



COLLEGE COUNCIL MINUTES

Thursday, April 27, 2017 | 2:30-4:30 p.m. | 1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (non-voting):

Roanna Bennie, V.P., Academic Services

Members Present (voting):

Diane Brady, V.P., Admin. Services

Diane Scott-Summers, Ph.D., Interim V.P., SS

Rajinder Samra, IPEC

Scott Miner, Facilities & Sustainability

LaVaughn Hart, CEMC

Joel Gagnon, Resource Allocation

Karin Spirn, Program Review

LaVaughn Hart, LPC Faculty Association

Melissa Korber, Academic Senate President

Heidi Ulrech, Classified Senate Co-President

Amanda Ingold, Classified Senate Co-Pres.

Bill Eddy, LPC SEIU

Members Absent:

Barry Russell, Ph.D., President (Chair)

Greg Daubenmire/Howard Blumenfeld,
Staff Development

Angela Toledo, ASLPC Vice President

Tina Inzerilla, Academic Senate V.P.

Eric Pineda, ASLPC President

Meeting Guests:

1. Call to Order

Ms. Bennie called the meeting to order at 2:34 p.m.

2. Review and Approval of Agenda – The agenda was approved as presented. (Gagnon/Brady). All in favor.

3. Review and Approval of Minutes (03/30/17) – The minutes from the March 30th meeting were approved as presented. (Samra/Gagnon) Ulrech abstained.

4. Action Items

- a. **Student Support Success Program and Equity Committee** – Dr. Scott-Summers discussed that this proposed committee has previously been the Student Success Support Program Task Force (and formerly Matriculation Task Force). The task force kept meeting and it was decided that the best thing to do is to establish an actual committee with a more substantial charge. The Executive Team and Student Services group has looked this over.

The question of who the committee reports to came up. If there are decisions or suggestions from the committee, they would be reported to the group it reports to. It was suggested that the committee could maybe have a dual reporting structure. This will be brought back to the Council with the formal governance worksheet.

- b. **Governance Committee Updates** – The governance committee update worksheets were discussed and it was suggested that the last page where all of the committee members need to sign should be signed by the chair only. This would be a change to the governance handbook and would need approval. Chair training was also suggested for incoming chairs.

The timeline of when Governance worksheets from each committee should be turned in was discussed. It could possibly be completed in the spring at the committee's last meeting, but would have to take a full year to roll out that plan. There would be an issue of timing with committee member selection due to these being complete at the last division meeting of the year.

- c. **Accreditation steering committee membership approval** – Ms. Bennie brought the committee membership to this meeting because it reports to the council. The membership shows who the committee member is and how they got the position, who they are appointed by and the term. The cycle for these positions are from the end of the report or visit to the next accreditation cycle. This would be from this fall to the fall of 2019. In fall of 2017, there will be discussion of an expanded committee and timeline. Anyone receiving compensation for serving is also shown.

Several weeks ago a letter was received from ACCJC showing that our next comprehensive visit is in 2022. It also brings out our midterm in in 2019. The focus has changed for the midterm report. We will not report on recommendations that we have responded to and only report on the ones to improve. The ACCJC team visit went well and we will find out officially in July.

5. Informational items

- a. **President** – No update. President Russell was absent from the meeting.
- b. **Academic Services**
 - i. **Guided pathways** – Ms. Bennie mentioned Guided Pathways and that the state initiative is encouraging. Mr. Samra went to a conference and the theme was building pathways. It is becoming much more prominent. There is a grant coming from the State Chancellor's Office.
- c. **Administrative Services** – No update.
- d. **Student Services** – No update.
- e. **Integrated Planning Committee (IPEC)** – Mr. Samra stated that the committee graduated a priority to a sustainable college process and that is the SLO priority. The committee will review the planning priorities one last time next month and the recommendation will go to the President. They will be rolled out in the fall.
- f. **Program Review Committee** – Ms. Spirn discussed that the Program Review Committee approved the template. There is time in Town Meeting to roll it out to the campus. There may be an extension on the timeline for the Deans summaries. A reminder will be sent in the fall. Mr. Gagnon mentioned that the fall semester is where the majority of the rankings come out from RAC to the Presidents and forms are revised in spring. Ms. Spirn let the committee know that whatever they come up with on Thursday will be brought to the committee to see how it can be worked in.
- g. **Resource Allocation Committee** – No update.
- h. **Facilities & Sustainability Committee** – Mr. Miner showed the form that VC Horner presented to the committee. It showed the District's five-year plan.
- i. **College Enrollment Management Committee** – Ms. Hart mentioned that the academy that closed in March has been recorded and it came in at almost 85 and we had projected 80-88. There is another academy ending in June. LPC will be at a 3.5-3.8% growth this year. She attended a conference with Districts from across the state and we were the only ones that were reporting growth. The entire District will be up 1.2-1.5%. We are going to come in between 7230 and 7250 FTES and our goal was 7131/7166. We will be out of stability.
- j. **Staff Development Committee** – No update. Mr. Daubenmire and Mr. Blumenfeld were absent from the meeting.
- k. **Academic Senate** - Ms. Korber mentioned that Academic Senate is having currently having elections.
 - i. **Resolution: C-ID Designation Approval, Resolution on Process and Strong Workforce Plan Apportionment Resolution** – Ms. Korber showed the resolutions. The Senate met yesterday but did not

have a quorum so nothing could be acted upon. The resolution on process has not passed but does exist. It will be reported back to the council if these items are approved.

- l. Classified Senate** – Ms. Ulrech gave thanks to the Academic Senate for the Classified Appreciation event. She also discussed that one of the goals for the senate was to create a mission statement. Frances DeNisco has pulled together a task force and this mission statement will be brought back to College Council. Elections have also taken place. The outstanding classified awardee has been selected. Lastly, Ms. Ingold and Ms. Ulrech attended a retreat and it was very informative. There was a lot of chance to talk to other senates.
 - m. Student Senate** – Mr. Pineda was absent from the meeting, but Mr. Miner mentioned that ASLPC had their elections and there are new people in place for next year. The new president will be Tatiana Hernandez, VP is Zainab Dogar, Director of Communications is Ngwa Uphie, Garrett Colbertson is Director of Legislation, and Chris Romero is the Student Trustee.
Also on May 10th in the evening, there will be a campus campfire and everyone is welcome. The idea is to have everyone come together at the end of the year.
 - n. Faculty Association** – Ms. Hart mentioned that FACCC can come and do different types of professional development workshops, such as retirement workshops and such that are geared towards LPC faculty. A
 - o. SEIU** – Mr. Eddy discussed SEIU’s elections and there was one contested position, which was VP at Large. Bill Eddy is the Chapter President. Currently, there is a need for a VP for LPC and Michael Sugi is interested. There will also be some training for potential stewards.
- 6. Adjournment** – The meeting was adjourned at 4:12 p.m.
 - 7. Next Regular Meeting** – Thursday, May 18, 2017