

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

College Council

Members Present (non-voting):

Roanna Bennie, Interim President (Chair)

Members Present (voting):

Diane Brady, V.P., Admin. Services
 William Garcia, V.P., Student Services
 John Ruys, Accreditation Steering
 Titian Lish, Resource Allocation
 Kali Rippel, Technology
 Tom Orf, CEMC, LPC Faculty Association
 Melissa Korber, Academic Senate President
 Donna Reed, Classified Senate V.P.
 Lylah Schmedel, LPCSG President

Members Absent:

David Johnson, Ph.D., Interim VP Academic Svcs
 Rajinder Samra, IPEC
 Tina Inzerilla, Academic Senate V.P.
 William Eddy, Facilities & Sustainability
 Cindy Robinson, Classified Senate President
 Michael Sugi, LPC SEIU
 Hariel Colcol, LPCSG V.P.

Guests:

Nessa Julian, Student Success

1. Call to Order

Ms. Bennie called the meeting to order at 2:37 p.m. The committee discussed items in the "Update" section until quorum was reached at 3:08 p.m.

2. Review and Approval of Agenda – The agenda was approved (Brady/Ruys).

3. Review and Approval of Minutes –The minutes were approved. (Orf/Garcia; 2 abstentions).

4. Action Items

a. Review/Approve Committee Charges

No discussion.

b. Governance Handbook Final Review

The committee reviewed the "Committee Structure" and the "LPC Committee Structure & Shared Governance Chart" pages from the Shared Governance Handbook. Ms. Bennie indicated it appears we understand what a committee is but not sure if we know if we have any sub-committees. She shared the closest thing we have is an "Art on Campus Subcommittee" which would report to the Facilities and Sustainability Committee. The committee also reviewed the definition of Task Forces/Work Groups. There was a suggestion to indicate that the list of task force/work groups is not all inclusive and additional task forces/work groups can form over the course of the academic year. Ms. Bennie reminded the committee members that each committee will review its charge and membership in the spring in preparation for the fall. New task forces/work groups that would meet solidly for a year could be added in the spring. The committee approved the changes to the Shared Governance Document and agreed to submit it for acceptance at the December Board meeting (Brady/Korber; 1 abstention).

c. Vision for Success Goals

The committee reviewed and discussed the CLPCCD Resolution for the Adoption of Vision for Success Goals. It was noted that this information was previously sent to the Academic Senate, Classified Senate, and Student Senate for discussion. Ms. Korber reported that the Academic Senate believed the goals were good but the Senate was concerned about the consequences of not achieving the goals in light of the environment of performance-based funding. The Academic Senate, while not specifically

approving the Vision for Success, did want to recognize all of the hard work. She indicated there was no opposition to the goals other than feeling that they are being pushed in their direction quickly. The Academic Senate discussed recommending a change to 2b on the Adoption of Vision for Success Goals document, but it was clarified that Mr. Samra indicated that the data coming from the four-year colleges is not reliable. Ms. Korber indicated the Academic Senate is generally supportive of the Goals. Ms. Korber believes that the Academic Senate would be supportive of adding “pending consequences of the new funding model.”

Ms. Reed reported that the Classified Senate was surprised that there was an option to set the goals higher. Classified Senate indicated that they thought LPC should just go with the base and not make it harder than we have to. They are very impressed with our numbers as they exist. Ms. Reed indicated that Classified Senate approves of the Vision for Success Goals.

Ms. Schmedel, LPCSG President, indicated that the Student Senate agreed that the current goals were good the way they are. Ms. Julian indicated this agenda item is on this evening’s Student Senate agenda and they would provide official written feedback to Ms. Bennie should they have any.

Summary: All three Senates agreed to send Ms. Bennie forward with the above comments and their general willingness to support the Vision for Success Goals.

5. Old Business

a. ACCJC Accreditation Standards

The committee reviewed the answers on the ACCJC Accreditation Standards Feedback Form which was handed out. Ms. Bennie indicated that question 1 was not answered as it’s a holdover from the mid-term report. Most committees have not had to answer that question. That will be eliminated in the future.

Ms. Bennie explained question 2a. ER6 refers to eligibility requirement 6. There are 21 eligibility requirements that have to be met in order to be a community college. They have now been integrated, so 1.A.1 and ER6 are the same; therefore it only needs to be answered once.

Mr. Ruys indicated that the second one is institutional self-evaluation and practices and they don’t have a good sense of what’s going to happen going forward. IPEC is coming to this committee. Ms. Bennie indicated that Mr. Samra brought a yes/no checklist for an evaluation. If it’s yes, we should answer how. If it is no, maybe we should start doing it. We should schedule Mr. Samra on the agenda.

Mr. Ruys indicated that the Program Review Committee looked at this standard and decided they needed to put some things on their list.

Ms. Bennie said we need to verify Mr. Ruys is wanting the committee to give a ballpark/general answer. Need mid-term reports by December 3. We will bring this back to College Council from time to time to decide what is needed.

Mr. Ruys moved to provide an update about the mid-term report under accreditation. Ms. Korber seconded. Unanimous.

Mr. Ruys said that we have to respond to all items, for the college and for the District. Data has been collected and written for the majority of the college, which is what the team recommended last time they were here. A follow-up report was written after their visit. Those items do not need to be addressed again. The District hired Marie Smith again to assist with the process.

Mr. Ruys noted the following: Need mid-November to see what District has written. Have to respond to all of our self-identified goals. Had two classifications: action plans (9), three for District, 6 for College, written and completed. Continuous improvement plans (13). In total we have 33 of 41 standards. Four to five are for the College. We have a good rough draft to go for feedback from the District and Chabot in February. Next it would go to Academic Senate, Classified Senate, then to College Council at the end of April/May. Many of our goals are related to library services – hiring library assistants, classified staff members, etc. Mr. Ruys indicated “we are in a good place.”

Ms. Bennie suggested to Mr. Ruys that he might want to get examples of self-evaluation and improvements rather than having an exhaustive list. The level of detailed needed is still being identified. Ms. Bennie indicated that the committee could write of general things that we did last spring and fall to help.

Accreditation Steering Committee wants standardized language included in charges of all committees that affect accreditation. Review, document, and report on accreditation standards linked to the committee’s charge. Mr. Ruys has not sent language to all other committees as he wanted to bring it to College Council first.

b. Guided Pathways Request

Deferred to next meeting.

6. Updates

Funding Formula: The committee discussed concerns about the new funding formula. Ms. Bennie informed the committee of the new District Funding Formula committee and indicated that information from that committee will be shared with College Council. Committee members agreed on the importance of knowing where we are at the college level before going into meetings. Ms. Bennie discussed the new short-term LPC Pre-Funding Formula Steering Committee.

Student Equity and Achievement (SEA) Program: Ms. Julian provided an update, as well as a handout, on the SEA Program. She and Natasha Lang attended training recently in Sacramento in an effort to collect information to better update the college on this program. Ms. Julian stressed the importance of ensuring coordination across all groups. Ms. Bennie indicated that College Council will review this and make recommendations for integration.

Faculty Hiring Prioritization: Ms. Korber indicated that Academic Senate approved the faculty hiring prioritization as submitted. She also shared that the Senate is discussing the Professional Development Committee and a recommendation to fund part-timers in an attempt to make it easier for the part-time faculty members. They are also looking at Distance Ed recommendations and the committee's request to have the Senate approve their handbook. With regard to Canvas usage, Distance Ed wants Senate to approve recommending all on-line and hybrid courses use Canvas as well as all face-to-face classes use Canvas as a course management system. IT is addressing issues related to Canvas. Ms. Bennie commented that Distance Ed is doing good work.

Students Rights and Grievances: Mr. Garcia asked Ms. Korber about this item. Ms. Korber indicated it didn't go back through Senate because of timing. It's been on the Senate's agenda several times, but they haven't had a chance to familiarize themselves with it due to time constraints. Ms. Korber invited Mr. Garcia to come to the Senate meeting to discuss it.

LPCSG: Ms. Julian indicated special elections are being held by LPCSG. Ms. Schmedel indicated there are a number of changes to clarify certain positions, including renaming some of the positions.

7. **Adjournment** - Ms. Bennie closed the meeting.
8. **Next Regular Meeting:** December 13, 2018