



Budget Development Committee

March 3, 2021 | 8:30 am – 10:30 am | Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

Budget Development Committee

Quorum: 7

Members (non-voting):

Chair, Anette Raichbart

Members Present (12 voting):

Administrator, At-Large-1, Kristian Whalen

Administrator, At-Large-2, Erick Bell

Faculty Member, At-Large-1, Tina Inzerilla

Faculty Member, At-Large-2, Ashley Young

Faculty-1 (appointed by F/A), Vacant

Classified Professional-1, Alesia High

Classified Professional-2, Stephany Chavez

SEIU Rep, Mike Alvarez

LPCSG Student-1, Vacant

PBC Member-1, Rajeev Chopra

PBC Member-2, Rajinder Samra

PBC Member-3, David Rodriguez

PBC Member-4, Sarah Thompson

PBC Member-5, Thomas Orf

PBC LPCSG Student-1, Vacant

Guest:

LPC Admin Services Officer

Sui Song

1. Call to Order at 8:09 am

2. Review and Approve Agenda

Motion, Tina Inzerilla

Second, Thomas Orf

Motion passed unanimously

3. Review and Approve 1/15/21 Minutes

Motion to approve, Thomas Orf

Second, Erick Bell

Motion passed unanimously

4. Budget Update

- A new CARES Act allocation is going to the March Board
- The first 1.4 million CARES Act funding for students is down to forty-thousand
- The deadline to spend the money is May 19, 2021
- A second CARES Act apportionment will go to the March 2021 Board
- LPC received about 4.8 million in CARES institutional funding
- The exec team will create an expense process/rubric for thoughtful spending of the new funding
- The second allocation allows recipients a one-year extension
- VP Raichbart shared a current budget update with payroll included
- In comparison to the 19-20, the 20-21 budget is below where it was last year
- Academic salaries are down to 71% due to cut sections
- Classified salaries are on par with FY 19-20 at 69-70%
- Supply spending is down; end of the year receipts has the potential to change that
- Services and equipment are at about half of their budget
- The lockdown allowed for cuts as there was no travel, conferences/etc.
- Transfers occur at the end of the fiscal year
- There is less overspending this fiscal year
- The needs assessment survey data is available
- Anyone who requested full Adobe rights received an email with how to access the program
- As other requests come in, a notification will go out to the end-user on how to pick-up

5. District Proposed BAM

- The committee discussed the previous PBC meeting and the reference to the new BAM
- There was a concern regarding moving forward with a revenue and expenditure model
- LPC tends to be historically frugal with spending compared to the sister school

- The loss of the Sherriff's Academy may have a negative DEMC impact
- The group felt it was important to know and be conscious of the budget allocation model over the upcoming months

6. LPC 2021-22 Governance Worksheet

- The committee reviewed the 21-22 governance sheet
Motion to approve, Thomas Orf Second, Sarah Thompson
Motion approved unanimously

7. Good of the Order

- The committee recommended the LPC leadership pursue alternative budget measures
- A suggestion included advocating for a parcel tax and how to sell it to the Tri-Valley residents

8. Adjournment at 9:09 am