



# Accreditation Steering Committee

September 22, 2020 | 3:30 p.m. | via Zoom

## Meeting Notes

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### Extended Accreditation Steering Committee

#### Members Present:

Elena Cole  
Elizabeth David  
Tim Druley  
Ann Hight  
Tina Inzerilla  
Stuart McElderry  
Andrea Migliaccio  
Rajinder Samra  
Carolyn Scott  
Nadiyah Taylor  
Jin Tsubota  
Angella Venjohn  
Kristina Whalen  
Madeline Wiest

#### Members Absent:

#### 1. Call to Order

The meeting was called to order at 3:30 p.m.

#### 2. Review of questions arising from Standard 1.C.7-14

Leads: Kristina Whalen, Sarah Thompson, Tim Druley (google doc reviewed)

Standard 7: We are pretty strong on this standard. We've had institutional-wide discussions about academic integrity; we can easily locate the Board policy on this. We need to update our faculty handbooks (full and part-time). Our office will update and consolidate these.

Academic freedom: This might be a good survey question area.

Standard 8:

Comments/ideas:

- Positive that we can find information on academic honesty in our catalog; also student handbook, course syllabi.
- There has also been quite a bit of work on academic honesty through the Academic Senate.
- There was a task force on academic honesty through the Academic Senate — and some flex day presentations by faculty.
- There's been training in counseling with regards to authenticating students when they make appointments to come in for Counseling and phone calls as well.

Standard 9:

Comments/ideas:

- Prime territory for a survey question (how faculty teach without bias or imposing their personal conviction). Need to be careful of wording.
- FA Contract, faculty handbook, peer review, faculty job description, workshops...

Standard 10:

Comments/ideas:

- Student Code of Conduct website
- We have definitions of what student conduct should be.
- Job descriptions
- Equity statement (still being drafted)
- Call to Action
- Administrator's Code of Conduct
- Counseling faculty oath
- It doesn't ask whether people follow it; just that it's established

Standard 11: Skip - We don't have study in a foreign location

Standard 12:

Comments/ideas: We have a good relationship with ACCJC; feels pretty confident.

Standard 13:

Comments/ideas:

Will take a look at other external agencies and make sure we have collected our accreditation status for all of them.

- EMT/EMS/Public Safety
- Viticulture
- Music Education Association
- ECC – Dept. of Social Services
- Automotive

Standard 14:

Comments/ideas:

- Our mission speaks to this
- We don't have investors

### **3. Review of questions arising from Standards 2.A.1-7**

(Stuart McElderry, Elena Cole, Andrea Migliaccio reviewed and spoke to information gathered on their google doc; discussion and input)

<https://docs.google.com/document/d/1Mix626KrmkpY7EFOd2C88nT7EyCzQ2rm4gtp84qQZmE/edit?usp=sharing>

### **4. Follow-up on Staff and Student Surveys**

#### **Feedback on questions**

Elizabeth David and Angella Venjohn shared out notes on II.C.2 and II.C.4

Jin Tsubota and Tina Inzerilla: II.B. (will give feedback next meeting due to the time)

### **5. Adjournment – 5:05 p.m.**

### **6. Next meeting – October 6 at 3:30pm**