



Accreditation Steering Committee

September 12, 2017 | 1:30-3:00 p.m. | 1690C

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

Accreditation Steering Committee

Members Present (voting):

Tim Druley, Archivist
Tina Inzerilla, Faculty
John Ruys, Faculty Lead
Rajinder Samra, Researcher

Members Present (non-voting):

Members Absent:

N/A

Meeting Guests:

- 1. Call to Order**
The meeting was called to order at 1:35 p.m.
- 2. Review and Approval of Agenda**
The agenda was approved by consensus.
- 3. Review and Approval of the Minutes of August 22, 2017.**
The minutes were approved by consensus
- 4. Mapped college/district action plans and visiting team college/district recommendations (Handout)**
The committee reviewed the document to identify coordinators for each standard. Coordinators duties can change as the process moves along. In some cases coordinators might have to serve as trainers as well.
- 5. Expanding the Accreditation Steering Committee**
The committee members agreed there would be no need to expand at this time.
- 6. Committee/Office Feedback Form and Process for Reaching Out to Committees/Offices**
The committee discussed needed content for the Committee/Office Feedback Form. Mr. Samra will take it to the Institutional Planning & Effectiveness Committee meeting this Thursday for review. He will email committee members with comments received.
- 7. Draft of 2017-18 Planned Activities for the Accreditation Planning Priority (from Roanna)**
The committee reviewed the list.
- 8. SLO Liaisons**
The committee discussed whether the SLO liaisons should continue their work. There was a consensus among committee members that liaisons should continue at least through the midterm report. There is still a lot of work to do. The committee will follow up with the SLO committee. There is also a request for the committee to review job descriptions and update where necessary. Also there was a recommendation to send some of the SLO faculty to ACCJC trainings which can be very helpful.
- 9. Mapping Remaining Standards to Committees/Offices**

The committee continued their work in reviewing and assigning standards to committees, offices, and individuals.

10. Additional Meetings?

Committee members agreed that additional meetings are not needed. When necessary, communication will continue via email.

11. Adjournment 3:04 p.m.

12. Next Regular Meeting (October 10, 2017)