



Las Positas College

Classified Senate

Constitution

Approved April 22, 2004

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Draft #2 - Revised 2/18/04

Article I Name

This organization shall be known as the Las Positas College (“LPC”) Classified Senate.

Article II Purpose

The Classified Senate shall represent all classified employees, including confidential and supervisory personnel, assigned to Las Positas College.

The purpose of the Classified Senate is to serve as a forum and act as a resource for the expression of view on non-bargaining issues that affect all classified professionals at Las Positas College. The Classified Senate supports all classified professionals by serving as a liaison on various College committees. It promotes and encourages programs that provide support for the growth and development of classified professionals.

The Classified Senate is organized to:

- (a) participate in and enhance the shared governance structure at Las Positas College;
- (b) collaborate with the Union representative to select representatives from its membership to serve on governance and college committees;
- (c) provide a centralized means of communication between the classified staff and the college community;
- (d) articulate the professionalism of the classified staff so that it is properly recognized and valued;
- (e) provide an opportunity to develop individual leadership among the classified staff, as well as increase the professional standards of its members;
- (f) promote and support activities that develop or increase the skills, productivity and professionalism of the classified staff;
- (g) represent the various needs, concerns and viewpoints of the classified staff not related to union negotiation matters.

Article III Membership

Section 1: Membership

The Classified Senate membership shall include all regular classified employees, including confidential and supervisory personnel, assigned to Las Positas College.

Section 2: Voting Rights

Each member of the Classified Senate shall have one full vote.

Article IV Governing Council

Section 1: Composition of the Governing Council

The Governing Council of the Classified Senate may consist of up to five officers and four Senators. The Past-President and the highest-ranking union officer at Las Positas College shall serve as non-voting members.

1. President (elected)
 2. Vice President (elected)
 3. Activity Coordinator(s) (elected)
 4. Treasurer (elected)
 5. Senator - Group I (elected)
 6. Senator - Group II (elected)
 7. Senator - Group III (elected)
 8. Senator - Group IV (elected)
- Secretary (Regular hourly, Classified position, non-elected, support/advisory)
Classified Senate Past-President (advisory)
Las Positas Union Officer (advisory)

Section 2: Senators

The Governing Council shall have one Senator from each of the following groups:

- (a) Group I - classified staff from buildings 100, 400, 500 and 1800.
- (b) Group II - classified staff from buildings 700, 900, 1000 and 1500.
- (c) Group III - classified staff from buildings 1600, 2000 and 2100.
- (d) Group IV - classified staff from buildings 300, 800, 1300 and Maintenance and Operations (M&O) staff including Grounds and Custodial staff.

Section 3: Terms of Office

1. A term of office on the Governing Council shall be for one year (July 1 - June 30).
2. Any member of the governing council may serve for more than one term, but may not serve in the same position for more than two consecutive terms.

Section 4: Eligibility for Serving on the Governing Council

All members of the Classified Senate (see Article III, Section I) shall be eligible to serve as an officer or Senator on the Governing Council. The President and Vice President may not serve concurrent terms of office on the Executive Board of the District's classified collective bargaining unit.

Section 5: Responsibilities/Duties of the Governing Council

1. The Governing Council shall serve as a liaison to the President of the College, to College and District committees, and to the Board of Trustees.
2. The Governing Council shall solicit members to fill vacancies on college committees.
3. The Governing Council shall approve expenditures of the Classified Senate and forward for full senate membership approval (at the next meeting of the Classified Senate.)

The Governing Council shall approve expenditures of the Classified Senate in emergency situations.

4. The Governing Council shall assist in implementing Senate decisions and policies.
5. The Governing Council shall prepare the meeting agenda for all Classified Senate meetings.

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July 1999

March 2003

February 2004

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