

And So We Come to the End of one path on the Journey.....
Accreditation Site Visit
October 19th – 22nd

General Overview:

- 11 member team from across California and Guam
- Team will be provided a team room (room 305) for the duration of the visit
- Team interviews and/or schedule will be handled through Martha Konrad (assistant to the Accreditation Liaison, Vice President Jones)
- Team members may visit classes, hold interviews, ask for office hours/phone extensions, attend committees, want follow up interviews, review documents - the college needs to be at their disposal as much as possible.
- Team members write their recommendations and give an oral exit interview on the 22nd to which the entire college is invited.
- Team members make a confidential recommendation to the commission on accreditation status which may be any one of the following: reaffirmed accreditation; reaffirm with follow up report; reaffirm with follow up report and visit; reaffirm with focused midterm report; reaffirm with focused midterm report and visit; defer action on accreditation; issue a warning; impose probation; terminate accreditation.
- Team report reviewed by the commission with final recommendations sent to the college in early spring of 2010

What Should We Do to Be Ready for the Visit?

- Senates, Student Associations, Committees and Individuals should read through the Self Study to reacquaint themselves with the responses and the documentation (evidence). I am also asking that district staff review the study again, as well.
- Guidelines for Self Study Review include:
 1. Please review the process used for the self study (accreditation team composed of faculty/classified co-chairs and a steering committee made up of accreditation faculty co-chair, faculty editor, classified document manager, researcher, ALO and President); relook at the WIKI to remind yourself of the all day writing / work day; submittal process; document repository and writing template/edit review and comment.
 2. Review the Standards most important to the constituency, committee or program. Faculty and Student Services will want to review Standard Two. Campus Leadership and Governance will want to review Standard Four. Areas that collaborate with district responsibilities will want to review Standard Three. Standard One is for all in the institution to review since this is mission and institutional effectiveness.

- 3. Review the Themes for those areas of evidence that the college takes pride in and believes is a demonstration of the theme.**
- 4. Remember that we have had an entire semester and summer since we published our self study and some things will have changed. Please note updates in your committees and work with your constituents on “where we are heading” as well.**
- 5. Although the self study is developed for the institution to have a continuous improvement reflection, it also serves as how far we have come since the last accreditation (six years ago). *Be proud of our many accomplishments.***

What Happens After the Visit?

- First we celebrate! Be prepared for music and good company immediately following the exit interview.**
- The College Council will act as the ongoing steering committee with representation from all campus participatory groups and will look at next steps with the report and with our continued collaboration with district on opportunities to improve and to incorporate recommendations into college planning and review.**
- Document repository needs to be discussed and an efficient method for capturing future evidence must be decided upon as well.**
- Preparation for whatever accreditation decision made by WASC must be discussed and planned.**
- The accreditation journey is a continual process, and if we think of this as an ongoing celebration as well, we should document our success on an annual basis so that we are ready and prepared for the next leg of the journey.**

**Respectfully submitted,
Accreditation Liaison, Las Positas College, Vice President Academic
Services**