



# DRAFT COLLEGE COUNCIL MINUTES

Thursday, August 30, 2018 | 2:30-4:30 p.m. | 1687

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

### Meeting Name

#### **Members Present (non-voting):**

Roanna Bennie, Interim President (Chair)

#### **Members Present (voting):**

David Johnson, Ph.D., Interim VP Academic Svcs

Diane Brady, V.P., Admin. Services

William Garcia, V.P., Student Services

Rajinder Samra, IPEC

John Ruys, Accreditation Steering

Titian Lish, Resource Allocation

Tom Orf, CEMC, LPC Faculty Association

Melissa Korber, Academic Senate President

Tina Inzerilla, Academic Senate V.P.

Cindy Robinson, Classified Senate President

Donna Reed, Classified Senate V.P.

Lylah Schmedel, LPCSG President

Hariel Colcol, LPCSG V.P.

#### **Members Absent:**

Scott Miner, Facilities & Sustainability

Nessa Julian, Student Success

Michael Sugi, LPC SEIU

#### **Guests:**

None

### 1. Call to Order

Ms. Bennie called the meeting to order at 2:37 p.m.

### 2. Review and Approval of Agenda – The agenda was approved (Inzerilla/Garcia).

### 3. Review and Approval of Minutes –The minutes from the May 17, 2018 meeting will be modified to include the agreement that the “LPC Committee Structure & Shared Governance Chart” needs reviewing and updating.” Minutes were approved with said changes. (Garcia/Inzerilla, 2 abstentions).

### 4. Action Items

Ms. Bennie indicated that College Council is the committee that all other committees look to for direction and roll-up decisions. One of the goals for this committee this year is to re-establish the function of this committee as first council. Discussions should be related to campus-wide issues with good recommendations to the President's Office and the District. Major decisions at the College should go through this body. The Shared Governance Handbook is the document that governs the Council. It's important to understand the relationships of the committees. The committee agreed to review the Shared Governance Handbook with considerations to:

- Identify possible changes to the LPC Committee Structure & Shared Governance Chart;
- Move the “Operational Guidelines for Committees” section earlier in the document;
- Review the “Overview of Shared Governance” section to determine if constituency groups should be moved to the appendix.

As the committee reviews the Shared Governance Handbook, it is a perfect opportunity to look at operational guidelines and look at all responsibilities as to what accreditation tells us. The Accreditation Committee will be invited to the next College Council meeting to not only inform us on our obligation to function well, but also to advise us on what our ACCJC responsibilities are, including in the areas of quorum, voting, and distributing documents. The Shared Governance Handbook will be an on-going agenda item.

### a. Review College Council Committee Charge

The committee reviewed each bullet of the charge and agreed to change the fifth bullet to “Reviewing recommendations regarding planning, budget, and allocations to ensure the integration of planning, budget, and allocation processes”.

**b. Review/Approve Other Committee Charges**

None.

**5. Old Business****a. Guided Pathways**

Ms. Bennie indicated that there is on-going discussions about Guided Pathways being a committee or task force and its reporting structure. That recommendation will come to College Council when decided. Ms. Korber indicated that the Academic Senate is discussing a liaison to Guided Pathways.

The committee discussed the general difficulty in getting adequate representation on shared governance committees due to lack of time, multiple deadlines, and lack of faculty. There is a common agreement that groups will be left out of conversations because of the challenges of attending committee meetings. It was agreed this should be shared at Town Meeting. The committee also discussed pushing information out from committees rather than having to attend committees to get information.

**6. New Business****a. Task Forces**

The committee will work on clarifying task forces vs. sub-committees vs. committees including the process and necessary committee paperwork. Specific committees and/or task forces for which College Council may receive changes in future include:

- Social Task Force
- Bylaws and Constitution Task Force
- Student Code of Conduct
- Student Grievance
- UndocuAlly
- Student Success and Support Committee

Ms. Bennie volunteered to draft definitions for task forces and subcommittees.

**b. IPEC: Vision for Success Goals**

Mr. Samra provided a report on Vision for Success Goals that was provided by the State Chancellor's Office which discussed California's need and commitments. Goals will need to be addressed system wide. Districts will be requested to identify goals that are related to system-wide goals. The report was written in 2017 with 5-year goals in mind. The 5-year mark is 2022. Mr. Samra will take this to IPEC for recommendations.

**c. Funding Formula Involvement**

Ms. Bennie indicated that we are starting to get familiar with how the new funding formula will operate. Planning and budgeting will come through this committee as we oversee that. She asked that committees try to keep it understandable and specific but not tedious.

**7. Updates**

Mr. Garcia reported that Student Services will be going live for the admission application process for spring, summer, and fall on October 1. “We are now option 1” he said.

Mr. Ruys reported that t The Accreditation Steering Committee will meet for mid-term reports and to gather evidence in preparation for the first draft by December. This will be an agenda item for September’s College Council meeting.

Ms. Reed asked about the appropriate forum to get information out about AB 705, specifically whether it is more of an information or recommendation item. Ms. Bennie indicated it will probably be an informational item for September’s Town Meeting. At the recommendation stage, it will come to College Council. Mr. Samra indicated they will need some guidance and awareness on how we’re implementing it, especially a year from now. Looking to VP Johnson to pull this together. October is the internal deadline in order to get Curriculum to move forward. Ms. Bennie indicated this will be an Executive Staff agenda item. Academic Senate has not been involved in the planning of this.

**8. Adjournment****9. Next Regular Meeting:** September 27, 2018**10. Adjournment** – Ms. Bennie closed the meeting.