



# DRAFT COLLEGE COUNCIL MINUTES

Thursday, March 21, 2019 | 3:30-5:00 p.m. | 1687

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

### College Council

Quorum: 8

#### **Members Present (non-voting):**

Roanna Bennie, Interim President (Chair)

#### **Members Present (voting):**

Vacant, VP Academic Svcs  
Diane Brady, V.P., Admin. Services  
William Garcia, V.P., Student Services  
Kali Rippel, Technology  
Rajinder Samra, IPEC  
John Ruys, Accreditation Steering  
Melissa Korber, Academic Senate President  
William Eddy, Facilities & Sustainability  
Cindy Robinson, Classified Senate President  
Lylah Schmedel, LPCSG President  
Haniel Colcol, LPCSG V.P.

#### **Members Absent:**

Donna Reed, Classified Senate V.P.  
Titian Lish, Resource Allocation  
Tom Orf, CEMC  
Tina Inzerilla, Acad. Senate VP/F/A Rep  
Mike Alvarez, LPC SEIU

#### **Guests:**

Nessa Julian

### 1. Call to Order

Ms. Bennie called the meeting to order at 2:33 p.m.

### 2. Review and Approval of Agenda

Ms. Brady moved to modify the agenda to allow Ms. Korber to discuss New Business first/Mr. Garcia seconds; unanimous.

### 3. Review and Approval of Minutes

Ms. Brady moved to approve minutes from January 24, 2019; Mr. Garcia seconded; unanimous. Minutes from February 28, 2019 will need to be reviewed at approved at the April meeting.

### 4. Action Items

#### • Facility Rental Procedures

Ms. Brady distributed an updated Facility Rental Procedures document. The fee schedule will go into effect April 1, 2019. The fee schedule lists the most commonly used facilities and staffing charges, but it is not all-inclusive. Mr. Eddy moved to approve Facility Rental Procedures; Mr. Ruys seconded; unanimous.

#### • Art on Campus (Nike Site Funds)

Ms. Bennie reviewed the memo submitted to William Eddy, Chair of the Facilities & Sustainability Committee requesting the Committee develop an "Art on Campus" task force and indicated that College Council looks forward to hearing back from them.

### 5. Old Business

#### • ACCJC Accreditation Standards

##### ○ College Council Evidence of Meeting Standards

Ms. Bennie reviewed the work the committee did at February's meeting for Standard 1.A.4. The committee began reviewing and identifying evidence for Standard 1.A.1. For "inclusive," the following areas were recommended to be reviewed for evidence: clubs, learning communities, veterans, health center, re-entry students, community ed, religious differences, homeless, housing issues, age diversity, non-credit program/adult ed. For "educational opportunities," the following areas were recommended to be reviewed for evidence: non-credit, Smart Workshop web site, concurrent enrollment. For "learning-centered," the following areas were recommended to be reviewed for evidence: facilities master plan, guided pathways.

- Update: District Recommendation for ACCJC Midterm Report  
Mr. Ruys indicated that the Accreditation Committee is reviewing Chabot College's mid-term report and are waiting for feedback from Chabot on LPC's mid-term report. The mid-term report will be published to the web by April 1. College Council is scheduled to review and vote on the mid-term report at April's meeting. Mr. Ruys indicated that LPC is one of the last colleges on the old standards. Mr. Ruys will make a brief presentation about the ACCJC Midterm Report at April's Town Meeting. He will also discuss SLO at the Town Meeting as well.
- **Vision for Success Goals**  
Mr. Samra reminded the committee that LPC will be able to choose the goals to report to the state and that the Board needs to approve the goals by the end of May. Mr. Samra reported that IPEC reviewed the data and voted on the goals on which to focus.
  - **Goal 1:** Completion – IPEC voted to move forward with 1A: Increase All Students Who Earned an Associate Degree
  - **Goals 2:** Transfer – IPEC voted to move forward with 2A: Increase All Students Who Earned an Associate Degree for Transfer
  - **Goal 3:** Unit Accumulation – there is only one option, Decrease Average Number of Units Accumulated by All Associate Degree Earners. LPC's target number is 79.
  - **Goal 4:** Workforce – IPEC voted to move forward with 4C: Increase All Students with a Job Closely Related to Their Field of Study.
- **Student Success Committee**  
Ms. Julian indicated that the Student Success Committee approved their committee charge at their last meeting, however Basic Skills has since made some recommendations. The committee is also looking to increase their committee members. Their committee will review both of these again in April.
- **Equity Plan Update**  
Ms. Julian indicated that the Equity Plan is due to the State Chancellor's Office via Nova on June 30. They are aiming to go to Board in May. The data is on the Equity Plan web site.

## 6. New Business

- **AP 4020 Program and Curriculum Development**  
Refer to handout for changes to AP 4020. Ms. Brady moved to approve AP 4020 with proposed changes; Ms. Robinson seconded; unanimous.
- **BP 4100 Graduation Requirements for Degrees and Certificates**  
Refer to handout for changes to BP 4100. The committee agreed to review this again at the April College Council meeting.
- **Guidelines for Excused Withdrawal**  
Ms. Korber reported that the Academic Senate approved excused withdrawal but not extenuating circumstances. The state is authorizing a new symbol on student transcripts which will have a less negative affect than a regular withdrawal. Ms. Schmedel indicated that the Student Government has not seen this and will let Ms. Moore know when they have. Ms. Ward is available to make a presentation to the students. The committee agreed to review this again at the April College Council meeting.

- **BP/AP Participation in District and College Governance**  
Academic, Classified, and Student Senate Presidents at both Colleges are reviewing this BP and AP. Ms. Korber is looking to get feedback by April 9 before the next Chancellor's Council and to get it passed by the end of June. It was noted that this item could be a project that goes on the desk of the new Vice Chancellor of Educational Services.
- **Timeline for Review & Adoption of Revised BP/AP**  
No comments on this agenda item.

## 6. Updates

7. **Adjournment** - Ms. Bennie closed the meeting at 4:20 p.m.

8. **Next Regular Meeting:** April 23, 2019