

Bring your lunch & a treat to share if you have something!

D. Diana - should we have an info booth at LPE - how? - st. + vote
 to do a rept of my ann. events & accomplishments to her



AGENDA - Thursday, May 31, 2012
 12:00 - 1:15 p.m. - Staff Lounge 1300D

- 1) Welcome/Call to Order Todd Steffan
- 2) Introduction of New Attendees & New Staff Todd Steffan
- 3) Approval of Today's Agenda Todd Steffan
 Minutes from 2012 to be typed over the summer. S. Gach

- 4) Treasury Report Sharon Davidson
 a. Report of Fund Balance 5/30/12 a) \$ 6,123 after cfi - \$4625!

b) BK sales: 300 + 120 + 125 = 545

- 5) Committee and Officers' Reports (\$500 retained St. Dev.)
 a. Committee Reports (A) (can't use our \$ for Bd mtg attend. - have to use Trvl, Cont, Off Suppl - fr. Pres. Acct. - see amt next yr (p. 3,4) - & be aware of \$ avail.)

- b. President's Report Todd Steffan
- c. Sunshine Report Sharon Gach
- d. Fundraising Report Cindy Balero
 - i. Let's make plans for Fall 2012 (Virtual/Silent Auction)
 - ii. S. Gach will save people's items - bring in now!
 - iii. Examples: holiday gifts you don't need; things you were going to re-gift!
- e. Activities Report/Planning Renee Pegues

move \$ for cfi fr. here

- i. Staff Dev. Funds - \$800 still in budget
Purchase Examples: software advanced tutorials, How to Deal with Difficult Situations, Motivational Film -- OK to Purchase? (consensus)

- 6) Old Business Heidi Ulrech (Pg 5-6)
 - a. Code of Ethics - Second review prior to e-Vote
 - b. Receipt of District Foundation's check for Staff Development! S.G.
 - i. \$500 rec'd and earmarked for Staff Dev. of Classified Professionals (as many people as possible, or purchase educational/leadership dvd's
 - ii. From the Ronald Kong Classified Development Fund (now distributed to all sites) Wendy fr. hiv.

NOTE booth at "freaks" - Wendy fr. hiv.

7) **New Business**

- i. Classified Professional of the Year Committee Report **Sharon Gach**
Nominees and Winner attached
- ii. Classified Scholarships Committee 2012 - Report **Sharon Gach**
 - 1. Presented May 10 at Student Awards Ceremony
 - 2. Two at \$250 each, Gift Certificate to LPC Bookstore
 - a. Recipients: E'lese Lorentzen & Praneet Uppal (p. 7)
- iii. CARE/ Retirees Group/ Grant Open, see: <http://care-news.org/>
Anyone can apply for a grant until 9/15/12!! (p. 8)

Lpc. edson need award

S-g

8) **Other/Good of the Order**

- a. Note: the Four-10 hour day schedule: June 4 - Aug. 3
- b. Convocation at LPC this year: Thursday, August 16
 - i. **Will need helpers for this!**
- c. FYI: Joint Resolutions to Thank VP Kratochvil and Dean Baker for their years of service to LPC, as they depart to other positions
- d. Copies of thank you letters to Faculty Senate, Pres. Walthers, Rawk Hawks for the fun Staff Appreciation Party on May 9th (p. 9-10)
- e. Copies of Outstanding Classified Professional of the Year Nominations (p. 11-21)

f. facul. disc of campus Blvd - Renee will send apic.

9) **Adjournment**

*The Classified Senate of Las Positas College
is a participant in the College Governance System
and welcomes all Classified Professionals,
as well as all Campus & District colleagues, to meetings.*

2012-13 Senators and Officers to Serve You! Eff. 7/1/12			
Position	Name	Ext. #	Buildings
President	Vacant :	Opportunity To Serve!!	
VP of Communications	Renee Pegues	1631	
VP of Fundraising	Cindy Balero	1548	
VP of Activities	Julie Thornburg	1406	
Treasurer	Sharon Davidson	1632	
Senator Group I	Todd Steffan	1571	100, 100B, 300, 400, 600, 4000
Senator Group II	Frankie Alexander	1690	800, 1700, 1800, 1900
Senator Group III	Jared Howard	1475	700, 900, 1300, 1300A, 1300B, 1300C
Senator Group IV	Jeff Sperry	1655	2000, 2100, 2300, 2400, 2500, 3000, 3100

Las Positas College
Classified Senate Meeting
May 31, 2012

Please Print

members

Bel

	Name	
1.	Sharon G	✓
2.	SHERI MOORE	
3.	Heidi	
4.	Carol Edson	
5.	RENEE PEGUES	
6.	Sharon Davidson	
7.	Diana Navarro-Kleinschmidt	
8.	Besley Barron	
9.	Jennifer Farber	
10.	Virginia Edwards	
11.	James Weston	
12.	Cindy Balero	
13.	Constance Hildebrand	
14.	Janice Cantua	
15.	Jeff Sperry	
16.	Rita Curson	
17.		
18.		
19.		
20.		

5/31-12

Kw:

Thought we & hand abt the pos'ns & needs of campus.

Hopefully positions ^{filled} come avail as time goes by.

Q. - layoff ppl better chance of getting re-assigned?
- do need HR - re: qual's.

Q. - how bumping up?
the bumpers notified ~~only~~ on LPE + 125 LPE + vacant pos'ns

Q. #s CC: longer DO: pos. elim's & suspended pos'ns.
c'care red. 12 → 11 mo / + 11 → 10 mo.

~~map~~ - ~~map~~

Q. - CDC SVGS
subsidized 170k/yr
= \$10k/child (bec model Lab Sch.)
• try reconfigure as a for-profit
• very little impact
• know of only 2 ee's who used

Kw - still 600 - 900 K to find cats for in wh. Dist
- ea. of the 3 did \$1.5m. in cats
(fac. esp. adf - gravity)

white ppr - send? mee. yes - fr. all
som. to poor pt.

CCCC ask @ taxes

↳ how to target

Oct '12 - old st. conv. w/ fac. union.
of programs that ~~old have cuts~~

→ "afford to hang on to" ←

in order to \emptyset programs
Fall '13.

we have no 'fat'
~~every~~ one ~~needs~~ advances.

HR - really assisting affected
individuals - job heat,
couns, HR ppl taking it
seriously &
to heart

H.A. - Confidentiality for ppl affected

↳



Classified Senate – May 31, 2017 – 12:00 p.m. – Rm. 1300D/Staff Lounge

Members Present (Quorum = 5): Sheri Moore, Heidi Ulrech, Carol Edson, Diana Navaro-Kleinschmidt, Lesley Barron, Jennifer Farber, Virginia Edwards, James Weston, Constance Hildebrand, Janice Cantua, Rita Carson . **Quorum Met with 11.**

Officers Present (Quorum = 5) *Quorum Met with 6.*

Title/Name	Present	Title/Name	Present
Sharon Gach	X	Sharon Davidson	X
Jeff Sperry	X	Renee Pegues	X
Cindy Balero	X	Todd Steffan	X

I. **Welcome/Call to Order** – Sharon G^{ach} called the meeting to order at 12:05 p.m. A Quorum was present.

II. **Discussion with President Walthers** – In light of the extremely difficult financial situation our District, as well as most Districts in the State, ~~are in~~, President Walthers asked to visit the Classified Senate meeting ^{is in} and converse ^{to} about circumstances, and answer questions.

He ~~emailed~~ ^{sent} a memo to 'All LPC' ^{this} morning with the text of the 'layoff letters' that had to be given to 7 LPC Classified Staff members this week. This is in preparation for the June 12th special Board meeting.) The email memo is appended to these minutes, and begins "I am sure most of you are aware that we had to deliver devastating news to several staff members this week ... Our hearts go out to the affected individuals as they are our colleagues and friends."

Most of the conversation Dr. Walthers' had with the Classified Staff present is summarized here. Dr. Walthers stated that he, the Chancellor, the H.R. Administrators, and the Vice Presidents thought long and hard about the options and needs of the students, college and district before deciding on 7 layoffs for LPC (additional layoffs at Chabot College are occurring, and several vacant positions at the District Office are being suspended or eliminated).

Earlier this week, each of the Classified Staff members affected by layoffs met individually with Dr. Walthers, and their Vice President, and Dean, in some cases. They were given an informational letter, the text of which is in the email memo attached. There are transition services available through the District, and the District and supervisors are allowing ample time for job interviews, as well as encouraging the individuals in every way they can.

One staffer asked if the people laid off would have a better chance of getting reassigned to one of the vacant ~~district~~ ^{in the disto} positions, even if they didn't have all the qualifications.

Dr. Walthers referred this to the H.R. department, and thought that for highly skilled qualifications this could be tricky. H.R. could provide more information to specific individuals based on their actual situation and knowledge/training.

It was asked how many LPC staff may be affected by 'SEIU bumping rights'?

to deal w/ the fiscal crisis.

>

Dr. Walthers mentioned that only 1 fulltime LPC staffer may be affected by bumping rights, and they have been notified of this; and that one .25 staffer may be affected. *have staff*
this will dep. on ~~and~~ class staffers at 100 staff;

The question was raised about the number of Chabot and District staff affected by layoffs.

lower
Dr. Walthers replied that he did not have the specifics with him, however Chabot was able to ~~reduce~~ some costs by reducing some 12 month employees to 11 month work, and 11 month employees to 10 month work schedule. District will not be filling most of the open positions; these have not been filled for many months and are being 'suspended' for the next year. *off*

One person asked how the LPC Child Development Center layoffs will affect the 'bottom line'.

The president replied that in its first year, this year, the CDC has had to be subsidized by about \$170,000, as it is a start-up year, and ~~it~~ runs as a model laboratory school. The savings will, therefore, be significant.

Dr. Walthers also mentioned that the District still needs to find somewhere between \$600,000 - \$900,000 in savings to balance the budget. This is ~~even~~ after each of the 3 sites found \$1.5M in cuts. The District and Board were hoping that an SEIU settlement would occur this year, affording some of those savings, however this has not happened, therefore a new scenario is being developed. *have*

Wh ppr to
Dr. Walthers shared that if the District needs to find savings by ~~not~~ offering certain programs in the 2013-14 year, faculty contracts require that ~~discussions~~ *disc.* about this need to begin in October of 2012. The funding difficulties in California are so severe that 'we may not be able to afford to hang on to certain programs.' ~~many to be~~

ST'S
He went on to compliment and thank Classified Staff for all the jobs they do, and all the extra they take on at their work stations, as well as volunteering for events for students and prospective. He is impressed that we continue to serve students with the utmost professionalism, and is especially awed *impress* that we take on special projects and do more than 'the basics'.

Ms. Ulrech urged that for the confidentiality and sensitivity of those impacted by layoffs, that we be discreet, not discuss this with others, and advocate to others to not spread rumors or discuss questions that are not within their purview. A lack of sensitivity in this sobering situation could be difficult for those affected. *many present also agree*

III. Welcome New Staff & Attendees -

IV. Approval of Agenda/

V. Treasurer's Report -

VI. COMMITTEE REPORTS

a. College Committees -

b. President's Report -

c. Sunshine Report -

d. Fundraising Report -

Sharon Gach - Budget Recommendations

From: Kevin Walthers
To: LPC
Date: 5/31/2012 9:05 AM
Subject: Budget Recommendations

Colleagues,

I am sure most of you are aware that we had to deliver devastating news to several staff members this week - the news that the College's budget reduction recommendation to the Board includes elimination of their position or that their position may be bumped by a more senior staff member. Our hearts go out to the affected individuals as they are our colleagues and friends.

Below is the text of the letter we drafted for each impacted staff member - it contains information that many of you may ask or be asked:

Our action is taken to address the serious fiscal constraints that are unprecedented in the history of our district and will be conducted in accordance with the collective bargaining agreement. The recommendation will go to the Board of Trustees for action on June 12, 2012. Upon approval by the Board, you will receive official notification from the District indicating the last day of work for this position will be July 31, 2012.

This recommendation is based solely on the budget crisis and bears no reflection on your work nor the quality of service you have provided to the students of Las Positas College.

We understand that you will have many questions and encourage you to contact Wyman Fong or James Andrews with CLPCCD Human Resource Services (925-485-5236). They are standing ready to assist you in this transition with services that include:

- Information on bumping rights;
- Opportunities to apply for three current vacancies through the expression of interest process; and,
- Access to the District's Employee Assistance Program.

I appreciate that you will take time to offer encouragement to these individuals.

Again, thank you for all that you do for the students of Las Positas College.

Kevin G. Walthers, Ph.D.
 President
 Las Positas College
 3000 Campus Hill Drive
 Livermore, CA 94551-7623
 925.424.1001 (o)
 925.605.8306 (m)
 kwalthers@laspositascollege.edu

me!

DO officer instr. w/ Natasha
w/ budget for

- Propose .

They next yr: not Ac. Senate
just us.

- (A) 5.a) PBC - instr. equip rev wd -
- 21 reqs - 19 funded (2 were poss of instr)
+ purch reqs gone out now, equip.
 - Bond \$ \$1.6M - left in bond / ^{Instr.} _{Eq. Fund}
\$250-300k of sem. being used
 - Read the Instr Eq requests on PBC webs.
 - Instr Eq Req Tm 1 more revision for Sp'13
+ 1kg at orig ^{Instr. Req} _{Req} proc. to align
w/ Pr. Rev.

Sustain - Cte

- 600 - Water Bottle Refill Sta.
1 more @ campus - Fine Sci area.
- Bike to work Day 18 ppl - 5-10-12

Renee

new Sci open - only Dept. prep ppl
- no offices

old Sci - remodel now - To Be Done Aug. '12

H.R. - 7-2-12 B Krat. last day (Renee & etc chairs & Kew in chg.)
open beg June
close Aug beg.
shoot Oct Bd.

- Dean St. Sves - not filling

- ? on Adm. Asst to St Svc Dean - filling?
D ask Diana

sg.

- ~~Fireworks~~ Fireworks -

o not partnering - not play etc

o we just provide space

o use interior of campus

pkg + track + field only
food trucks - up field.

porta potties.

o Liv. P.D + priv. Sec. Firm.

o plenty of ins. in case of damage

o launch site E. of campus.

5(b) Pres, Repts - no Pres this term -
all b'd put in

- officers - b'd up the positives
at rpe - we have awesome
ppl!

cont.

Pls consider being Pres!

Jodd spoke at grad'n - proud

Sps - events - BK & Jeff giving away -

Ha - good yr - Thk y^{to all b'd for} time & evry

d. Fundraising - if y. Clean closets.
sg a C.B. - \updownarrow nice things.
passes

D

we didnt get

food gift yet -

July!

b) Old Bus.

a. Code ethics - HU,
will send e vote in Aug.

□

- att. of const & bylaws
- sg prepare in summer
& be ready