

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (non-voting):

Barry Russell, Ph.D., President (Chair)

Members Present (voting):

Roanna Bennie, V.P., Academic Services

Diane Brady, V.P., Admin. Services

William Garcia, V.P., Student Services

LaVaughn Hart, CEMC

Scott Miner, Facilities & Sustainability

Karin Spirn, Program Review

Joel Gagnon, Resource Allocation

LaVaughn Hart, LPC Faculty Association

Melissa Korber, Academic Senate President

Tina Inzerilla, Academic Senate V.P.

Heidi Ulrech, Classified Senate Co-President

Amanda Ingold, Classified Senate Co-Pres.

Eric Pineda, ASLPC President

Members Absent:

Greg Daubenmire/Howard Blumenfeld,

Staff Development

Rajinder Samra, IPEC

Michael Sugi, LPC SEIU Angela Toledo,

ASLPC Vice President

Meeting Guests:

1. Call to Order

Dr. Russell called the meeting to order at 2:36 p.m.

2. Review and Approval of Agenda – The agenda was approved as presented. (Brady/Ulrech). All in favor.

3. Review and Approval of Minutes (04/27/17) – The minutes from the April 27th meeting were approved after adding names and titles to the Associated Students of LPC. (Ulrech/Korber) All in favor.

4. Action Items

a. Student Support Success Program and Equity Committee

A draft of the proposed Student Support Success Program and Equity Committee was approved by the task force. Mr. Garcia handed out a draft approved by the SSSP as well as the LPC governance worksheet. Ms. Korber stated that it was recommended that the committee report to both College Council and Academic Senate. The idea for reporting to both was to make sure that this was inclusive of everyone. Mr. Garcia stated that it could report to both College Council and Report out to Academic Senate. The form will be fixed to show that it reports to both. All in favor.

b. Adoption of Institutional Effectiveness Goals

Ms. Spirn commented on indicator #1 Accreditation status. We will be reaffirmed and the next accreditation will happen in 6 years. Ms. Spirn discussed indicator 3 and the short term goal was for success to stay the same in 1A and that it might drop in 104. Ms. Bennie stated that this is because the overqualified students have been pulled. The short term goal was 60% for the English Remedial Rate. The long term rate was set at 55% and was a guess by not guessing too high or too low based on the way the students moved around. If students are accelerating it will get captured. The idea is the more levels you have to go through, you just have to complete the sequence. The last item is the fall persistence rate which shows whether students come back in the next year. The short term goal is to keep the gains that we had from 2015-16 data and bring it up by one percentage. The Institutional Effectiveness Performance Indicators for 2017-18 were approved. (Korber/Bennie).

c. Resolution to the Las Positas College Program Proposal Process

Ms. Korber discussed that this is the first program proposal process for new programs coming to Academic Senate. There is already a process for bringing new programs to Academic Senate. For other projects and grants, we have an endorsement function. The original language states consent and this has changed. One major change is to include Classified Senate as well. Ms. Korber also stated that there are a lot of complaints of things starting up and there is not a place to go.

This streamlines it and gets rid of the impetus to complain that Academic Senate did not know about it.

Ms. Spirn mentioned that there were a lot of debates on what program meant. Ms. Bennie mentioned that if a program like Computer Program changed the direction of the program, it wouldn't be brought to the Senate but if it was changed completely, it would. Ms. Spirn mentioned that this would hit the kinds of things that need money on multiple fronts, both administrative and staffing. The process was approved by the council. **(Spirn/Miner) All in favor.**

d. Resolution requesting allocation of Strong Workforce Program Grant Funds based on Chancellor's Data Mart

Ms. Korber stated that there was a change made. The problem with allocating funding was that the District used our banner data. The data in the data mart showed a 7% difference. Theoretically, the data should be the same as the Chancellor's Office and there are efforts to clean up the data. Because of this, the college is missing money that should be coming. Ms. Bennie stated that this is part of the data unlocked project. Dr. Russell will take this item to the SLT meeting.

e. Proposed Changes to Board Policy 3250 (Institutional Planning)

This Board Policy was approved at the Board Meeting but there was no shared governance. A sentence was added and there were parts taken away that set time limits like three years. The idea should be that the educational master plan should feed into the District plan. The committee endorsed the changes made by Academic Senate. **(Gagnon/Inzerilla).**

f. Resolution in support of clear, transparent, and fairly developed and applied processes

Ms. Korber discussed this resolution about making processes clear and transparent so that they can inform decisions. Dr. Russell mentioned that this is fine in theory, but living by it is harder. Ms. Hart stated that sometimes there are decisions that have to be made.

g. College Council schedule for 2017-18 approval of meetings

The meeting schedule for 2017-18 was shown and there were no objections.

5. Informational items

- a. President** – Dr. Russell discussed the suggested planning priority. He cannot support the priority because it could impact the campus with the budget. He suggested a change to make it read, "Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals." It is important to be forward thinking. It needs to be apparent to everyone if there are available funds for professional development opportunities. If grants have professional development funding attached to them, it needs to be apparent who qualifies to attend particular conferences. There was a motion to approve the planning priority as shown. **(Miner/Inzerilla). All in favor.** Dr. Russell will bring it back to the committee if he has rejected it.

- a. Academic Services** – No update.

- b. Administrative Services** – Ms. Brady mentioned that Ms. Sheri Moore sent a campus message regarding the drywall noises and that it could be going on for weeks. The campus is looking into places for some classes to move.

- c. Student Services** – No update.

- d. Integrated Planning Committee (IPEC)** – No update.

- e. **Program Review Committee** – No update.
 - f. **Resource Allocation Committee** – No update.
 - g. **Facilities & Sustainability Committee** – No update.
 - h. **College Enrollment Management Committee** – No update.
 - i. **Staff Development Committee** – No update.
 - j. **Academic Senate** – No update.
 - k. **Classified Senate** – Ms. Ulrech discussed the classified senate election and the President position is vacant at this time. A big potluck is scheduled for next month. Lastly, the matrix that was put together will serve as planning for next year's officers.
 - l. **Student Senate** – Mr. Pineda mentioned that the campus campfire was cancelled due to the wind. He thanked the committee for letting him serve on College council. He is not graduating this year. Dr. Russell mentioned that the graduation speaker this year is Dr. Martha Kanter. The Valedictorian selected is Stephen Jones.
 - m. **Faculty Association** – No update.
 - n. **SEIU** – No update.
2. **Adjournment** – The meeting was adjourned at 3:30 p.m.
3. **Next Regular Meeting** – Thursday, August 24, 2017