



# COLLEGE COUNCIL MINUTES

Thursday, November 16, 2017 | 2:30-4:30 p.m. | 1687

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

### Meeting Name

#### **Members Present (non-voting):**

Roanna Bennie, Interim President (Chair)

#### **Members Present (voting):**

Diane Brady, V.P., Admin. Services

William Garcia, V.P., Student Services

LaVaughn Hart, CEMC

LaVaughn Hart, LPC Faculty Association

Rajinder Samra, IPEC

Karin Spirn, Program Review

Howard Blumenfeld, Professional Develop.

Scott Miner, Facilities & Sustainability

Titian Lish, Resource Allocation

Rajinder Samra, Accreditation Steering

Nessa Julian, Student Success

Melissa Korber, Academic Senate President

Tina Inzerilla, Academic Senate V.P.

Ginger Ripplinger, Classified Senate

Donna Reed, Classified Senate

Michael Sugi, LPC SEIU

Tatiana Hernandez, ASLPC President

Zainab Dogar, ASLPC Vice President

#### **Members Absent:**

Don Miller, Ph.D., Interim V.P., Academic Svcs

#### **Meeting Guests:**

n/a

### 1. Call to Order

Ms. Bennie called the meeting to order at 2:34 p.m.

### 2. Review and Approval of Agenda – The agenda was approved as presented. (Inzerilla/Garcia) All in favor.

### 3. Review and Approval of Minutes (10/26/17) – The minutes from the October 26<sup>th</sup> meeting were approved. (Inzerilla/William) All in favor.

### 4. Action Items

#### a. Review & Approval of Committee Charges – N/A

### 5. Informational Items

#### a. President – Ms. Bennie mentioned that Multiple Measures is now the approach and it is no longer common assessment. This is great news.

- **MIG Consultant Group** – The consultants had their first meeting with the facilities master plan group and the Vice Presidents were in attendance. They will be meeting with other groups and we should receive a schedule. There is not much to report. Ms. Korber mentioned that they will be meeting with Academic Senate. There is not a scheduled Town Meeting appearance.

- **SERP** – The SERP has been approved. Retirements include 10 faculty, 8 are instructional and 2 are from Student Services, 1 administrator, and classified.

Ms. Bennie also stated that David Rodriguez gave her a good piece of news. Statewide, Las Positas College's transfer rate ranks the 8<sup>th</sup> highest out of the 114 California community colleges.

#### b. Academic Services – Dr. Miller mentioned that the Faculty Hiring Prioritization Committee Deadline is tomorrow for position requests to go to the Deans. Catalog changes are also due tomorrow.

#### c. Administrative Services – Ms. Brady mentioned the facilities master planning process. The consultants met with the Executive Facilities Committee. They will meet with the Facilities & Sustainability Committee as well.

#### d. Student Services – Mr. Garcia mentioned that open enrollment is December 1<sup>st</sup>. Student Services will also hold a fast pass November 27<sup>th</sup> through the 29<sup>th</sup> for students to get all missing components completed for registration.

#### e. Institutional Planning & Effectiveness Committee (IPEC) – No update.

- f. **Program Review Committee** – No update.
- g. **Resource Allocation Committee** – Ms. Lish discussed that the Resource Allocation ranking of the non-instructional equipment requests are taking place. Instructional equipment requests were put through to the Deans last week and they will come back to RAC.  
A question was asked about making an adjustment to the timeline due to the SERP. The decision was to rank the current non-instructional positions, but not take into account who would be retiring. That was decided because if it was not moved forward, nothing would be approached until late in the spring.

- h. **Facilities & Sustainability Committee** – No update. Mr. Miner was not in attendance.

- i. **College Enrollment Management Committee** – Ms. Hart showed our latest enrollment figures. We are currently up 5.34% in FTES. Everything has been reported except for the fast track classes. Anything that comes in at this point will bump us up slightly. Overall as a district, we are up by .06%. Going forward, we need to get those students enrolled in the spring semester and keep them.

Discipline plans have been sent out to the disciplines yesterday. They are due back to the Deans on November 28<sup>th</sup> so they can get to the CEMC meeting on December 8<sup>th</sup>. Our target for 2018-2019 is 7414, which is up from 7200 this year. The change for the district as a whole is 17,675, which makes Chabot's target 10,261. Statewide, no one is growing. The one thing we have going for us is housing. We also have many students coming from Tracy. Ms. Hart mentioned that we have done a really good job with our planning processes. Ms. Hernandez stated that there are a lot of students coming from Castrol Valley and Tracy. They know about our high transfer rates.

- j. **Professional Development Committee** – No update. Mr. Blumenfeld was not in attendance.
- k. **Accreditation Steering Committee** – Mr. Samra mentioned that the Accreditation Steering Committee meets regularly. The committee gets into the minutia of the action plans and Mr. Samra showed an example. These action plans need to be linked to committees. The college has their own action plans and there are also district related ones that Chabot does not have. VC Krista Johns will come up with a timeline, but in the meantime one should be brought to College Council every month.
- l. **Student Success Committee** – Ms. Julian gave a quick update on the unified report. E-SLT has some recommendations for both college's reports. It will now be presented to the Board in January. They have requested more of a narrative on the equity report in particular and information on how exactly our interventions have impacted students. The report will go to Academic Senate again. It will come to College Council again to report changes. The next Student Success Committee meeting will take place on November 30<sup>th</sup>. There are still vacancies, which include a faculty member from BHAWK and CATSS and two classified professionals. The HBCU tour deadline is November 28<sup>th</sup>. Ms. Julian asked ASLPC students to get the word out. Lastly, Black Minds Matter is taking place now and currently reaching out to SDSU to get approval to post the link to the course.

**m. Academic Senate**

- **Joint Sanctuary Resolution** – Ms. Korber discussed the joint sanctuary resolution. It passed with the students, but it is unknown where it is with the classified senate. A draft was presented to the Board of Trustees. The District needs to create their own resolution that acknowledges both Chabot and Las Positas. Mr. Samra stated that the problem with this is that at some point it could stop us from getting data regarding the disproportionately impacted.
- **Las Positas Response to Chabot Vote of No Confidence** – Ms. Korber mentioned that the senate created their own response to the vote of no confidence. There were some factual errors pointed out in

Chabot's document. There was some discussion on what would be the best way to discuss with the Chancellor and it would be good to have the discussion with the Academic Senate. There are a lot of faculty that do not believe this would accomplish much.

Rifka Several has joined the college and will be helping with the Academic Senate. The Senate is looking at the OEI Resolution and will be voting at the next meeting on November 29<sup>th</sup>. There was discussion about possibly making this a planning priority. It is something to start thinking about.

- n. **Classified Senate** – No update. Ms. Ripplinger and Ms. Reed were absent from the meeting.
  - o. **Student Senate** – Ms. Hernandez spoke of their giving day, which occurred yesterday. They held this event to collect food and have a venue for filling out surveys. The clubs donated cans and in total, there was 300 lbs. of food. ASLPC has also been talking with Chabot on how to work together in the future. Lastly, the senate has a student mobility initiative. Ms. Dogar discussed how the group has been tabling and talking to any students that are getting on and off the bus to tell them to vote for the initiative. Voting closes on Saturday.
  - p. **Faculty Association** – Ms. Hart mentioned that after the last College Council meeting and hearing about the Classified Senate donating to the Santa Rosa Relief Fund, the topic was taken to the E-Board meeting and they decided to donate \$1000 to the same fund. The contract is also being sun shined. Negotiations will take place on November 30<sup>th</sup>.
  - q. **SEIU** – Mr. Sugi gave an update that there was a leadership meeting earlier in the day. They spoke in depth about SERP and how it will affect the classified employees. The discussions are in the very beginning stages.
6. **Adjournment** – The meeting was adjourned at 3:32 p.m.
7. **Next Regular Meeting** – Thursday, December 14, 2017