



Accreditation Steering Committee

August 25, 2020 | 3:30 p.m. | via Zoom

Meeting Notes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Extended Accreditation Steering Committee

Members Present:

Angelica Cazarez
Elena Cole
Elizabeth David
Tim Druley
Heike Gecox
Dyrell Foster
Steve Gunderson
Ann Hight
Tina Inzerilla
Owen Letcher
Titian Lish
Stuart McElderry
Andrea Migliaccio
Anette Raichbart
David Rodriguez
Rajinder Samra
Carolyn Scott
Sui Song
Nadiyah Taylor
Jin Tsubota
Heidi Ulrech
Angella Venjohn
Kristina Whalen
Madeline Wiest

Guests:

William Garcia
Theresa Rowland

1. Call to Order

The meeting was called to order at 3:30 p.m.

2. Introduction of Expanded Accreditation Steering Committee and Assigned Standard

Review of what was covered in the training (It was the most attended training): Overview of accreditation process (key components of new ACCJC process); reviewed standards to begin process of interpretation;

Outcomes for this meeting: Everyone will know the standard teams and place on them; know timelines being developed (inside of ISER); where resources are located (we will practice using them today); for every document from LPC, VP Whalen would like to be a co-author with team members; we can adjust teams and timelines if they don't fit; some joining today will not meet with us again until the spring; some will be on the committee for the entire year. We appreciate your attendance your today!

(Team chart was reviewed and discussed)

3. Discussion of Timelines

(Discussed color-coded timeline)

This four-step process might not work for everyone. Some teams can jump in and write right away, but others may choose this process of reviewing, bullet pointing answers, then drafting.

We will spend time in the fall talking about quality focus essays.

We're hoping to achieve moving away from the pain points (enormous amount of work in a small time).

a. **District** (function and task maps beginning to migrate to new standard); Vice Chancellor Rowland explained the process of going through the functional map and what is expected; meeting dates.

b. LPC

VP Whalen continued explanation of the process using the website.

4. Student and Staff Survey

Rajinder Samra reviewed and provided information regarding surveys so we can start thinking about survey items we might be interested in doing.

5. Tools for completing the ISER

VP Whalen discussed website tools/resources including documents shared with the committee.

6. Standard Teams Breakouts

- a. Review of Standards**
- b. Review of Evidence Collected to Date**

VP Whalen requests that in our breakout rooms we follow the instructions below.

Questions to discuss and answer:

Read through the standards—do you see any standards that require some deeper interpretation?

Review the evidence that has been collected to date. Where is the evidence looking light? What is the committee that is mapped to those areas in need more evidence?

Do the dates that your standard is scheduled to be drafted work for the team?

Do you see these standards as being the primary responsibility of the College, Shared between College and District or District?

Please take notes on your answers and email them to kwhalen@laspositascollege.edu

7. Debrief

Reviewed timelines and answered questions.

8. Adjournment – 4:55 p.m.

9. Accreditation Steering Committee Fall Meeting Dates:

September 15

October 27

November 17

December 15