



## Draft College Council Minutes

August 25, 2022 2:30 p.m. – 4:30 p.m.

Recorder: Sheri Moore

LPC Mission Statement		LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.		Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair		Faculty Association (1)	SEIU (1)
<input type="checkbox"/> Ms. Anette Raichbart for Dr. Dyrell Foster		<input checked="" type="checkbox"/> Thomas Orf	<input type="checkbox"/> Mike Alvarez
Academic Senate (2)		Classified Senate (2)	Student Senate (2)
<input checked="" type="checkbox"/> Tracey Coleman, President <input type="checkbox"/> Vacant, Vice President		<input checked="" type="checkbox"/> Jean O'Neil-Opipari, President <input type="checkbox"/> Elizabeth McWhorter, Vice President	<input checked="" type="checkbox"/> Lara Wiedemeier, President <input type="checkbox"/> Vacant, Vice President
Committee Chairs		Vice Presidents (3)	Guests
<input type="checkbox"/> Dr. Kristina Whalen, Accreditation Steering <input type="checkbox"/> Anette Raichbart, Budget Development <input type="checkbox"/> Thomas Orf, College Enrollment Management <input type="checkbox"/> Russell Jensen, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input checked="" type="checkbox"/> Kristy Woods, Guided Pathways <input type="checkbox"/> Titian Lish, Resource Allocation <input checked="" type="checkbox"/> Mike McQuiston, Technology <input checked="" type="checkbox"/> Melissa Korber, Career Technical Education		<input type="checkbox"/> Kristina Whalen, Academic Services <input type="checkbox"/> Anette Raichbart, Administrative Services <input type="checkbox"/> Dr. Jeanne Wilson, Student Services	<input type="checkbox"/>

**Attendance (Quorum = 9)**

Agenda Item	Information/Discussion	Action/Date/Entity
1.	<b>Call to Order</b> <i>For information</i>  All welcomed. Call to order at 2:40 p.m. This College Council meeting did not make quorum.	None
2.	<b>Review &amp; Approve Agenda</b> <i>For action</i>  <a href="#">Agenda</a> reviewed.	None
3.	<b>Review &amp; Approve Prior Minutes</b> <i>For action</i>  The <a href="#">May 12, 2022 draft minutes</a> were not reviewed.	None
4.	<b>Action Items</b> <i>For action</i>  No action items.	None
5.	<b>Old Business</b> <i>For discussion</i>  <ul style="list-style-type: none"> <li>• <b>COVID-19 Update:</b> Dr. Foster reported that we continue to follow the Alameda County guidelines on mask wearing. We are currently in the green phase with masks being optional. We continue to keep our <a href="#">web site</a> up to date with COVID information easily accessible to students. Dr. Foster shared that the Chancellor has indicated he will engage the Board in conversations moving forward about the vaccine mandate and revising that at some point. The President's Office will continue to send out notices of positive cases that are reported. We continue to communicate our District's vaccine requirement to visitors to the campus.</li> </ul>	None

	<ul style="list-style-type: none"> <li>• <b>Shared Governance:</b> Dr. Foster thanked all committee chairpersons for leadership on their committees and reported that the <a href="#">Shared Governance Handbook</a> had been updated to include all shared governance committee changes from 2021-22. The Handbook was also updated to include the accreditation standards for which each committee could provide evidence. Lastly, the Shared Governance Handbook has been submitted to the District as an information item for the September 13, 2022 Board of Trustees meeting. Dr. Foster also shared that as we move through this academic year and think about additional changes to the committees to keep in mind changes to membership as well. He is encouraging committees to be more strategic. While there is a need to be inclusive, there might be a need for a better balance between making sure there's representation and being thoughtful about the capacity of the Administrators, many of which serve on numerous committees.</li> </ul>	None
6.	<p><b>New Business</b> <i>For discussion</i></p> <p>No new business.</p>	None
7.	<p><b>Information Items</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• <b><a href="#">College Strategic Priorities:</a></b> Dr. Foster reminded Council members that during College Day he shared College priorities but wanted to take time to frame it better to eliminate any confusion with the College Planning Priorities. Dr. Foster began by reviewing the Institutional Goals, which are outlined in the Educational Master Plan (EMP). Using these Institutional Goals, the Institutional Planning and Effectiveness Committee (IPEC) defined the College Planning Priorities, which are informed by Program Review and were adopted by President Foster and provide guidance about key issues that need to be addressed by the campus community. From the College Planning Priorities, Dr. Foster identified five College Strategic Priorities, (previously called President's Goals) that we should all be working toward. Each of the Administrators will be asked to set their goals based on the Institutional Goals, Planning Priorities, and Strategic Priorities so that there is full alignment. Dr. Foster discussed the following College Strategic Priorities: <ol style="list-style-type: none"> <li>1. Prioritize Enrollment: Recruitment &amp; Retention</li> <li>2. Continue to advance Guided Pathways</li> <li>3. Implement the Caring Campus Initiative</li> <li>4. Identify and remove institutional barriers to student success</li> <li>5. Begin conversations regarding institutional re-alignment</li> </ol> </li> <li>• <b>Challenges &amp; Barriers:</b> Dr. Foster shared that since one of our College Strategic Priorities is to identify and remove institutional barriers to student success, he asked the Administrators to identify some of the</li> </ul>	None

	<p>roadblocks to success. The Administrators had great conversations with their divisions and provided great feedback. We are in the process of organizing the list by categorizing the feedback into areas such as “personnel and staff,” “enhancing communication with students,” “processes and procedures,” “training and professional development,” etc. Once we are finished with organizing the list, we will reach out to the campus community to get feedback, identify possible solutions, and see if there are other barriers or challenges. Dr. Foster also indicated that the District is working with <a href="#">Kennedy &amp; Company</a> to look at our ongoing processes.</p> <ul style="list-style-type: none"> <li>• <b>Organizational Realignment:</b> Dr. Foster reminded Council members that he also shared during College Day that the Administrators are looking at how LPC is structured as an organization. He shared that our current structure has been in place for a long time and we’ve taken on a lot of new initiatives and mandates from our Chancellor’s Office. These initiatives and mandates were assigned to an area, but perhaps it wasn’t the best place, and/or maybe it doesn’t have the best resources to support it. This is an opportunity for us as an organization to step back and reassess. What is important to us? What is in our Educational Master Plan? Are there opportunities to be more efficient, effective, or more streamlined? Dr. Foster stated that this will be an inclusive process that allows us to really create an organizational structure with resources in a way that’s going to allow us to move forward over the next few years.</li> <li>• <b>President’s Advisory Council on Race &amp; Equity:</b> Dr. Foster shared that the following two items will be further discussed in the upcoming President’s Advisory Council on Race &amp; Equity on September 6. <ul style="list-style-type: none"> <li>○ <a href="#">Livermore Valley Arts 2022-23 Community Cultural Celebrations Series</a>: LPC is a co-sponsor of this Series, allowing us to have a table at each of these events so that we can be visible and do outreach to our community in an intentional way. There may be opportunities for faculty or staff to be more involved in programming of these events. This will be discussed further in the September 6 meeting.</li> <li>○ <a href="#">21-Day Challenge</a>: This is a professional development opportunity that really leans on equity and race at the college. It was offered primarily to Classified Professionals last spring. We received some great feedback from the participants and are looking to roll this out this fall. Dr. Foster will share more in the September Town Meeting.</li> </ul> </li> <li>• <a href="#">President’s Speaker Series</a>: Ron Kaufman: Dr. Foster indicated that he is really looking forward to our September 6 Speaker, Ron Kaufman. He is the world’s leading educator for uplifting service performance and building service cultures. This is an institution-wide professional development program, students are encouraged to attend as well.</li> </ul>	<p>None</p> <p>None</p> <p>None</p>
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8.	<p><b>Updates</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• <b>Technology Committee:</b> Mr. McQuiston indicated the committee had not met yet.</li> <li>• <b>LPC Student Government:</b> Ms. Wiedemeier reported that Student Government is working hard preparing for Welcome Back Week, August 31 and September 1.</li> <li>• <b>SEIU:</b> No report.</li> <li>• <b>Faculty Association:</b> Mr. Orf reported that the Executive Board will meet on August 26 to determine when copies of the new contract will be sent to the divisions for individual faculty clean up. He estimates that will be done within the next two weeks. After that, faculty will vote on the contract. More information to come. Mr. Orf reported that the F/A has established a new position of Communications Officer, to be filled by Ms. Sarah Thompson.</li> <li>• <b>Academic Senate:</b> Ms. Coleman indicated that the Academic Senate met for the first time this semester on August 24. She discussed how their goals align with the College Strategic Priorities.</li> <li>• <b>Classified Senate:</b> Ms. O’Neil-Opipari reported that the new officers will become official on September 1. Classified Senate will be reviewing their goals to align with the College Strategic Priorities. Caring Campus is meeting monthly. They need to submit a 90-day plan to IEBC. They are excited to work with Academic Senate and the Student Government. They are also preparing a presentation for Flex Day.</li> <li>• <b>Guided Pathways Committee:</b> Ms. Woods reported that their first committee meeting was held on August 23. They will be rolling out Phase 1 of the Student Success Teams and supporting students in our academic and career pathways. They will be presenting at Town Meeting. Community of Practice is scheduled for August 30. GP is looking for student interns, the positions are on Handshake. They are also working on the infrastructure for Phase 2. Ms. Woods also reported on the Title V HSI Grant. Notice of approval has been delayed.</li> <li>• <b>Accreditation Steering Committee:</b> No report.</li> <li>• <b>College Enrollment Management Committee:</b> Mr. Orf reported that the first meeting will be held on August 30.</li> <li>• <b>VP Academic Services:</b> No report.</li> </ul>	None
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	<ul style="list-style-type: none"> <li>• <b>VP Administrative Services/Budget Development Committee:</b> No report.</li> <li>• <b>VP Student Services:</b> No report.</li> <li>• <b>Facilities and Sustainability Committee:</b> No report.</li> <li>• <b>Institutional Planning and Effectiveness Committee:</b> Mr. Samra shared that the first meeting will be held in two weeks.</li> <li>• <b>Resource Allocation Committee:</b> No report.</li> <li>• <b>Career Technical Education:</b> Ms. Korber reported that she is the CTE Liaison to Academic Senate. The committee met on August 23 and decided they will need to add ½ hour to each future meeting. They are working on small changes to the charge. The committee received presentations from two CTE Outreach Specialists regarding workshops and job fairs. The new Career and Employment Center Coordinator, Kristi Vanderhoof, shared her plans and will complement the Outreach Coordinators nicely. Ms. Korber indicated that Ms. Shipman provided her report and where CTE is with respect to the District and comprehensive local needs assessments. Lastly, the Perkins projects were approved by the state.</li> </ul>	
9.	<b>Good of the Order</b> <i>For information</i>	<b>None</b>
10.	<b>Future Agenda Items</b> <i>For discussion</i>	

**Meeting adjourned 3:25 p.m.**

**Next meeting: September 22, 2022**