



# Classified Senate Meeting Minutes

## APPROVED

Thursday October 3, 2019 | 1:00 PM – 2:15 PM | Room #1726

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### Classified Senate Goals 2019-2020

- Improve Communication and Voice
- Relevant Dialogue and Meaningful Action
- Support Professional Development
- Promote Networking & Wellness Activities

### Classified Senate Attendees

#### Officers Present:

David Rodriguez, Present  
William Eddy, VP Activities  
Thomas Rothman, Treasurer  
Anela Schenone, Co-VP Fundraising  
Melissa Brown, VP Communications

#### Membership Present:

Ana De Aguila, Kauleen Mangayan  
Samantha Portea  
Rachel Ugale  
Frances DeNisco  
Tim Druley  
Adria Anderson-Kelly  
Heidi Ulrech  
Liz McWhorter  
Miguel Alvarez  
Jesus Bravo-Morales

## 1. GENERAL BUSINESS (5 min)

- Call to Order 1:04 PM
- Review and Approval of Agenda  
MOTION to approve: DeNisco/De Aguila/APPROVED unanimously
- Review and Approval of [Minutes](#)  
Review and approval of Minutes –  
MOTION to approve: DeNisco/Ulrech/APPROVED with 3 abstentions.

## 2. ACTION ITEMS (20 min)

- “What is Classified Senate?” [Draft](#)**

Reviewed handout. Discussion to remove the footnote on the values under “Our Values.” Heidi shared a suggestion to streamline or simplify a version for onboarding new hires, and also include a page for SEIU. Frances suggested moving the links under Additional Information to the front page.

Onboarding employees handout - mission and values, our scope in college matters, websites.

MOTION TO APPROVE “What is Classified Senate?” handout for internal purposes and to create a new handout for onboarding employees: Druley/De Aguila/APPROVED unanimously.

- Draft Recommendation for Oversight of Classified Professional Development Block Grant**
  - [PD Funds Oversight](#)

Reviewed at Classified Senate Governing Council last week and was carried forward. Guiding principles suggest how we spend the money. David stated that these funds should augment existing professional development funds. Proposed Classified Senate subcommittee to provide recommendations on funds use. Frances requested that all classified professionals be able to attend a professional development activity at the same time. Challenges in Flex day activities for Classified Professionals; it is more faculty focused. Working with PDC to discuss how that committee can better serve Classified Professionals. Discussion about requesting full days might be a struggle. Might want to consider some alternative approaches. Frances suggested an activity during Spring Break. Leadership development is also important. In keeping with the discussion about subcommittee formation recommendation (see handout) we should consider the time requirement that may be involved. Suggestions made were to keep subcommittee composed of the CS Governing Council and some of the Classified Professionals on PDC. Final subcommittee recommendation that will meet during specified GC meetings: Governing Council members, up to 4 from Classified Professionals from PDC, up to 4 from Classified Senate at large, 1 SEIU rep, and Senate President. Discussion on proposed plan for spending funds. Suggestion that the subcommittee will be responsible for helping to determine how funds are spent. MOTION to approve: Ulrech/Eddy/approved unanimously.

**CLASSIFIED SENATE MISSION STATEMENT:** The Las Positas College Classified Senate is a body of dedicated professionals working in support of the College's Mission, Vision and Values to promote success for its students, and for the wider campus community. We are committed to effectively representing all Classified professionals in participatory governance, promoting professional development, advocating for Classified viewpoints, and contributing to the pursuit of excellence for our campus.

**3. NEW BUSINESS (35min)**

- a. **Classified Senate Wellness Event: Halloween Potluck** Volunteers needed to help with setup and breakdown. Bill will send an email asking for volunteers. Senate will provide a main course. MOTION to approve Halloween Potluck and for senate to spend up to \$150 on potluck items: Druley/Schenone/approved with 1 abstention. Governing Council at last week’s meeting approved a \$20 budget to buy candy for council members to walk around campus and handout “What is Classified Senate” flyers.
- b. **Review of Board Policies & Administrative Procedures**
  - i. [BP/AP Review – Tentative Schedule](#)
  - ii. [BP 2310 Meetings](#)
  - iii. [BP 6750 Parking](#)
  - iv. Participation in District and College Governance BP/AP Reviewed handouts
- c. **Parking Fees & Student Health Fees: Proposed Increases**
  - i. [CLPCCD Proposed Fee Increase for 2020-2021](#)
  - ii. [2019-2020 Student Maximum Fees and LPC Student Fees](#)
  - iii. [Parking Fees Assessment](#)

VP of Student Services, William Garcia, presented on Fee Increase Proposal for 2020-2021 Academic Year handout. VP Garcia mentioned that the recommended increase in parking fees would support campus safety, maintenance and repair to the parking lots, and an upcoming bill supporting the implementation of overnight parking which would be from the hours from 10:00pm-6:00am. Student Health fee would support the increased demand on mental health needs. The Health Center already has a waitlist for these services since the start of Fall semester. VP Garcia mentioned that there is no proposal to increase transportation fees at this time.

- d. **District Task Force – Appointment Requests**  
3 appointees for Student Housing Task Force. Air Quality Task Force, currently no one appointed.

**4. OLD BUSINESS (5 min)**

- a. **Update on Status of Committee Participation**
  - i. [Committee Participation Overview](#)
  - ii. [2019-2020 Committee Participation](#)Clarification that classified professionals that are assigned to LPC are eligible for appointment to serve on committees.
- b. **Committee Reports Procedure**
  - i. [Committee Reports Google Form](#)  
Anyone serving on committees are asked to fill out the form linked on the agenda.

**5. REPORTS (10 min) TABLED**

- a. **Committee Reports**
  - i. [DEMC](#)
  - ii. [Facilities & RAC](#)
- b. **SEIU Update – Alvarez/Ugale**

**c. Presidents reports**

*i. Governing Council: [August Minutes](#)*

**d. VP of Communication – Brown**

**e. VP of Activities – Eddy**

**f. VP of Fundraising – Hargiss/Schenone**

**g. Treasurer’s Report – Rothman**

**6. GOOD OF THE ORDER**

**7. ADJOURNMENT 2:17 pm**

MOTION TO ADJOURN: Druley/Ulrech/APPROVED unanimously

**8. Next Regular Meeting: November 7<sup>th</sup>, 2019 1:00 – 2:15 PM**