



Accreditation Steering Committee

September 18, 2018 | 3:30 – 5:00 p.m. | Room 1690C

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

Accreditation Steering Committee

Members Present (voting):

Don Carlson, Dean (via phone)
Tim Druley, Archivist
Tina Inzerilla, Faculty
David Johnson, Interim VPAS
John Ruys, ALO
Rajinder Samra, Researcher

Members Present (non-voting):

Members Absent:

Meeting Guests:

Scott Vigallon

1. Call to Order
The meeting was called to order at 3:35 p.m.
2. Review and Approval of Agenda
Agenda item added: District Accreditation Point Person. Agenda approved with added item by the committee. (Druley/Inzerilla)
3. Review and Approval of the Minutes of May 4, 2018.
Minutes were approved by the committee. (Inzerilla/Druley)
4. Substantive Change Report – Scott Vigallon
Vigallon informed the committee that every three years he would write a Substantive Change Proposal report for Distance Education and submit it to the State. The report is about programs that are approaching or at 50% online. He was asked to see if someone on this committee is willing to take on this task. The amount of work is basically the same as writing up an entire accreditation standard.

A new inquiry form online can probably be used for some standardized language for some of it. Ruys will ask Vice President Gohar Momjian what she suggests. There should be guidance from Faculty Senate as well to determine how much faculty will contribute.
5. Update on Mapping of Standards to Workgroups
Standards were sent out to almost all groups along with the feedback form that was created last year. Some went to multiple places.

Vigallon inquired as to whether someone could attend the DE meeting to walk through the standards. The meeting is next Friday, 10 a.m. – 12 p.m. Inzerilla said she might be able to attend.
6. District Accreditation Point Person
Marie Smith has been hired as a consultant to fill in at the District level. Vice Chancellor Johns was hoping to get one person to be the point person for both colleges. "Planning for the ACCJC Midterm Report" a document from Johns, was reviewed by the committee. The committee expressed that it makes sense for there to be two point persons; one from each college. Don Carlson volunteered to be the point person for LPC. Samra will report back to the District that there should be a point person for each college.

7. Update on Midterm Report

Ruys reviewed each sections of the draft, giving the committee an update on his work. He will edit the write-ups he received to smooth out the language. He would like help with some of them. For any that are edited, he will send back to the originator for review to make sure it still captures their original meaning.

Each committee member commented on the status of the part of the report they are working on. Ruys stated he would like to have the draft complete sometime in October. At the next meeting, there will hopefully be a review of the draft. Ruys will do some updating and requests that committee members pick a few standards to review and give some feedback.

8. Good of the Order

Inzerilla will ask if Senate would like the names of those working with her on the recommendations.

9. Adjournment 4:44 p.m.

Next Regular Meeting: Tuesday, October 16 at 3:30 p.m., room 1690C