



# DRAFT COLLEGE COUNCIL MINUTES

December 9, 2021 | 3:30 – 4:30 p.m. | Confer Zoom

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

### LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

### College Council

Quorum: 10

#### **Non-Voting Members:**

Dr. Dyrell Foster, President (Chair)

#### **Members Present (voting):**

Kristina Whalen, VP Academic Svcs & Accred.

Steering Cmte

Anette Raichbart, V.P. Admin. Services & Budget Development Cmte

Jeanne Wilson, V.P. Student Services

Rajinder Samra, IPEC

Titian Lish, Resource Allocation

Mike McQuiston, Technology

Craig Kutil, Academic Senate VP

Thomas Orf, Faculty Association

Jean O'Neil-Opipari, Classified Senate President

Kyle Johnson, LPCSG President

Lara Wiedemeier, LPCSG V.P.

Mike Alvarez, LPC SEIU

#### **Members Absent:**

Kristy Woods, Guided Pathways

Russell Jensen, Facilities & Sustainability

Sarah Thompson, Academic Senate President

Elizabeth McWhorter, Classified Senate VP

### 1. Call to Order @ 3:32 p.m.

### 2. Review and Approval of Agenda

Mr. Kutil/Mr. Orf/unanimous.

### 3. Review and Approval of Minutes ([11/18/21](#))

Mr. Kutil/Mr. Johnson/1 abstention.

### 4. Action Items

- [AP 5041 Student Records – Preferred Name and Gender](#)

Motion to table this item/Mr. Kutil/Mr. Johnson/unanimous.

- [AP 5211 Student COVID-19 Vaccination Requirement](#)

Request to change “For reservation-based events” to “for events” in the section “Visitors: Event and Performance Visitors.” Mr. Kutil/Mr. Johnson/unanimous on amendment to AP 5211. This AP will come back to College Council after the amendment has been reviewed at Academic Senate.

### 5. Old Business

- **COVID-19 Update**

- [Plans for Spring 2022 Web Site](#)

- [Student Vaccination Requirements](#)
- [Exemption Forms](#)
- [FAQs](#)

Dr. Wilson indicated that Student Services has approved 68 student religious exemptions and one medical exemption to date. Note that the exemptions are for class, not extra-curricular activities outside the classroom. Information will be sent to these students notifying them that they must be fitted for an N95 mask in January.

Ms. Raichbart shared that City Health has been on-site doing testing and vaccinations for a year and a half. She will be meeting with them to see if they would like to partner with the college to staff vaccine verification tables at the college through the month of January, and possibly longer. They would verify student vaccination via the blue screen and primarily assist with community members, parents accompanying the students, and anyone else who appears to need assistance when coming on campus. Once these individuals show proof of vaccination, they will be given an identification sticker and allowed to access campus resources.

- **Budget Update**

Ms. Raichbart provided a budget update and indicated that the data is the same as what was shared at the December 1 Town Meeting. She also reported on the CARES/HEERF funds and indicated that the Governor's budget proposal will be coming out in January and she will share news with the campus at that time.

- **Making the Case for Equity in our Community**

Dr. Foster shared that the local newspaper, the Independent, recently included a great story about our [Black Cultural Resource Center \(BCRC\)](#). Later, they carried an [opinion piece/rebuttal](#) to our efforts regarding the BCRC. In response to the opinion piece, presidents of Academic Senate, Classified Senate, and Student Senate collaborated on a [letter](#) that was also carried in the Independent.

## 6. New Business

- **Governor's January Budget Proposal**

Dr. Foster reported that on January 10, 2022, the Governor will release the proposed budget for the next fiscal year. Negotiations will occur on the proposed budget which will then inform a May revise. Chancellor Gerhard serves on a task force with other Chancellors across the state. One of the conversations discussed is a proposal to potentially re-bench hold harmless for this academic year. Our current budget is based on our enrollment from 2017-18 where the economy was good and funding was stable and consistent. Hold harmless won't hold us accountable for reductions due to the pandemic and other challenges. The potential proposal would be to re-bench based on 2021-22 enrollment, which has significantly declined by at least 20 percent resulting in a significant reduction in funding. With this information and now knowing enough about the implications, Dr. Foster reported that the Exec Team and the District will hold off on any decisions about hiring until we see the Governor's budget in January.

## 7. Information Items – None

## 8. Updates

- **LPC Student Government:** Mr. Johnson reported that the Student Government was accomplishing a lot in the many meetings they were attending. They are currently planning for welcome back week, with 20 tables with resources, 17-20 clubs, promotional items, taco truck, etc. They have approved funds for many expenditures, including furniture for room 1602. They are planning to attend a Conference in the spring and will have a blood drive in the Spring as well.
- **SEIU:** Mr. Alvarez indicated there were no updates at this time.
- **Faculty Association:** Mr. Orf indicated the F/A was doing everything right now to make sure all is running smoothly. They are working closely with administration and district administration on an MOU to specifically deal with this upcoming semester. They hope to be finished with the MOU this week.
- **Academic Senate:** Mr. Kutil indicated they passed the teleconferencing resolution to allow Academic Senate to continue meeting in spring via Zoom. They are working with VC Rowland and Chabot for HyFlex training over the summer. The CTE Committee presented possible changes to the charge. The CTE Committee is requesting that the chair be a member of College

Council. Finally, Academic Senate is looking at two resolutions: 1) equity minded principles and practices and 2) providing translation services.

- **Classified Senate:** Ms. O'Neil Pipari indicated Classified Senate was finishing the readiness assessment for Caring Campus which is due by 5:00 p.m. tomorrow and believe they are well positioned. New logos have been submitted and voting started today to select one. The Market is cancelled for next Tuesday. The next Market is scheduled for Tuesday, January 18.
- **Guided Pathways Committee:** No report.
- **Accreditation Steering Committee:** VP Whalen indicated that the ISER would be approved at the next Board meeting and it will be sent to ACCJC on December 21. Next up will be an ISER virtual meeting on February 24 with a comprehensive look at the ISER. VP Whalen reviewed the individuals on the ACCJC Peer Review Team.
- **College Enrollment Management Committee:** Mr. Orf indicated enrollment was picking up, however, it is still down by about 25% with no known reason. There are a number of English classes that have either one or two enrollments at this juncture, but there is a waitlist on the distance education classes. Next steps will depend upon the conversation at tomorrow's CEMC meeting. VP Whalen has worked with the Deans to identify the F2F classes that are severely under enrolled. There will be discussion about whether to transition those classes to online. CEMC members will be reviewing the yearly aspects of the discipline plans in tomorrow's meeting. The plans for next year will be disseminated including introducing a timeline to the committee they can vote on. The desire is to get the disciplines out to the Deans before the end of the day tomorrow so the Deans can disseminate them to faculty members next week. If CEMC agrees to the proposed dates, faculty will turn them back in around January 14. DEMC has recommended a number that's roughly about a 3 percent decline from last year in our targets. Mr. Orf reported that productivity will stay the same, however, nobody sitting in the DEMC room thinks that we're even going to come close to actually meeting the productivity numbers. The idea, though, is that we want to keep those as a goal to shoot for. Dr. Foster shared that the Senior Leadership Team recognizes that a drop for non-payment is on the horizon. He thinks it might be scheduled for tomorrow or Monday. However, the decision to hold off on a drop for non-payment has been made until the data implications can be assessed. Council members discussed some of the challenges students have experienced in registering for HyFlex classes in association with their vaccination status.
- **VP Academic Services:** VP Whalen had no additional report.
- **VP Administrative Services:** VP Raichbart indicated Administrative Services is processing RAC Instructional Equipment Requests. The budget development process for 2022-23 is in full swing.
- **VP Student Services:** VP Wilson shared that the Student Services staff are excited to come back to campus. Student Services will be fully open 9:00 a.m. – 5:00 p.m. Monday through Thursdays, Fridays from 9:00 a.m. – 1:00 p.m., and Tuesday open until 7:00 p.m. Online services will be offered for every Student Services area as well. Please send names of possible student assistants to Shawn Taylor. They will be having a small pilot program to pay tuition and up to 20 hours of work for student assistants.

- **Facilities and Sustainability Committee:** No report.
- **Institutional Planning and Effectiveness Committee:** Mr. Samra indicated one hour for today's IPEC meeting was not enough. He recognized VP Whalen's wonderful presentation regarding the planning priorities related to Guided Pathways. In the IPEC meeting, Mr. Samra presented on Enrollment and outcomes that are shared between both colleges in today's IPEC meeting. Mr. Samra made the same presentation in today's College Council meeting. He indicated that in the 2021 academic year, there was a big jump in the number of students that were shared between the colleges. There are more students from LPC that are going to Chabot than vice versa even though they are a bigger college. This is also shown in the outcomes data. For example, about a quarter of the students receiving associate degrees from Chabot have taken a class at Las Positas compared to half the students graduating from Las Positas having taken a class at Chabot. Dr. Foster thanked Mr. Samra for all of the time that he has put into this, which allows us to look at enrollment across the district in ways that we've never looked at it before.
- **Resource Allocation Committee:** Ms. Lish reported that RAC is moving forward with Fall Instructional Equipment Requests (IERs). They will have enough funding for Spring IER as well. The requests for Classified and Administrative Positions have come through and Dr. Foster can expect a memo from Ms. Lish soon.
- **Technology Committee:** No report.

**9. Good of the Order:** None.

**10. Adjournment:** At 4:29 p.m.

**11. Next Regular Meeting:** January 27, 2022