



Budget Development Committee

August 27, 2021 | 8:30 am – 10:30 am | Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

Budget Development Committee

Quorum: 7

Members (non-voting):

Chair, Anette Raichbart

Members Present (12 voting):

Administrator, At-Large-1, Kristian Whalen

Administrator, At-Large-2, Erick Bell

Faculty-1 (appointed by F/A), Heike Gecox

Faculty Member, At-Large-2, Ashley Young

Classified Professional-1, Alesia High

Classified Professional-2, Stephany Chavez

LPCSG Student-1, Vacant

PBC Member-1, Rajeev Chopra

PBC Member-2, Rajinder Samra

PBC Member-3, David Rodriguez

PBC Member-4, Sarah Thompson

PBC Member-5, Thomas Orf

PBC LPCSG Student-1, Vacant

SEIU Rep, Mike Alvarez

Guest:

LPC Admin Services Officer

Sui Song

Member Absent:

Faculty Member, At-Large-1, Tina Inzerilla

1. Call to Order at 8:32 am

2. Review and Approve Agenda

Motion, Thomas Orf Second, Alesia High

Tom shared with the committee the appointment of Heike Gecox to BDC by the FA.

Motion passed unanimously

3. Review and Approve 8/13/21 Meeting Minutes

Motion, Thomas Orf Second, David Rodriguez

Abstention, Heike Gecox

Motion passed

4. Budget Update

- The committee received an update and comparison of FY 20-21 and 21-22
- August 2021 payroll is not reflected as of 8.27.21
- The Adopted Budget includes the COLA increase
- The District budgets benefits
- Salaries increased due to the two percent increase given in July 2021
- Materials and Supplies were budgeted a little less at \$200 thousand
- To date, about five percent of the budget has been spent
- At Town Meeting, an updated version, including the August payroll, will be presented
- The budget does not include line items moved to the CARES Act
- If the CARES funding were not in place, LPC would have overspent
- A continual structural deficit is a committee concern, especially as the District and M&O have ending fund balances year to year
- The three-year rolling average begins in FY22-23; the committee believes in maximizing the potential for enrollments and retention
- LPC's budget does not meet its size, and without recapturing enrollments, it will lead to catastrophic loss
- A pause in hiring remains in place with each request to hire thoroughly reviewed
- The expectation to stretch every dollar may overburden employees and limit innovation

5. Review PBC Meeting

- In 2018, a subcommittee of PBC worked on recommendations on how to improve the BAM and presented them to the Chancellor
 - Use funds from Contract Education to cover the RUMBLE and share the wealth the colleges
 - Review of how the District and M&O were funded (*without use of a percentage*)
 - Freeze their current funding rate and roll it over to the next year; the District does not grow and shrink at the same rate as the colleges
 - Set metrics for increases and decreases based on 250 FTES
 - Fund M&O by square footage

- The Chancellor at the time signed off on the recommendations
- The committee had an opportunity to review the documentation from 2018
- Due to personnel changes at the District, the proposals did not move forward
- PBC members felt that while a new Chancellor has the opportunity to veto old documentation; it undervalues the process and work completed
- A point of consideration around the proposed model is that it does not work fluidly with COVID or with a major disruption
- At the upcoming meeting, the topic is how to fund support sites
- Various District and M&O funding processes are under review
- Accountability, transparency, and what encourages best District fiscal management are points of discussions
- The idea of ITS being separate is an important point of dialogue
- District ITS services do not come off the top/3A
- Software licenses determined by District ITS are funded at the local level
- The local IT team are spread thin
- The committee agreed the percentage model was not the direction to go
- Chabot requested a minimum of 7 up to 14 FTEF to cover the Sheriff's Academy
- The additional FTEF may have an impact on funding
- Further conversation will take place in a separate meeting

6. CARES ACT Update

- The committee received an update of the current CARES Act spending
- To date, about \$5.4 million spent out of \$11 million received
- To date, about \$253 thousand spent from the Minority portion
- HEERF I allocation was \$1.4 Million - exhausted
- HEERF II allocation was \$4.5 million – the balance of half a million
- HEERF III allocation was \$5.2 million –none of which has been spent
- The 7000 codes are transfers include indirect and loss revenue
- Local CARES funding will cover the \$1500 return to work stipend agreed upon by the District
- Clarity of how best to use the funds is vital

7. Good of the Order

- Current committee members agreed to move forward as 2021-22 BDC members

8. Adjournment at 10:01 am