due to the lack of administrative support, minutes were recorded but not written. Rifka transcribed these to the best of the information available. Motion to approve these minutes: moved/seconded/approved

2.2 Implementation of the LPC Apprenticeship Program: Motion to approve: moved/seconded/ discussion on who approves the actual plan and will there be compensation for faculty who will be reviewing it. There won't be a large amount of work for faculty, but should there be compensation? Statement that this is already in the work that Craig and Scott do. Vote to approve.

3.0 CONSENT ITEMS (S. Thompson)

3.1 Faculty Appointments to the A&H Dean's Hiring Committee: Dave Wagner, Titian Lish, Jim Dobson: Motion to approve: moved/seconded/approved

4.0 REPORTS

4.1 SLO Committee (Ann Hight): The Committee visited the divisions and signed up representatives for work sessions. The two-hour session with Communications was very productive, including completing the new reflections template to encourage meaningful discussions with colleagues that can be reflected in Program Review. The work session addresses all the SLO components.

- 4.2 DE Committee (Christina Lee): No report
- 4.3 Student Equity and Achievement Committee (Ashley McHale): This committee will regularly report at the first meeting of the month (2nd Wednesdays).
- 4.4 Guided Pathways Committee (LaVaughn Hart): Bill reported that the Steering Committee met; technology plans are in place and the committee is moving forward.
- 4.5 Faculty Hiring Prioritization (Heike Gecox): The committee changed their charge last year to have one meeting for discussion and a second for ranking, then the prioritizations are brought to the Academic Senate.
- 4.6 Student Senate (Blessing Nkrumah): Rifka is working to get a representative for the next meeting.
- 4.7 Accreditation Steering Committee (Kristina Whalen): No report
- 4.8 Technology Committee (Kali Rippel): No report
- 4.9 Treasurer (Ashley Young): Fall Fundraising donations are coming in from the divisions. Divisions - please ask for donations at your meetings; the suggested amount is \$20.
- 4.10 President (Sarah Thompson): Sarah distributed a “talking points” form to record division input (*see attachment*). Rifka will send the draft minutes to Senators after our meetings for reference.

Sarah participated in the LPC President Search Committee. She will also participate in second level interviews.

FFC (Funding Formula Committee): Sarah has more information on the process of allocations. A decision was made not to allocate according to BAM because this is a four-year process and it should not be rigid, but reflect actual need. The Planning and Budget Committee has not voted on how much roll over funding will be used; most likely half will be used and the rest applied for projects (about 7 million total rollover funds are available). The top priority will be in data clean up by the end of the school year. We cannot afford to be unaware of our actual statistics.

CEMC (College Enrollment Management Committee): The issues regarding part-time faculty funding in the budget will be reordered in our BAM. Instructional salaries will be paid off the top then the BAM would send money to the sites. The benefit is that instruction will be covered and not used to balance the budget. We need to have a strict productivity level to support the budget, and this needs close monitoring.

ESS (Educational and Student Support Committee): Craig is chairing this committee. We may not need two separate committees doing the same work and this will be examined.

SCFF (Student Centered Funding Formula): Advocacy has a data working group involving the interim chancellor and both colleges (presidents, institutional researchers and academic senates). They are preparing public statements and a white paper to send out to all districts who will experience losses. There may be system-wide financial aid data reporting issues.

5.0 OLD BUSINESS (S. Thompson)**5.1 Establish Senate Goals and Subcommittees from list generated at the Senate training meeting:**

Approved subcommittees:

- Academic Honesty: Bill will be the captain.
- Reassigned time: Alan will be the captain.
- Substitution Policy (revising the course substitution process): Craig will be the captain.
Deans handle this right now, and there are no clear policies in place. The Articulation officer should be involved in any transfer degree substitutions. Craig requests faculty volunteers.

Action activities:

- District Plenary: twice a year both college Academic Senates would meet (covering 10 plus 1 issues, best practices, workshops, debating resolutions and come to a joint position, etc.).
- Olympics

Long-term projects:

- Faculty Diversification
- Apprenticeships:
- Enrollment numbers (creative ways to increase):
- AB705 Tracking

6.0 NEW BUSINESS (S. Thompson)

6.1 Conservatory Training Program (Titian Lish): (*see attachments*): Many theater students do not complete their AA degrees, due to struggles (or questions of relevance) with some general ed curriculum. Titian has developed a sample Guided Pathways, but many students created their own pathways and left LPC without any degree or certificate. They moved directly to conservatory programs or transferred to a BFA program.

Titian and her colleagues are proposing a two-year full-time conservatory program. Data supports that there is employment in theater and entertainment. Discussion about the types of employment; it could be wide including presentations. This conservatory program captures our success with students and supports the needs of AB705 and Guided Pathways. The department feels ready to launch this program in fall 2020. This will involve department restructuring but no additional faculty. There could be additional RAC requests for equipment (stage props and cameras for example). In summer productions, Equity actors could be mentors/advisors (perhaps using CTE or SCFF funds).

Only one other community college (PCPA in Santa Barbara) has a conservatory program, so this would be the only program in northern California. Titian has marketing ideas and wants more support in attracting students. The Senate is supportive of this conservatory program.

6.2 National University Collaboration Presentation (Mike McQuistin/Administration of Justice program and Chad McMullen/Public Safety program :) (*see attachments*): Mark Tarte conferred with National University (a not for profit institution) about expanding their criminal justice programs. There is preliminary MOU language in place for an accredited 4-year degree from National University offered at LPC (initially primarily online). The benefit being that LPC would offer the two-year AS/T degree. There is already an articulation agreement between LPC and National for AJ (and one for elementary education is being worked on).

National University would require a small office part-time for their outreach program, and they would pay rent for this. National would be interested in hiring professors for this and their other programs in the future, but this is not part of the initial agreement. This will be a scalable program, starting small. It has been successful at three other CA community colleges. National University is very supportive of veterans and their families.

6.3 Public Safety Programs Updates (Mike McQuistin/Administration of Justice program and Chad McMullen/Public Safety program :)

Sheriffs Academy: We are losing the Sheriffs Academy (about 300 FTES going to Chabot). There are areas identified by the LMI that are underserved, and the coursework is not developed. They will be offering “arrest and control” classes through adult education as many professions need this course.

Fire academy: LPC offers a *regional* fire training academy. We are working on fire fighter professional classes. Chad is working with the City of Berkeley (50 FTES per year) and Alameda County Fire Dept. (200 FTES) on participating with regional training. Future talks are with Livermore and Pleasanton fire department. These additions would make up for the loss in FTES from the sheriff’s academy.

EMT: The plan is to develop three academies with some short-term classes to increase FTES. They are partnering with an EMT company whose employees need training.

6.4 Board Policy Review (S. Thompson): These are policies on how the board operates and are being reviewed.

Sarah proposes a process for evaluating these policies: the Senate executive board would do a first review and will bring any issues to the Senate. Those policies with no issues will be on the Consent Items. All board policies will be posted with the agenda distribution so senators can review them if they wish. Discussion but no vote.

Motion to table items 6.5 and 6.6 for the next meeting: moved/seconded/approved

6.5 Strategic Planning 2019-20

6.6 “Employable Pathways”

6.6 Feedback on the Presidential Forums: Discussion from people who attended.

7.0 GOOD OF THE ORDER

7.1 Announcements:

- Heike requests that look at your contracts; on Monday there is a contract meeting at 2:30.
- Ashley asks divisions to promote the Senate Fall Fundraiser, which funds the Academic Senate Scholarship and the Classified Professionals Appreciation Event.
- Fall Flex Day is October 22, 8 am – 4 pm. Morning coffee, granola bars and fruit will be served, and a pasta bar lunch is available for everyone.

7.2 Senate Meetings: 2nd and 4th Wednesdays, 2:30 – 4:40 pm, room 1687; **next meeting October 9, 2019**

7.3 Adjournment: motion to adjourn: moved/seconded/approved

Public Notice – Nondiscrimination: Las Positas College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation color or disability in any of its programs or activities. Las Positas College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats.