

Annual Evaluation of Classified Senate Activities – 2009-10

Final – Approved 5/2010

I. *LPC Mission Vision, and Values Statements: How did the Classified Senate contribute to these areas?*

Mission Statement

Las Positas College is an inclusive, learning-centered institution providing educational opportunities that meet the academic, intellectual, career-technical, creative, and personal development goals of its diverse students. Students develop the knowledge, skills, values, and abilities to become engaged and contributing members of the community.

Vision Statement

Las Positas College meets our students and community where they are and creates experiences for them that build their capacity, speak to their potential, and transform their lives.

Values Statement

Las Positas College thrives as a teaching and learning community committed to integrity and excellence. To nourish this environment and the communities served, we:

- promote and celebrate lifelong learning;
- anticipate and meet the needs of the ever-changing workplace;
demonstrate social and environmental responsibility;
- promote tolerance and mutual respect in a diverse community;
- foster a climate of discovery and creativity; and
- hold firm to the belief that each of us makes an astonishing difference.

Institutional Strategic Goals

1. Provide excellence in teaching, student learning, services to students, and scholarship by providing state of the art learning facilities, equipment, supplies and resources, and staffing. **(Teaching and Learning)**
2. Increase recognition of Las Positas College as a premier institution of innovative higher education that prepares talented, competent, and engaged members of the community. **(Institutional Advancement)**
3. Ensure the highest level of service to students and the community through continuous and purposeful evaluation of programs and services that situates student learning, community responsiveness, and employee engagement as the center of all we do. **(Accountability)**
4. Offer cutting edge educational opportunities designed to accelerate the economic development of the Tri-Valley region. **(Economic Development)**

5. Provide excellence in the stewardship of the community's investment in Las Positas College and expand the institution's capacity to apply resources to meet the needs of students, staff, and faculty through strategic assessment and resource allocation. **(Resource Development and Allocation)**
6. Commit to excellence in teaching, student learning, and scholarship by expanding professional development for all employees and nurturing the intellectualism within the campus culture. (Academic and Professional Excellence)
7. Serve a diverse college community by maintaining and expanding an environment of accessibility, equality, and social justice. **(Diversity and Pluralism)**
8. Craft a culture of collective responsibility through an enhancement of College processes and systems, reinforcing internal communication, integrating internal planning processes that promote coordination and accountability, and strengthening a sense of community and collaboration internally and within the District. **(Communication and Infrastructure)**
9. Serve as a catalyst for enhanced community life through outreach, partnerships, services, and significant contributions to quality arts, cultural, wellness and vitality experiences and activities in the Tri-Valley. **(Community Life)**
10. Engage in sustainable stewardship and community leadership as an institution through our use of products and technology, our practices and curriculum, our policies, and our philosophy as represented through institutional culture and leadership. **(Sustainability)**

II. List of Classified Senate Activities – and Evaluation of their Success

- a. Regular Senate Meetings Held –
 - i. Minutes Posted Online
 - ii. Follow-up of any issues/concerns raised
 - iii. ...
- b. Activity: Division Day BBQ Aug. 2009 –
- c. Activity: Halloween Luncheon -
- d. Activity: Planning Flex Day April 2nd, 2010
- e. Activity: Implementing, and Evaluation of April 2 Flex Day (see attached evaluation sheets *Did we do evals??*)
- f. Activities/Committees:
 - i. Classified Participation in all College Committees – Evaluation of which committees, valuable contributions, etc.

ii. ...

iii. ...

iv.

g. Activity: Bylaws Change Committee – Began in March 2009 to read the Bylaws and Constitution to see where updates needed. Committee formed (Sharon Gach, Jeff Sperry, Heidi Ulrech, Cindy Balero) to draft items for change, for later presentation to full Senate.

i. Committee met on May 27th to draft ideas for adding membership language to invite and record participation from District staff who work on LPC campus, and other employee categories who might wish to be members of LPC Senate.

ii. Also will incorporate the Classified Staff of the Year award process into the bylaws. Classified Staff have been doing this function for a number of years (over 5 years), since this award has not been given at the District's Convocation meeting each year. (Only one faculty award is given at convocation now.)

iii. As of 6/30/10, Committee will meet in early August to finalize work and present to August or September full Senate meeting.

h. Activity: Classified of the Year Award – In March Debbie Earney, chair of this committee, sent an "All Classified" email out to solicit nominations for Classified Staff of the Year. They received ___ nominations, met, considered all nominations fairly, and chose the candidate. The annual plaque was ordered for the person, a plate ordered to put on the permanent Bldg 100 plaque, and check requested from the Classified Senate Treasurer. The award was presented on May 5th, at Town Meeting to: Dianna Navaro-Kleinschmidt, Library Technician.

i. ...

j.