



# DRAFT COLLEGE COUNCIL MINUTES

Thursday, August 27, 2020 | 2:30 – 4:30 p.m. | Confer Zoom

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

### LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### College Council

Quorum: 7

#### Members Present (non-voting):

Dr. Dyrell Foster, President

#### Members Present (voting):

William Garcia, V.P., Student Services  
Kristina Whalen, VP Academic Svcs & Accreditation Steering Cmte  
Anette Raichbart, V.P., Admin. Services & Budget Development Cmte  
Rajinder Samra, IPEC  
Titian Lish, Resource Allocation  
Kristy Woods, Guided Pathways  
TBD, Technology  
Sarah Thompson, Academic Senate President  
Craig Kutil, Academic Senate VP & F/A  
Saba Salehifar, LPCSG President  
David Rodriguez, Classified Senate President

#### Members Absent:

Mike Ansell, Facilities & Sustainability  
Jean O'Neil-Opipari, Classified Senate VP  
Mike Alvarez, LPC SEIU  
Esmaa Elgarguri, LPCSG V.P.

#### Guests:

Melissa Korber

### 1. Call to Order

Dr. Foster called the meeting to order at 2:33 p.m.

### 2. Review and Approval of Agenda

Mr. Kutil/Ms. Woods/amend agenda to include Program Proposal Process as an Information Item/unanimous.

### 3. Review and Approval of Minutes (5/21/20)

Mr. Samra/Ms. Raichbart/two abstentions.

### 4. Action Items - none

### 5. Old Business

#### • Professional Development Planning (District-wide)

Dr. Foster indicated that the district-wide Professional Development planning process continues. He encourages professional development opportunities that can be shared across campuses and the district as well as opportunities that align with our college priorities.

#### • CARES Act Allocation

Dr. Foster reminded the committee that LPC has received over \$1.4 million in federal funds and \$1.2 million has been allocated to 1,694 students to provide direct assistance to those eligible students to help with the financial impact of the Covid-19 virus. Ms. Raichbart presented the CARES Act Institutional Portion year-to-date expenditures. The data does not include the August payroll but will be included when available.

#### • Values Statement Review

Mr. Samra reminded the committee that the Mission, Vision, and Values Statements were approved by College Council in February, 2020. Given the social justice movement, the EMP Task Force recommends modifying the Values statement to include "committing to anti-racist policies and practices." The committee agreed and also suggested that it be part of the glossary. Mr. Samra will present the modifications to each of the Academic, Classified, and Student Senate Committees and bring it back to College Council.

#### • Educational Master Plan Update

Mr. Samra shared the Draft EMP Goals and Strategies 2021-2026 and posed the question to the committee on whether metric goals should be set. The committee expressed concern over including metric goals. Mr. Samra indicated this question would also be asked of IPEC and Academic Senate.

## 6. New Business

- **Start of the Fall Semester**

Dr. Foster asked the committee for feedback with regard to how they feel the semester is going as we are entering the second week. The following comments were shared:

- There was a small number of student services used.
- While there has been evidence of resilience and adaptability, the Performing Arts Department, as a whole, is definitely experiencing complications. This is becoming clear in relation to getting items needed for instructions or learning, such as microphones. (Titian Lish)
- There is a large inequity of Math students that have a stylus and that don't have stylus. Active learning is harder in a virtual world. (Kristy Woods)
- Concern that teaching and learning in a virtual environment is not sustainable for faculty or students. Suggest thinking about interventions in late September/early October. (Sarah Thompson)
- Some classes have been cancelled due to low enrollment, such as Jujitsu (Craig Kutil)
- Faculty have invested their own money on items, some of which have been large scale (such as technology), to support their ability to teach online. (Titian Lish)
- Staff are prohibited from taking home their office ergonomic items to work at home.
- Some Classified Professionals are supporting two positions due to vacancies. (David Rodriguez)
- Part-time faculty do not have an office space to go to at LPC. (Titian Lish)
- Students are experiencing challenges and frustrations in participating in Zoom at home (siblings in the next room making noise). (Titian Lish)
- Challenge on how to grade when students have difficulty participating due to home issues, technology issues, resource issues, etc.

Dr. Foster indicated that he will research how we can get some movement on some of the issues and better support our employees during this time.

- **Budget for 20-21**

Not discussed.

- **Task Force/Call to Action**

Dr. Foster thanked College Council members that are able to work on the Task Force. A monthly meeting will be set that does not conflict with other LPC and District Shared Governance meetings.

- **Accreditation Expanded Steering Committee**

Ms. Whalen indicated that there were 25 participants in the Accreditation Expanded Steering Committee kick-off meeting. She shared the list of committee members and indicated that David Rodriguez and Tim Druley are also on the Expanded Committee. She is in the process of making some adjustments to the proposed timeline and will repost when completed.

- **Career Technical Education Committee**

Ms. Korber shared the charge, reporting relationship, and committee membership for the proposed Career Technical Education Committee. She indicated that one of the goals is to increase and improve career education program outcomes throughout the college. Another goal is to create an Economic and Workforce Development Plan. The CTE Committee will be an action item at the September 9 Academic Senate meeting. It will be an action item for the September 24 College Council meeting.

- **BP and AP 4235:**

After some discussion, it was determined that the version of BP and AP 4235 presented at this College Council meeting (and August 24's SLT meeting) may not be the most current. Mr. Kutil indicated that he and Ms. Bennie had previously worked with VC Rowland on modifications to the Credit for Prior Learning. Dr. Foster and Ms. Moore will inform the District of this issue.

## 7. Information Items

- **Program Review Process**

Mr. Kutil shared the draft "Program Proposal Process" document which lists the scope as "This process outlines the initial program proposal process for new programs with respect to the roles of the Academic Senate and the Curriculum Committee." Ms. Thompson shared that up to this point, programs have been initiated from a lot of different places such as the Curriculum Committee, Deans' Offices, Planning Committees, etc. It was determined that there is a need for a more standardized way for programs to emerge and a need for a more structured process of approval for the programs. This draft strives to provide that standardization and structure. After much discussion, it was agreed that it be presented to College Council for endorsement after Academic Senate approval.

## 8. Updates

- **VP Academic Services:** no update per Ms. Whalen.
- **VP Administrative Services:** no update per Ms. Raichbart.
- **VP Student Services:** no update.
- **Accreditation Steering Committee:** no additional update per Ms. Whalen.
- **Budget Development Committee:** Ms. Raichbart indicated that the committee is continuing with the budget development process.
- **Facilities and Sustainability Committee:** no update.
- **Institutional Planning and Effectiveness Committee:** Mr. Rajinder indicated the committee would meet for the first time this academic year in a couple of weeks.
- **Resource Allocation Committee:** Ms. Lish indicated RAC has its first meeting on September 3. An email was sent to faculty to remind them the Instructional Equipment Requests are due to the Division Deans on September 9 and the Classified and Administrative Position Requests are due to the Division Deans on October 14.
- **Technology Committee:** no update.
- **Guided Pathways Committee:** Ms. Woods presented the [Guided Pathways Main Initiatives](#) for 2020-2021 to the committee. Ms. Woods indicated that the committee has some big initiatives this year and as part of Clarifying the Path, they are going to be working on academic program maps, linking to careers and academic clusters on campus. They will be exploring some technology options, include perhaps a collaboration with Cal State East Bay as part of the EBCAN project, developing career exploration resources. Ms. Woods shared that despite the fact that the SCFF project was unfunded, they have leads that will pay for Joel Gagnon's and Jill Oliveira's work. They also have the Persistence Project with a large number of students and faculty attending her Guided Pathways office hours during summer. Ms. Woods has challenged the leads to think of three achievable ways to move the initiatives forward this semester and then three more for the spring semester.
- **Academic Senate:** Ms. Thompson shared that the Classified Appreciation Celebration will be held after Town Meeting and that Ms. Ashley Young has been working very hard on this celebration.

Academic Senate is reconvening the Academic Honesty Subcommittee. They have also created a joint Academic Senate/Faculty Association Committee with the focus being to create strategies for diversifying part-time faculty at LPC.

- **Classified Senate:** Mr. Rodriguez shared current Classified Senate priorities: 1) engage more directly with equity, anti-racism efforts, and the work of Guided Pathways; 2) explore the Caring Campus Initiative to promote connection to the college as well as help close the achievement gaps; 3) help Classified Professionals adjust to the pandemic and how they can support the institution. Two additional members have been appointed to the Classified Senate Governing Council – Daisy Valle as Treasurer and Carmen Ortiz as Ambassador.
- **LPC Student Government:** Ms. Salehifar thanked the committee for everything that the college faculty and staff has done for the students. She shared that Student Government has vacant officer and senator positions that they are trying to fill. Their next LPCSG Student Senate meeting is scheduled for September 3, 2020 at 4:30 p.m.
- **Faculty Association:** no update per Mr. Kutil.
- **SEIU:** no update.

**9. Adjournment** – Dr. Foster adjourned the meeting at 4:37 p.m.

**10. Next Regular Meeting:** September 24, 2020