

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Academic Senate

Members:

Senate President: Melissa Korber

Senate VP: Tina Inzerilla, Ph.D.

Senate Secretary: Joel Gagnon

Senate Treasurer: Kimberly Tomlinson

Senate Admin Assist: Rifka Several

A&H: Cindy Rosefield, Toby Bielawski

SLPC: Robin Roy, John Rosen

STEM: Ashley Young

BHAWK: Andrew Cumbo

Student Services: Heike Gecox

Part-time Faculty: Vicki Pabley, Jeff Judd
(Chelsea Kubischta, alternate)

Faculty Association:

Student Government: Kirstie Burgess

Darcie Ernst

Michael Peterson

1. GENERAL BUSINESS

Melissa Korber

1.1 Call to Order/Quorum: 4:35 pm

Items 1-4

1.2 Approval of Agenda: MOVED/SECONDED/APPROVED

**1.3 Review and Approval of Minutes (May 23, 2018):
MOVED/SECONDED/APPROVED**

1.4 Public Comments (This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.) NONE

2. ACTION ITEMS: NONE

3. CONSENT ITEMS: Motion to approve all Consent Items: MOVED/SECONDED/APPROVED

3.1 Appointment of Bill Komanetsky to hiring committee for Executive Assistant to the President

3.2 Appointment of Jennie Graham to the hiring committee for Instructional Assistant for Math

3.3 Appointment of Mary Lauffer to hiring committee for Career Coordinator

3.4 Appointment of Dave Wagner to the Equivalency Committee

3.5 Appointment of Jessica Owyong to hiring committee for DSPS Counselor Asst. 1

3.6 Appointment of the following for the Lab Tech in BIO/CHEM hiring committee: Segal Boaz, Barbara Zingg and Richard Grow

3.7 Appointment of Jose Calderon to the Veterans Specialist hiring committee

3.8 Appointment of Titian Lish to the Replacement Stage Technician hiring committee

4. REPORTS

4.1 CEMC – LaVaughn Hart (NONE)

4.2 District Integrated Planning & Budget – (NONE)

4.3 CTE Liaison – NO LIAISON; let Melissa know if you are interested; there is funding attached to this position. Cindy will consider this position.

4.4 Curriculum Committee – Craig Kutil: There are 30 programs that need updating; this is being completed this semester. Tomorrow's vote will confirm certificates of achievement with 16 units. We are working on a new catalog. Review of different tests; some new ones will be added. Non-credit courses will be added in some of the 10 areas, not all. The

Committee is looking at transfer pathways to UCs, and planning to create certificates.

4.5 Accreditation Steering Committee – Tina Inzerilla – Midterm report will be coming to Academic Senate in December for its first reading. The mid-term report is due in Fall 2019.

4.6 Faculty Hiring Prioritization Committee – Heike Gecox: she will send out information from Rajinder for you to fill out.

4.7 Faculty Association – Heike Gecox: we will be going into contract negotiations. If you have issues, send them to Tom Orf and Heike.

4.8 Student Learning Outcomes – Ann Hight (NONE)

4.9 Student Success Committee – Nessa Julian: the Committee meets on the third Thursday, in room 1681B. There have been changes to SSSP/equity/basic skills. The plan ends in June. For Student Equity and Achievement, one lump sum will be received and allocated to the district for distribution to the two colleges. No discussion yet about the split; we should receive the same allocation as last year. We will submit a plan involving Guided Pathways and continue to report the information. Committed to continue providing student services and enacting targeted outreach. Two new equity groups: first generation college students and LGBT students.

4.10 UndocuAlly – Rafael Valle (NONE)

4.11 Student Senate – Kristy: Our first meeting is in building 1000, room 1012. Two executive board meetings were held over the summer. We developed new senator packets.

4.12 Treasurer – Kimberly Tomlinson: budget distributed (see attached), the August 1 balance is \$1142.00. Funds were spent on four scholarships with LPC Foundation matching funds and the classified professionals' event.

4.13 President – Melissa Korber:

a) At the board meeting, Sarah Thompson presented the "What's Right at LPC" award to Interim President Roanna Bennie. The award came about to support Roanna who is doing a good job during a difficult time of change. Melissa spoke generally about "what's right at LPC"

b) The budget was presented, with no deficit for either college. The question about overage repayment was not addressed; the budget does reflect that Chabot is repaying its reserve. The question about repaying the district will be asked when the Interim Chancellor and Vice Chancellor - Business Services, attend the next Senate meeting.

c) The Academic Senate resolution and letter to the vice chancellor were presented in June. Melissa received criticism for this, but she feels these letters reflect our views on the issues. These were considered controversial.

d) The district Faculty Association president will attend a Senate meeting to discuss the state budget. Colleges who have been harmed by the new formula, mostly in expensive districts, are looking at a state resolution regarding harming students due to reduced funding. The Senate may be part of this resolution.

e) Melissa attended the district DEMC meeting that looked at how the new budget was being addressed. These issues will be discussed at Academic Senate.

f) The Sherriff's Academy will leave LPC after this year. They might go to Chabot.

g) Chancellor Jackson retired as of today. A new interim chancellor will replace Dr. Cota September 17. Melissa will serve as the faculty representative from LPC on the chancellor's hiring committee.

4.14: Distance Education – Christina Lee: As part of our agreement with the OEI we ask that pertinent faculty go through the OEI course design information and align their courses with this rubric. Thirty-three community colleges joined the OEI consortium. This makes it difficult to review at the state level. We need our own local approval process with peer review. The DE committee and the review process is confidential and the course and instructor are linked so it is the creator's intellectual property. The OEI rubric does not look at

course content, only the design, web accessibility, how students demonstrate learning to match outcomes, etc. Which classes should we start with? CID, general Ed transferrable and technical and certificate classes. Where will the peer review process be housed? Open for Academic Senate, Professional Development and Curriculum Committee input; what will be the best for LPC (timeline, participants, reviewers, etc.). A discussion of this will be on the agenda the second meeting in September.

5. OLD BUSINESS – DISCUSSION

5.1 Internal Controls and Budget Deficit - Melissa Korber: The budget for the colleges and district were part of the Board presentation last night. A key point is how Chabot will pay back the district for their deficit in the new budget, which will be finalized and approved at the end of September. The new budget formula and upcoming new governor make budget issues not solidified at this point.

6. NEW BUSINESS

6.1 Orientation to Academic Senate (PowerPoint; available on the Senate website) – Melissa Korber: Main points: shared governance; policy development and implementation of academic and professional matters; the Brown Act (we are a public organization).

6.2 Follett Discover: Student Access – an integration between the Follett Bookstore and the LPC Learning Management System - Nolan Howe: Tabled for an upcoming meeting.

6.3 2017-18 Task Forces for this Year: will need task forces for OEI, and revising the Senate bylaws and constitution (needs approval by all divisions). A social task force is not needed; this will be handled by the Senate (classified professionals event, possibly a retirees event, etc.).

- Melissa, Ashley, John and Joel will review bylaws and constitution; Melissa will set up these meetings (adding reports from this task force to agenda). Look into electronic voting, possibly through ClassWeb.
- Kimberly and Cindy– members of the student code of conduct task force (meet second Thursdays); will add reports from this task force to agenda
- Online plagiarism/honor code – William Garcia is handling this.

7. GOOD OF THE ORDER

7.1 Announcements/Comments:

- Student Government Food Pantry next Wednesday; 9 – 3
- Remind students the Library is open Saturdays 11- 6pm and Monday - Thursday until 10 pm.
- Guided Pathways will report to the Senate meetings. If there are discussion items, let Melissa know to add to the agenda.

8. ADJOURNMENT: Motion to adjourn: MOVED/SECONDED/APPROVED

9. NEXT MEETING – September 12, 2018, 2:30 – 4:30 pm, room 1687