



# DRAFT COLLEGE COUNCIL MINUTES

Thursday, February 28, 2019 | 2:30 – 4:30 p.m. | 1687

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

### College Council

Quorum: 8

#### **Members Present (non-voting):**

Roanna Bennie, Interim President (Chair)

#### **Members Present (voting):**

Diane Brady, V.P., Admin. Services

William Garcia, V.P., Student Services

Titian Lish, Resource Allocation

Kali Rippel, Technology

Rajinder Samra, IPEC

Tom Orf, CEMC

John Ruys, Accreditation Steering

Melissa Korber, Academic Senate President

Donna Reed, Classified Senate V.P.

Lylah Schmedel, LPCSG President

#### **Members Absent:**

Vacant, VP Academic Svcs

Tina Inzerilla, Acad. Senate VP/F/A Rep

William Eddy, Facilities & Sustainability

Cindy Robinson, Classified Senate President

Mike Sugi/Mike Alvarez, LPC SEIU

Hariel Colcol, LPCSG V.P.

#### **Guests:**

Nessa Julian

### 1. Call to Order

Ms. Bennie called the meeting to order at 2:38 p.m. Quorum was not met.

### 2. Review and Approval of Agenda/Minutes

### 3. Action Items

#### • **Incident Command System**

Ms. Bennie reported the Academic Senate, Classified Senate, and Student Senate have reviewed the Incident Command System. Ms. Brady moved to adopt the Incident Command System; Mr. Orf seconded; unanimous.

#### • **AB 6305 Reserves**

Ms. Brady moved to adopt the AB6305 Reserves with 8% minimum; Ms. Lish seconded; unanimous.

#### • **Review and Approval/Acknowledgement of Committee Changes**

##### ○ **Institutional Planning and Effectiveness Committee**

Ms. Samra reviewed the updated charge and membership. Ms. Korber moved to approve the changes; Mr. Garcia seconded; unanimous.

### 4. Old Business

#### • **ACCJC Accreditation Standards**

##### ○ **College Council Evidence of Meeting Standards**

##### ➤ **Standard 1.A.4.**

The committee reviewed and discussed evidence for this standard. Committee members brainstormed evidence of where our mission statement is widely published. Possibilities included Program Review, IPEC web site, signage on building 1600 stairs, LPC Budget Book, District web site, District Planning/Charrette, HR positions, retreats, Class Web, athletics platform, theater platform, Integrated Planning Task Force that reported to College Council four years ago, Educational Master Plan, Facilities Master Plan, National Center for Education Statistics web site, and College Council. Verification and additional research needs to be done.

- Update: District Recommend. For ACCJC Midterm Report

Mr. Ruys indicated that the Coordinating Council for Accreditation met and would be submitting LPC's draft report to Chabot College tomorrow. The Library is working on a section. A large portion of the report has evidence but it's not all hyperlinked yet. Another meeting is scheduled for next Friday to start talking about the next steps. On March 15<sup>th</sup>, the draft is returned to us. In April, the entire report will be sent out to the campus. They are moving through the various committee structures.

Mr. Ruys provided a recap from Ms. Hight. eLumen is not providing technical support. The committee is currently evaluating the direction they should take. The self-study is due in a couple of years. They are still far off, 51% without data. Data is attached to an SLO. A large realm of SLOs are not getting assessed yet. The committee is actively and vigorously invested in other options. Canvas module may be the alternative. Mr. Ruys will be communicating with the campus about the SLO work at the Town Meeting in April. It was noted that there will not be any publication costs; it will be sent on a flash drive and not published at all.

Mr. Ruys gave an FYI update on ACCJC. They are moving to a new visitation model. Colleges will be given a 6-month window to turn in a self-study report. A team will review the document and only ask about items of concern. There will be a shorter, 2-day visit focusing only on items of concern. It will be implemented in the fall.

- **Vision for Success Goals**

Mr. Samra reminded the committee about the Proposed CLPCCD Goals Aligned to the Vision for Success Goals and indicated that several years ago, the Chancellor came up with a report that identified some challenges and goals to which we should aim. There are five categories – Completion, Transfer, Unit Accumulation, Workforce, and Equity. By academic year 2021-22, we should be achieving those goals. Mr. Samra indicated that LPC goals will be reported directly to the state, not to the District to be combined with Chabot College and then the State as previously thought. Mr. Samra indicated that LPC will only be required to pick a subset for each goal (1A or 1B or 1C), not all subsets (1A and 1B and 1C). IPEC will recommend to College Council goals to be reported and the data to report. It was recommended that Mr. Samra send out this information to Classified Senate, Academic Senate, and Student Senate once the goals are recommended to College Council.

- **Art on Campus (Nike Site Funds)**

Ms. Bennie reported that there is a little over \$180k in the Nike Fund. The committee discussed sending forward a draft request to the Facilities and Sustainability Committee to create an Art on Campus Task Force. The College Council Committee would then formalize the request. Ms. Lish moved to send forward a request to the Facilities & Sustainability Committee to develop an Art on Campus task force at LPC with the A&H Dean heading up the task force and a recommendation that Deanna Horvath be involved (as a member of the original committee). Ms. Rippel seconded; unanimous.

- **Facility Rental Procedure**

Ms. Brady reported on the Facility Rental and Fundraising Guidelines, dated December, 2018 (handout). She reported that the document is intended to clarify a facility rental vs. a fundraising event. She also indicated that the facility fees have not been raised but have been cleaned up a bit. Ms. Bennie clarified that funds received for facility rentals go to LPC to help support

positions that we want on campus. Funds from fundraisers go to the programs conducting the fundraiser. It was indicated that this agenda item can go out to the constituencies and this will be an action item for the next College Council meeting.

- **Student Success Committee**

Ms. Julian shared the charge and membership list for the Student Success Support Program (SSSP)/Student Equity Committee. This committee reports to the VPSS and Academic Senate. They are hoping to add a subcommittee that would assume what the Basic Skills Committee had done. It was indicated that Academic Senate wants to make additional recommended changes so College Council is not able to do the first read yet. It was explained that College Council is not required to do first and second readings. It's up to the Council to decide. We can move right to action.

## 5.0 New Business

- **Equity Plan Update**

Ms. Julian gave an Equity Plan update – a consolidation of Student Equity and Achievement. She indicated that the Equity Plan will be for 2019-2022. There are two additional categories of students that we will be required to report – homeless and LGBTQ. Ms. Julian showed the 2019-2022 Equity Plan Template with the committee and indicated it will need to be submitted via Nova by June 30. It will need to go through the governance process for approval, including the Board of Trustees. Ms. Julian also showed the committee the “Aligned Resources and Programs to put Students First” which indicates the Why, the What, the How, and the Tools. She also discussed the timeline and is hopeful to have a draft done by the end of March. She will also add IPEC to the timeline.

- **Shared Governance Committee Updates**

Ms. Moore reminded the committee members that as per the Shared Governance “Committee Academic Year Timeline,” it is time for committees to review their charge and membership. Ms. Moore reviewed the updated “LPC Governance Worksheet” with the committee noting the form now includes: 1) the LPC Mission Statement; 2) the Committee Academic Year Timeline; and 3) the current known membership list for each committee. Committee chairs were asked to reply to Ms. Moore with updates/no updates for the March College Council meeting.

## 6. Updates

7. **Adjournment** - Ms. Bennie closed the meeting at 4:20 p.m.

8. **Next Regular Meeting:** March 21, 2019