



## Classified Senate

<http://grapevine.laspositascollege.edu/classifiedsenate/index.php>

President

*Frances De Nisco*

*Todd Steffan*

VP Communications

*Heidi Ulrech*

VP Activities

*Janice Cantua*

VP Fundraising

*Sharon Gach*

Treasure

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*Vacant*

Ambassadors

*Ernesto Nery*

*Julie Thornburg*

**EXCELLENCE**

**EQUITY**

**COMPLETION**

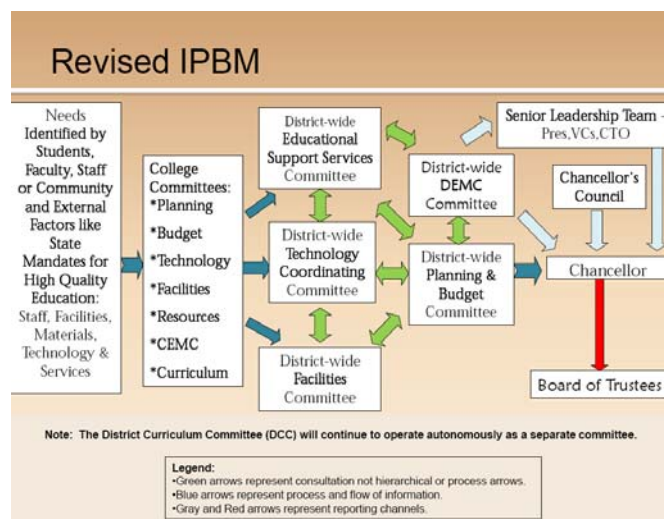
# Classified Developments

Fall 2014

## What is IPBM?

By Heidi Ulrech

IPBM stands for Integrated Planning and Budget Model. In Fall of 2013 CLPCCD Chancellor Jackson commissioned a work group consisting of faculty, classified, students and administrators from the colleges and district to develop a process of communicating needs and information on a district-wide level. Four new district-wide committees were created and one was dissolved: Planning and Budget, Education Support Services, Facilities, (continued on back)



1: [www.clpccd.org/board/documents/final-ipbm\\_chart3-11-14.pdf](http://www.clpccd.org/board/documents/final-ipbm_chart3-11-14.pdf)

## Staff Development Corner

By Jeff Sperry

### AB 2558

This bill passed both Houses and was signed into law by the Governor on Sept. 19, 2014. It eliminates the existing Community College Faculty and Staff Development Fund and establishes the Community College Professional Development Program that will be governed by the Board of Governors. It modifies the language to include staff development funding for classified and administrators, and specifies that any time used for Professional Development shall be counted toward hours worked.

Here are some training opportunities that are free here on campus:

In The Teaching and Learning Center, room 2410

- Microsoft e-Learning – online, at your own pace
- Google Docs – Oct 14 from 3-4 pm, in room 2410
- Fillable PDFs – Nov 14 from 3-4 pm, in room 2410
- Contribute – Dec 9 from 2:30-3:30 pm, in room 2410

You can register for these at

<http://www.laspositascollege.edu/staffdevelopment/workshops.php>

You can also contact Jeff Sperry for one-on-one training in these topics if you are not able to make the listed days/times. Training is available Mondays through Thursdays. Jeff will even come to your desk!

Self paced tutorials for Adobe and Microsoft software -

<http://laspositascollege.edu/technology/SoftwareResources.php>

If you know of any staff development opportunities for classified, please contact Jeff Sperry to have them posted here.

# Is She an Outstanding Classified or What . . .

By Julie Thornburg



Frances DeNisco started as an Adjunct History Instructor in 2001 at LPC and then moved to Community Education a year later as the part-time Program Coordinator. Community Education is a fee based program, self-supporting, and open to all community members in the Tri-Valley area. Instructors are community based and can also be LPC Instructors. One doesn't have to be a certificated faculty member to teach through Community Ed. Turn your hobby, passion or specialty into a class. Classes are designed for personal enrichment, skill building and FUN!! Community Ed also proudly sponsors the Friday Wellness Initiative on the LPC campus, for faculty and staff, which includes access to the gym for badminton, volley ball, track and weight room. The cost for the Wellness Initiative is \$25/semester and you can join anytime. For more information about Community Ed please visit: <http://www.laspositascollege.edu/communityed/>

In addition to receiving the Outstanding Classified Award for 2013-14, Frances is currently the Co-President of Classified Senate and has been for the past two years. Outside of LPC she is married with 4 children and a granddaughter. One little fact that many might not know is that Frances is an avid Harley Davidson motorcycle enthusiast.

## What have Classified Professionals been up to

By Frances DeNisco

The question was posed to classified - What projects are you spending most of your time on this month (October)? Here's what classified said:

- ✚ Reconciling and completing 3 state reports due this month
- ✚ Completing Shared Gov Handbook before Dec 5 retirement
- ✚ Making sure the interim VP has/knows everything she needs.
- ✚ Program Review (thankfully submitted last week)
- ✚ Cal Grant Disbursement and Reconciliation.
- ✚ Installation of 4 new pieces of equipment in Welding Technology
- ✚ Finishing up the Math for the Trades testbank
- ✚ Prioritizing program objectives to meet updated program plan/SLOs
- ✚ Gearing up for the start of Commencement Planning
- ✚ Compiling errata on textbook assignments.
- ✚ Copying and/or scanning jobs.
- ✚ Developing the PAF list and executing them for next semester
- ✚ Accreditation (2 responses)
- ✚ Collection-wide conversion of all cds from numerical call numbers to Library of Congress call numbers.
- ✚ Checking all the library guides on the Library home page for mistakes or "dead" links or suggested books, dvds, cds that are no long in our collection to be removed.
- ✚ Managing all the Geology and Oceanography lab midterms and their clean up.
- ✚ Preparing new materials for use in both lab and lecture for Geology students.
- ✚ Getting all evaluation packets together and complete in a timely manner
- ✚ Checking to make sure all PT Faculty have all their paperwork in for Semester
- ✚ Creating the Online Learning information pages for the Spring semester.
- ✚ Playing "catch up" on all old LPC Grants and preparing for new grant cycle
- ✚ Providing enough services/ workshops to students that are beneficial to personal success and meet students current needs.
- ✚ Planning for installation of new equipment in Automotive Technology that will be delivered by winter break.
- ✚ First full audit for LPC Foundation
- ✚ Curriculum!
- ✚ Program Planning Update
- ✚ Hiring committee (2 responses)
- ✚ Program Review
- ✚ Priority Registration awareness
- ✚ Veterans Day event
- ✚ New Veterans Resource Center
- ✚ Keeping up with grading
- ✚ Correcting homework.
- ✚ Negotiations



**The President and Classified Join up in San Francisco**  
At the Academy of Science in Golden Gate Park on July 18<sup>th</sup>

(continued IPBM) and Technology Coordination with District Budget Study Group (DBSG) being dissolved. Membership for all four of the new committees is made up of representatives from all the constituency groups at all of the sites.

The Model was approved by the Board of Trustees in April of 2014 and the committees began their work this fall. The diagram shows how information and decisions flow from the colleges to the committees to the Chancellor and Board. This is a new process and may take a little time to fully integrate it into the college's planning and governance structure but the belief is that it will increase transparency and communication between the colleges and district. For more details on the formation of IPBM and committee charges' and membership visit <http://www.clpccd.org/board/CLPCCDI/PBMFINAL.php>.

**Save These Dates**  
*Halloween Party – Oct. 31st*  
*Flex Day – April 1st*