



# Accreditation Steering Committee

May 11, 2021 | 3:30 p.m. | via Zoom

## Meeting Notes

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### Extended Accreditation Steering Committee

#### Members Present:

Elena Cole  
Jennifer Druley  
Tim Druley  
Heike Gecox  
Steve Gunderson  
Ann Hight  
Tina Inzerilla  
Stuart McElderry  
Andrea Migliaccio  
Anette Raichbart  
David Rodriguez  
Rajinder Samra  
Carolyn Scott  
Sui Song  
Jin Tsubota  
Heidi Ulrech  
Angella Venjohn  
Kristina Whalen

#### Members Absent:

Mike Ansell  
Angelica Cazarez  
Elizabeth David  
Kyle Johnson, Student  
Titan Lish  
Nadiyah Taylor

### 1. Update on ISER Timeline

VP Whalen thanked those who attended the District Accreditation Coordinating Committee meeting. We could see the tension in the timeline that we have for ACCJC. The following Friday VP Whalen and VP Thompson (and her consultant Audrey Trodder), had a discussion with Kevin Bontenbal from ACCJC. Bontenbal noted that under the new process the team will get the ISER and review it and check off the things we already meet. They won't come in person to decide what meets the standard. When we meet via Zoom, we'll focus on their questions. So, we don't want to short-change the time they need to do the "check off" because they only have a few weeks to do the work. We have until December 22 to turn it in; the Board meeting is on January 14. They've given us a little wiggle room of about a week if we have something to work on. The first reading will be November Board; second reading will be December Board.

### 2. Review of Process Language for ISER

There will be a lot of work done over the summer so that our information is accurate. We will be asking many committee chairs to do some updates of items.

- All committees need to have agendas and minutes updated and posted on the website.
- Shared Governance Handbook - looking to have it updated and board approved. New committees: CTE and Budget
- Update Standards Mapped to Committee Spreadsheet, including CTE and Budget Committee
- Update FT faculty handbook
- Updated SLO Handbook is now posted
- Updated Curriculum Handbook to be posted
- Also we will review the previous narrative
- Organize activities (bulleted list of historical timelines to date)

### 3. Calendar of Campus Review

Beginning in August – Fall 2021 Constituency Review in the Fall (Classified Senate, Student Senate, Academic Senate, IPEC, College, Council).

### 4. Updates on Standards in which District is Primary

Anette & Sui reviewed III.D.2 Fiscal Resources: pretty straight forward from the District perspective; we'll enter our meeting notes and budget information from the college's perspective. Others can review for language and give us feedback. We will begin to embed evidence from the college and District.

Technology (Heidi): Has rough draft of revisions made since last meeting; they will continue to look for evidence.

III.A. HR – (Kristina, Heike, Jennifer, Carolyn): We gave ourselves three weeks since last meeting to get our evidence straight; we're still working on it. We were using a lot of common language for both colleges, then there were areas where local language was needed. Still working on the standard where staff surveys are being used as evidence. Discussion.

**5. Updates on Standards in which College is Primary**

Stuart: Bit of delay but met with Elena and Andrea to go over standards. Goal is to have II.A.1-16 completed by end of the month.

Rajinder: Meets with team weekly; questions about the analysis component. Want to be consistent with how others are handling this part. We should state "yes we meet the standard" in some way.

Angella: Question as to whether we should still work within the Google doc. (Answer: Yes, we should before the report is finalized).

**6. Review of Standard IV.A**

Team (Kristina, Elena, David, Angelica) met within the last week. Had a discussion that warranted help from the committee. Question about number 5: What's our evidence to "ensure the appropriate consideration of relevant perspectives..." Considering to self-identify this as needing improvement. We need to think about our plans. We meet a lot of the standard, but what is our goal to meet the improvement plan? It might be a red flag if there are no improvement plans. Don't sweep this under the carpet – classified professionals need to have a voice – they have valuable insight, especially as front-line workers. It's harder to evaluate because these voices haven't been heard. We've also had trouble getting part-time faculty members' perspective.

**7. Quality Focus Essay**

Jin: Would like feedback regarding essay. Received a lot of great feedback on how to shape the essay and is close to being done. Action steps are to prioritize equity and anti-racism professional development for classified professionals, PT faculty, etc., (leaving this part very vague) but who is responsible? Who owns what? Or should we leave that very vague too?

Identify who will lead the way in these efforts first – responsible parties (Year 1). Jin will re-write.

Identify a Learning Resource Task Force for responsible party regarding tutoring.

**8. Good of the Order**

No next meeting scheduled but Kristina will do some assessments and contact folks if there's a need for a meeting to be scheduled. Also there may be requests for feedback in Canvas.

Faculty can continue on as a committee assignment.

**Adjournment at 5:10pm**