



COLLEGE COUNCIL MINUTES

Thursday, October 26, 2017 | 2:30-4:30 p.m. | 1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (non-voting):

Roanna Bennie, Interim President (Chair)

Members Present (voting):

Diane Brady, V.P., Admin. Services
William Garcia, V.P., Student Services
LaVaughn Hart, CEMC
LaVaughn Hart, LPC Faculty Association
Rajinder Samra, IPEC
Karin Spirn, Program Review
Howard Blumenfeld, Professional Develop.
Scott Miner, Facilities & Sustainability
Titian Lish, Resource Allocation
Rajinder Samra, Accreditation Steering
Nessa Julian, Student Success
Melissa Korber, Academic Senate President
Tina Inzerilla, Academic Senate V.P.
Ginger Ripplinger, Classified Senate
Donna Reed, Classified Senate
Michael Sugi, LPC SEIU
Tatiana Hernandez, ASLPC President
Zainab Dogar, ASLPC Vice President

Members Absent:

Don Miller, Ph.D., Interim V.P., Academic Svcs

Meeting Guests:

n/a

1. Call to Order

Ms. Bennie called the meeting to order at 2:32 p.m.

2. Review and Approval of Agenda – The agenda was approved as presented. (Hart/Garcia). All in favor.

3. Review and Approval of Minutes (09/28/17) – The minutes from the September 28th meeting were approved. (Hart/Inzerilla) Spirn and Brady abstained.

4. Action Items

a. Review & Approval of Committee Charges

- **Facilities & Sustainability** – The recommended change is with membership. The committee is proposing 5 representatives each for faculty, classified and administrators. The committee changes were approved. (Brady/Ripplinger) All in favor.
- **Resource Allocation Committee** – Ms. Lish mentioned that not much has changed with the charge. The committee wanted to balance representatives as well. Additional classified were added on the committee. (Inzerilla/Brady) All in favor.

b. 2012-2019 – Unified Plan: Basic Skills Initiative, Student Equity, and Student Success and Support Programs. This plan has been sent out to different constituents. The submission deadline has been postponed to January 31st. The chancellor's office found that there were errors in MIS reporting. Based on what our projection was, there was a \$50K difference not in our favor. We are hoping that it was a mistake and it will work in our favor. We still plan to present to the board in November along with Chabot. There are 13 pages that go over our progress and five different goals are highlighted. The plan shows the budget, but this may change. Budget allocations are only shown for 2017-2018, even though the plan is for 2017-2019. The executive summary highlights the equity work. Some of the information that wasn't shown the last time is the disproportionate impact data. It shows the different groups of students and the different success indicators. Our initiatives really need to target the areas where there are achievement gaps. More will be heard at next week's Town Meeting. Ms. Korber stated that the Academic Senate approve this document. College Council approved the plan. (Korber/Spirn). All in favor.

5. Informational Items

a. President

- **Multiple measures** – Ms. Bennie stated that multiple measures is now the approach, not common assessment. This is great news.

- **Guided Pathways** – Ten people attended the Guided Pathways Workshop. There is a taskforce working on assessment. The State Chancellor’s Office has come out with allocations, and colleges need to attend to receive the money. All 114 colleges will be attending workshops. Our total 5-year allocation is \$751,510. Each year we will receive a different percentage of the money: year 1 = 25%, year 2 = 30%, year 3 = 25%, year 4 = 10%, and year 5 = 10%. Campuses are taking a good hard look at data to figure out where their focus is going to be. We are focusing on digging into our data and then looking at guided pathways as a means to help us.

Mr. Samra mentioned that the guided pathways session for Flex Day was great and there were a lot of questions. Ms. Korber asked if there are any plans for the self-assessment to go through the Senate. Ms. Bennie stated that the issues have not been identified yet, so the plan is not ready for creation.

- b. **Academic Services** – No update. Dr. Miller was absent from the meeting.
- c. **Administrative Services** – No update.
- d. **Student Services** – Mr. Garcia mentioned that the class schedule for spring 2018 is complete. It is posted online as well as the registration grid for spring. Open enrollment starts on December 1st. One thing to note is the finals schedule has changed and looks different. One suggestion is to have the words summer, spring or fall in bigger font.
- b. **Institutional Planning & Effectiveness Committee (IPEC)** – No update.
- c. **Program Review Committee** – Ms. Spirn said program reviews were due last week. The Deans’ summaries will change to accommodate online feedback.
- d. **Resource Allocation Committee** – Ms. Lish mentioned that the committee has received all the non-instructional position requests. The instructional equipment requests are due on November 8th.
- e. **Facilities & Sustainability Committee** – Mr. Miner was not in attendance but Ms. Bennie stated that the consultants are having their first meeting next week at the district level and then they will meet at the campuses. We are gathering all of the summary charts and will forward them to the consultants. Mr. Garcia mentioned that the committee did not approve the Measure A assumptions due to a question about the ballot language.
- f. **College Enrollment Management Committee** – Ms. Hart did not bring the report with her, but she mentioned that it shows that we are currently up 1%. We are really up 2.79%, but the academy closed a week earlier last year and those numbers (60.98 FTES) are not included. Next week there are two DEMC meetings. We hope to get our number as a district, so we can have that information for the CEMC meeting. CEMC has a set timeline for discipline plans. The hope is to get the discipline plans out next week. They will be due back by December 1st.
- g. **Professional Development Committee** – no update. Mr. Blumenfeld was not in attendance.
- h. **Accreditation Steering Committee** –
 - **Accreditation Recommendation Linked to College Council** – Mr. Samra discussed Accreditation Recommendation 1. The Accreditation Steering Committee is linking the action plans. There are nine recommendations. We have a total of eighteen items to address for the midterm report. The follow-up report was all about compliance, and this is not about compliance. There are areas that we want to look at, where we still meet the standard but may have trouble with in the future. The midterm report is due in fall of 2019 and we would like to be done with this in spring 2019. The recommendation is as follows:

To improve institutional effectiveness, the team recommends that the College specify the population it serves in the mission statement and establish strong linkages from the mission to the integrated planning cycle and resource allocation by concentrating on its educational master plan goals. (1.A.4)

This recommendation is linked to the council because it is stated in the charge: *“The College Council facilitates communication and appropriate involvement among all members of the college community. Responsibilities include, but are not limited to: formulating, reviewing, and revising College institutional principles, including Mission Statement, Vision Statement, Values Statement, and Strategic Goals...”* In order to address this, the accreditation steering committee met and discussed how to move forward. Part of the challenge is the interpretation of the standards. The mission statement was created with a planning task force. The statement is very deliberate and the word inclusive was used. The statement has a glossary of terms to show what each of the keywords means. The council feels that the college does meet the standard.

Mr. Samra also mentioned that there are educational master plan goals as well: educational excellence, community collaborations, supportive organizational resources, and organizational effectiveness. How will we establish stronger linkages? Ms. Spirn suggested that we do it with the planning priorities. The planning and budget cycle was shown. The information can be reviewed in the planning and effectiveness committee. Ms. Spirn mentioned that it may be a good idea to push out a reminder regarding our educational master plan goals because these can easily fall off the radar. These goals are through 2020. These goals can be added to the college committee agendas. Ms. Lish mentioned that there is a vast part of the population that does not sit on committees. It should be added to the faculty website and also discussed at Convocation to reemphasize it.

The Accreditation Steering Committee would like some professional training. ACCJC is definitely changing and looking to move forward with the portfolio model. Each ACCJC Vice President will have a portfolio of colleges and will get to know those colleges.

- i. **Student Success Committee** – Ms. Julian stated that the meeting will be moved to the 5th Thursday in November. There has been a struggle meeting quorum for the committee. Two more Classified Professional representatives have been added. The committee is looking at supporting “Black Minds Matter.” It is an eight week series and it will kick off next week. This series ties in to disproportionate impact.
- j. **Academic Senate** – Ms. Korber discussed the joint resolution on Las Positas College as a sanctuary campus. It is still in draft form and the Senate discussed this at their last meeting. Ms. Ashley Young spent a lot of time on drafting the resolution. There were some changes from suggestions that were made at the meeting. There is thought that most divisions will approve it, although one is on the fence. Ms. Korber thanked Ms. Young for her work and Dr. Inzerilla for her attendance at the board meeting. Mr. Garcia gave some updates. Does this resolution have to be the same as Chabot’s resolution? The answer is no, it will be parallel but not the same.
The senate is also working on a few things with the grievance process. There is discussion about the open educational resources. The group had a presentation from UndocuAlly. Lastly, the senate is also working on a resolution for the online educational initiative.
- k. **Classified Senate** – Ms. Ripplinger mentioned that the senate donated \$100 towards the Santa Rosa Junior College Fire Relief Fund. Ms. Reed mentioned that four members were sent to a conference and it was very beneficial. It is nice to attend a meeting and share ideas. The main focus on the conference is networking and figuring out what other campus structures look like. She also mentioned that even though the senate is

running without a President, they are doing a good job of divvying up the work between the Vice Presidents. Ms. Julian also came to present the Unified Plan at the last meeting. The group is continuing to discuss fundraising toward the future so that they could raise funds for awards for classified professionals.

I. Student Senate – Ms. Hernandez gave a student senate update. Last week, four charging stations were approved and one will be in the student government office. The students also want to start a food pantry. The advisor talked to the Alameda County Foodbank and an event will take place next month. The clubs will have a competition with how much food each can get donated. A special election will be held about the student mobility initiative so the Wheels bus program can be sustained. At the meeting today, the students will discuss the idea of an open gym and Ms. Julian is presenting the Unified Plan. There is also talk of becoming a sanctuary office.

m. Faculty Association – Ms. Hart mentioned that there is a general meeting on Monday, October 30th.

n. SEIU – No update.

6. Adjournment – The meeting was adjourned at 4:03 p.m.

7. Next Regular Meeting – Thursday, November 16, 2017