



TJ notes to type

AGENDA - September 22, 2011
2:30 p.m. - Room 2411A

- 1) Welcome/Call to Order Todd
 - 2) Introduction of New Attendees & New Staff Todd
 - 3) Approval of Today's Agenda / Review of Minutes of 5/26/11 *Quorum - 4* Todd
 - 4) Treasury Report *M/S/P.*
 - a. Report of Fund Balance *p. 6* \$1386. Sharon D.
 - b. Discuss/Plan for this year's budget *p. 8*
 - 5) Committee and Officers' Reports All
 - a. Committee Reports (if any Verbal Reports) - *p. 9* Also see written reports All
 - b. President's Report (Robert's Rules review/ Parliamentarian) Todd
 - i. Info: A.S. Resolution on Student Activity Fee Increase
 - c. Sunshine Report Julie T.
 - d. Fundraising Report Cindy B.
 - i. 50/50 Baskets - Sharon D. is planning several for Fall
 - ii. Other? Sees Candy?
 - iii. Scholarship Goal for May 2011
 - e. Activities Report/Planning Renee
 - i. Fall Social Gathering plans
 - 6) Old Business
 - i. Summer Tasks: Annual Eval. of Activities & Etc. Sharon G.
 - ii. Work on Senate Ethics Statement (for Accreditation) *p. 12* Sharon G.
 - iii. Find meeting time for Bylaws Revision Comm. (just a few revisions) Sharon G.
 - 7) New Business
 - i. CARE (Chabot-Las Positas Assoc. of Retired Employees) - Any apps? Todd
 - ii. Review Classified Senate "Charge" - Annual Review for College Council Todd
 - iii. Presentation of Faculty Senate proposal for Staff Development/ and →
Discussion Todd
 - 8) Other/Good of the Order *p. 14*
 - 9) Adjournment (a) [] P/S don't sched mtgs on our senate time! Disrespectful.
- (b) Rajinder Semra - intro of self
value classified | hard wk | apprec. + wd love feedback fr. class.*

Budget ideas 2011-12

⊗ had to spend - use / or get less next year.

Tot. \$

- Scholarship \$

Spent	2010-11	⊗ \$ 300
	2011-12	\$ 400

Bookstore (3) \$ 100
"

- Award - class. of the yr.
Spent 2010-11 \$ 250. (\$200 \$ gift | frame²⁰ | name on plaque¹⁵)
2011-12 \$ 250

- Sunshine Budget \$ 200 / yr

- OT mtg attendance
Spent \$ 650 2010-11 ⊗

- Gen. fund.

- Flex Day
Spent ⊗ 2010-11 450
2009-10

- ~~Training~~
Conference? (1000)
or Apply for Schol. 9-26-11.
1500 - CCC Nov. 17-19.

Recd fr. D.O. 2010-11 \$ 915
2011-12 \$ _____ ⊗

Fundrsgr 2010-11

Las Positas College
Classified Senate Meeting

Date: 9-22-11

SIGN IN LIST

Please Print:

	Name	<u>Bd.</u>	<u>Mbr.</u>
1.	Cindy Balero	1	
2.	Daysi A. Valle		1
3.	Ernesto Nery		2
4.	Heidy Albech		3
5.	Cindy Amp	2	
6.	Meghan Swanson		4
7.	Connie Reding		5
8.	Valerie Lopez		4
9.	JULIE THORNBURG	3	
10.	Jeff Sperry	4	
11.	Sharon Grack	5	
12.		Quorum ✓	6 = Quorum.
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			



S.G.
□ notes to type

AGENDA - September 22, 2011
2:30 p.m. - Room 2411A

- 1) Welcome/Call to Order Todd
- 2) Introduction of New Attendees & New Staff Todd
- 3) Approval of Today's Agenda / Review of Minutes of 5/26/11 Todd
- 4) Treasury Report Sharon D.
 - a. Report of Fund Balance
 - b. Discuss/Plan for this year's budget
- ① 5) Committee and Officers' Reports All
 - a. Committee Reports (if any Verbal Reports) - Also see written reports All
 - b. President's Report (Robert's Rules review/ Parliamentarian) Todd
 - i. Info: A.S. Resolution on Student Activity Fee Increase
 - c. Sunshine Report Julie T.
 - d. Fundraising Report Cindy B.
 - i. 50/50 Baskets - Sharon D. is planning several for Fall
 - ii. Other? Sees Candy?
 - iii. Scholarship Goal for May 2011
 - e. Activities Report/Planning Renee
 - i. Fall Social Gathering plans
- 6) Old Business Sharon G.
 - i. Summer Tasks: Annual Eval. of Activities & Etc. Sharon G.
 - ③ ii. Work on Senate Ethics Statement (for Accreditation) Sharon G.
 - iii. Find meeting time for Bylaws Revision Comm. (just a few revisions) Sharon G.
- Finals wk - or Monday 4th week?
- 7) New Business Todd
 - i. CARE (Chabot-Las Positas Assoc. of Retired Employees) - Any apps? Todd
 - ④ ii. Review Classified Senate "Charge" - Annual Review for College Council Todd
 - iii. Presentation of Faculty Senate proposal for Staff Development/ and Discussion *- counter - proposal* Todd
- 8) Other/Good of the Order
- 9) Adjournment

3¹⁵ Rajinder,

Change of Classified Senate

LPC GOVERNANCE DOCUMENT, pg. 3.

w/ proposed changes per
Bylaws + ~~Old~~ Bldgs.

The **Classified Senate** represents the classified staff on all noncollective Bargaining matters. Classified staff that serves in instructional areas will be included in discussions and will have input regarding academic programs, delivery of services, and other academic issues that affect their professional duties. In addition, the classified staff, jointly with other governance groups, will also be given the opportunity to participate actively in the formulation and development of policies and procedures in the following areas:

- classified roles and involvement in accreditation processes, including selfstudy and annual reports;
- student preparation and success;
- College/District governance structures;
- professional development activities;
- institutional planning process;
- budget development processes;
- program planning and staffing;
- regulations and procedures relating to health and safety.

ok'd.

The Governing Council of the Classified Senate shall consist of five officers and four Senators. The Past President and the highest ranking union officer at Las Positas College shall serve as nonvoting members.

Classified representatives are elected by majority vote from among all classified members. The Classified **Governing Council** includes: President, **Vice President of Communications, Vice President of Fundraising, and Vice President of Activities**, and Treasurer.

Senators include:

Group I staff from Buildings 100, **100B, 300, 400, 500, 600, 4000 and 1800;**

Group II staff from Buildings : **800, 1700, 1800, 1900** ^{incl. D. IT Svcs.} ~~1000 and 1500;~~

Group III staff from Buildings: **700, 900, 1300, 1300A, 1300B 600, 2000 and 2100;**
and

Group IV staff from Buildings: 2000, 3100, 2300, 2400, 2500 ~~300, 800, 1300~~
and **any District Staff with offices/stations at LPC, including: ~~District IT, and~~**
Maintenance and Operations (M&O) staff including Grounds and Custodial staff.

The term of office on the Governing Council is for one year (July 1 June 30).

2009

Proposed Changes noted for 2011-12 in Bold, and Strikethrough