



College Council Minutes

August 24, 2023 2:30 p.m. – 4:30 p.m.

Recorder: Sheri Moore

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students’ transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Faculty Association (1)	SEIU (1)
<p><input checked="" type="checkbox"/> Dr. Dyrell Foster</p>	<p><input checked="" type="checkbox"/> Heike Gecox</p>	<p><input checked="" type="checkbox"/> Mike Alvarez</p>
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<p><input checked="" type="checkbox"/> Ashley Young, President <input checked="" type="checkbox"/> Craig Kutil, Vice President</p>	<p><input type="checkbox"/> Aubrie Ross, President <input type="checkbox"/> Maria Gliddon, Vice President</p>	<p><input type="checkbox"/> Brody Price, President <input checked="" type="checkbox"/> Alexa Sumitra, Vice President</p>
Committee Chairs	Vice Presidents (3)	Other Committee Members or Guests
<p><input checked="" type="checkbox"/> Dr. Nan Ho, Accreditation Steering <input type="checkbox"/> Dr. Anette Raichbart, Budget Development <input checked="" type="checkbox"/> Heike Gecox, College Enrollment Management <input type="checkbox"/> TBD, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input checked="" type="checkbox"/> Kristy Woods, Guided Pathways <input type="checkbox"/> Titian Lish, Resource Allocation <input checked="" type="checkbox"/> Mike McQuiston, Technology <input checked="" type="checkbox"/> Melissa Korber, Career Technical Education</p>	<p><input checked="" type="checkbox"/> Dr. Nan Ho, Academic Services <input type="checkbox"/> Dr. Anette Raichbart, Administrative Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, Student Services</p>	<p><input type="checkbox"/> Shawn Taylor, Student Success & Equity Director <input checked="" type="checkbox"/> Chip Woerner, Director of Marketing & Communications <input checked="" type="checkbox"/> Stephany Chavez, Guest Presenter</p>

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Date/Entity
1.	<p>Call to Order <i>For information</i></p> <p>All welcomed. Dr. Foster called the meeting to order at 2:31 p.m.</p>	None
2.	<p>Review & Approve Agenda <i>For action</i></p> <p>Agenda reviewed. Ms. Wood/Ms. Korber/Discussion: Add CDC Tuition Increase to New Business/Unanimous.</p>	Approved
3.	<p>Review & Approve Prior Minutes <i>For action</i></p> <p>May 11, 2023 Draft Minutes. Ms. Woods/Ms. Ross/three abstentions/passed.</p>	Approved
4.	<p>Action Items <i>For action</i></p> <ul style="list-style-type: none"> • Shared Governance Worksheet Updates <ul style="list-style-type: none"> ○ Budget Development Committee (no changes). Motion to approve Budget Development Committee: Ms. Young/Ms. Gecox/unanimous. 	Approved
5.	<p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> • College Strategic Priorities <ul style="list-style-type: none"> ○ Organization Realignment Conversation: Dr. Foster reported that the Child Development Center will be moving back to BSSL to align with Academic Services on September 1, 2023. Conversations and assessment continue on the subject of realignment. There is an Organizational Realignment web site where feedback can be given. 	None

	<ul style="list-style-type: none"> • College Governance <ul style="list-style-type: none"> ○ Shared Governance Committee Administrator Assignments: Dr. Foster shared that the Administrator assignments on all Shared Governance Committees were reviewed. The primary goal was consideration of Administrator capacity, but duplicates and specific title changes were reviewed as well. The list of recommended changes to the committees was distributed along with a request for committee chairs to review the changes with their committees and report back to College Council for a vote on implementing the recommendations. ○ Shared Governance Committee Assignments: Ms. Moore reported that the most up-to-date version of committee participants has been posted on the web site. Updates will occur as needed. 	<p>9/28/23 Action Item</p> <p>None</p>
<p>6.</p>	<p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> • Convocation/College Day Debrief: Dr. Foster thanked everyone for coming to Convocation and College Day and indicated both were a success. He acknowledged the small room that LPC met in during Convocation. There is a goal to make the department breakout sessions more productive. For College Day, Dr. Foster indicated that both lunch and the breakout sessions were great. • 1st Day of Fall Semester: Dr. Foster thanked those who staffed the welcome tables. Much was learned about wayfinding and signage. It was reported that it was difficult to find Building 2400 as the building number couldn't been seen from the parking lot. • LPC Strategic Vision: Dr. Foster reported that we want to lean in on excellence and equity in student success and completion to give us an opportunity to identify where we can do better in terms of our students. As we move through this work, we want to prepare students for good paying jobs. With regard to equity, we are looking at students who are in their pathways, looking through an equity lens, looking at which students take advantage of the opportunities, and making sure there is equity. Dr. Foster reported that Ms. Korber is taking the lead for Credit for Prior Learning. Great work is being done on AB1705 and AB928. We are finding opportunities to determine where we are with regard to the SCFF – who is receiving F/A, who is eligible for F/A, looking at degrees and certificates across the institution, and looking at where we can increase numbers. With the new DegreeWorks Coordinator, we are looking at auto awarding. Stackable certificates were discussed. • Classified Senate Goals for 2023-2024: Ms. Ross reviewed the Senate Goals for 2023-2024 	<p>None</p> <p>None</p> <p>None</p> <p>9/28/23 Action Item</p>

	<ul style="list-style-type: none"> ● CDC Tuition Increase: Ms. Chavez presented the proposal to increase the CDC tuition. <ul style="list-style-type: none"> ○ Tuition Comparison Data ○ Tuition Schedule 	9/28/23 Action Item
7.	<p>Information Items <i>For information</i></p> <ul style="list-style-type: none"> ● Defining Latinx Servingness w/Dr. Gina Garcia at Chabot College, August 25 ● President’s Advisory Council on Race & Equity, September 5 ● President’s Speaker Series, September 5 ● LPC Black Family Day, September 16 ● Livermore Valley Arts 2023-24 Cultural Celebration Series Sponsor 	None
8.	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> ● Technology Committee: Mr. McQuiston reported that the committee has not met yet. ● LPC Student Government: Ms. Sumitra reported that they had a successful first week. They are holding senator interviews this week. Welcome back week will be on August 29 and 30 with a Tropical Theme. Student Government members have determined the committees they would like to be members of. Dr. Foster suggested that Committee Chairs schedule a brief orientation with the new students on their committees. ● SEIU: No report. ● Faculty Association: Ms. Gecox reported that Christina Lee is the new Grievance Officer and Jeff Judd is the new part-time report. The F/A is talking to the District about new health care benefits for part-time faculty. ● Academic Senate: Ms. Young reported that Academic Senate training was held and they had their first meeting. They are working on goals, including equity for part-timers. They are bringing back faculty diversity, which was abandoned during the pandemic. They are looking at ways of helping students persist. ● Classified Senate: Ms. Ross reported on summer events, keeping classified engaged, lots of wellness events, and working hard on Caring Campus. Ms. Ross and Ms. O-Neil-Opipari will be participating in the state-wide Caring Campus event. She shared the new governing council members. 	None

- **Guided Pathways Committee:** Ms. Woods reported that she is excited about the tri-chair model with Ms. Banuelos, Mr. Howard and Ms. Woods being the Chairs. This was a huge year and she appreciates the increased time they had at College Day. She indicated the committee needs to look at pathway integration data, perhaps at Flex Day. The Guided Pathways' web site has been redone. There is information for faculty and classified, high flex, and face-to-face. This is the year of the pathway student success teams. They had a retreat to talk about what phase 2 looks like and determine the goals to accomplish by the end of this year. Mr. Samra reported that there is an 82% drop in students that are "undecided" with regard to their major. Chabot did not experience the same drop. Ms. Banuelos is now working with Chabot using program mapper.
- **Accreditation Steering Committee:** No report.
- **VP Academic Services:** Dr. Ho reported that new part-time faculty was welcomed with an orientation. Both students and members of Caring Campus were present. She reported that LPC is experiencing a really robust enrollment right now, up 14% from fall, with good partnerships across campus making that happen. Community Ed is now under Academic Services, along with CCAP agreements, and a revitalized Lifelong Learning Academy. Ms. Korber is the new Credit for Prior Learning Lead. The Alternative Calendar Committee has Academic and Student Services representation, but needs a student on that committee. Dr. Ho indicated they are working with the Federal Correctional Institution to identify courses for spring of next year.
- **College Enrollment Management Committee:** Ms. Gecox reported that enrollment is up 14.7% from fall last year. The first CEMC meeting is tomorrow morning. Their goal is to start talking about SCFF and how that will affect enrollment management. She reported an over 90% fill rate right now. .
- **VP Administrative Services/Budget Development Committee:** No report.
- **VP Student Services:** Dr. Wilson reported that the LPC Go app is live with a soft launch. They have not done a marketing campaign yet. LPC is tuition free for first-time, full-time students and openings still exist. Student Services Administrators are focusing on the SCFF metrics this year, much of which fall under Student Services. Counseling is focusing on making sure the first-time, full-time students have a comprehensive SEP. Dr. Wilson also spoke about auto awarding of degrees.
- **Facilities and Sustainability Committee:** No report.
- **Institutional Planning and Effectiveness Committee:** Mr. Samra reported that the first meeting will be held on September 14. A challenge we are facing is the number of certificates for the second year haven't

	<p>met institutional standard. They will be discussing programs in IPEC, including fire science, increase in non-credit certificates as well as business. Mr. Samra will bring data to the next College Council meeting.</p> <ul style="list-style-type: none"> • Resource Allocation Committee: No report. • Career Technical Education: Ms. Korber handed out a CTE Committee Report from Ms. Shipman listing all of their grants. CTE funds a lot of personnel as well as a lot of programs across campus. Ms. Korber also reported that they are hiring a new CTE Outreach Specialist with a target hire date in November. • Student Equity & Access: No report. • Marketing & Communications: Mr. Woerner reported that he is working with the Outreach Team for the fall Preview Night. He's also fielding many internal requests for logos and such. 	
<p>9.</p>	<p>Good of the Order <i>For information</i></p> <p>Dr. Foster reported that the District is highly involved in the K16 Collaborative, a regional grant. It also involves local high schools and regional universities. A small portion will be coming to LPC. There will be an increase in the number of CCAP agreements.</p> <p>Dr. Foster reported that we are still engaged in EBCAN work, with grant support for Guided Pathways work, the Career Center, and the Transfer Center. A convening is taking place in September at Chabot to get a full picture of the collaborative work.</p> <p>Dr. Foster reported that the Admin Team held a retreat off campus on Thursday, August 31.</p> <p>Ms. Gecox reported that she recently spoke with Patricia Gonsman about student mental health, with 39 students returning from last semester, 13 new intakes, and 20 packets outstanding. The LPC Health Center has 3 trainees and 2 associates. Ms. Gecox indicated that thanks to Dr. Wilson's support, they keep moving ahead with the goal of helping students to stay in school and help them get connected to transfer institutions. Other universities are sending us their Master's students because the work is here. The Health Center is adding drop in hours.</p> <p>There was a shout out for the summer camps and the middle and high schools to campus.</p>	<p>None</p>
<p>10.</p>	<p>Future Agenda Items <i>For discussion</i></p>	<p>None</p>

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Meeting adjourned at 3:39 p.m.

Next meeting: September 28, 2023, 2:30 – 4:30 p.m.