

## Agenda Items

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### CTE Committee 2023-2024

#### Committee Co-Chairs

Vicki Shipman  
Melissa Korber

#### Committee Support

Danielle Bañuelos

#### Voting Members

Traci Peterson, Edu. Partnerships Manager  
Nan Ho, VP Academic Services  
Rajinder Samra, Director RPIE  
Lilibeth Juarez, Classified A&H,  
*Vacant*, Classified BSSL  
Anne Kennedy, Classified PATH  
Jean O'Neil-Opipari, Classified STEM  
Kristi Vanderhoof, Classified SS  
Jonathan Brickman, Faculty A&H  
Ana Del Aguila, Faculty BSSL  
Jeffrey Weichert, Faculty STEM  
*Vacant*, Faculty PATH  
Jill Oliveira, Faculty SS  
*Vacant*, LPCSG Representative

#### Non-Voting Members

Thomas Orf, Dean STEM  
Kevin Kramer, Dean PATH

Voting Members = 14 Quorum = 8

[Career Technical Education Committee](#)

### 1. Welcome/Call to Order

- Meeting called to order at 1:02 PM

### 2. Public Comment

- *None at this time*

### 3. Review and Approval of Agenda, 2/27/2024

- Jonathan Brickman motioned to approve; Jean O'Neil-Opipari seconded; Motion passed; agenda approved.

### 4. Review and Approval of Minutes, [1/23/2024](#)

- Jill Oliveira motioned to approve; Jonathan Brickman seconded; Motion passed; Minutes approved.
- *Amendment: Employer Fair out on the Quad is on March 27<sup>th</sup>*

### 5. Review Shared Governance Worksheet 2024-25

- [CTE Committee Shared Governance Worksheet](#)
- Fall 2023 we revised our membership, however every spring we are required by the college to review and update our shared governance worksheets.
- *Ended up tabling this item until the next meeting in March*

### 6. CLNA Core Indicators Presentation – Robin Harrington (~35 minutes)

- [Appendix B Evaluation of Student Performance](#) – Core Indicators
- [Perkins V CLNA Core Indicator Review](#) – Las Positas College
- Vicki introduced Robin Harrington to the committee and shared that she will be giving a presentation of our core indicators for purpose funding. Robin has helped us with this analysis for several years.
- Robin gave her presentation on our Perkins V Comprehensive Local Needs Assessment Core Indicators. Highlights from the presentation include:
  - We have two requirements:
    1. Yearly we negotiate with the State and the State then negotiates with the Federal Government, and then the Chancellor's office then reviews to make sure we at the very least met 90% of our targets.
      - It's very important to work on our core indicators so we don't ever not meet our 90% / target.
    2. Every two years, we are required to complete a comprehensive local needs assessment.
      - Accountability Section 113 is where we evaluate the performance of students served inclusive of special populations and identify any gaps and areas for improvement.
  - We have four core indicators for review:
    1. Postsecondary Retention & Placement
    2. Earned Postsecondary Credential
    3. Non-Traditional Program Enrollment
    4. Employment

- In looking at the 2023-2024 data for **2-digit TOP codes**, we did well with core indicators 1 (Postsecondary Retention & Placement) and 4 (Employment) but did not meet the 90% target for core indicators 2 (Earned Postsecondary Credential) and 3 (Non-Traditional Program Enrollment).
- Despite having 7 TOPs that did not reach the 90% target regarding core indicator 2, we did, however, have 5 programs that showed improvement in 2023-2024 from the previous year 2022-2023.
  - Regarding this finding Robin shared that the data we are looking at is two years old, so when we look at 2023-2024, we are really looking at 2021-2022 and that was during COVID, which could explain why this happened; it was incredibly difficult for students to get postsecondary credentials during this time.
- In looking at the 2023-2024 data for **special populations**, we did well with core indicators 1 (Postsecondary Retention & Placement) and 4 (Employment) but did not meet the 90% target for core indicators 2 (Earned Postsecondary Credential) and 3 (Non-Traditional Program Enrollment).
- The special population that was impacted the most in terms of core indicator 2 was the economically disadvantaged.
  - Regarding this finding Robin shared that we have one of the highest economically disadvantaged CTE student counts she's ever seen; meaning, 80.91% of our CTE students are economically disadvantaged, so given that is our student population this finding makes sense with respect to the core indicator and isn't necessarily a "problem" it's just who our students are. Similarly, to the previous data set, COVID may also have a lot to do with this finding; meaning our students that are economically disadvantaged may have had a difficult time attaining a postsecondary credential *because* they are economically disadvantaged but it could *also* be because the pandemic made it difficult for them to do so. Regardless of why, it's important to make sure these students know about our support services, and they are easy to access when they first get to Las Positas College.
- The special population that was impacted the most in terms of core indicator 3 was the disabled population specifically in TOP 05 (Business & Management).
  - Robin recommends we investigate this further to figure out why this population is struggling.
- Conclusion – Las Positas College Gaps
  - Core Indicator 1 – All met or exceeded 90% state negotiated rate across all and within special populations.
  - Core Indicator 2 – TOPs (05, 07, 09, 10, 12, 21, 49) were beneath the 90% state negotiated rate for Earned Postsecondary Credential. These seven also had a special population concern for the economically disadvantaged group. TOPs (05 and 10) have issues overall and with the non-traditional special population.
  - Core Indicator 3 – Non-traditional Program Enrollment is 90% beneath the state negotiated rate for TOPs (09, 13, 21) and has problems across all special populations. TOP 05 Business & Management shows Disabled special population as not meeting 90% of the state negotiated rate.
  - Core Indicator 4 – All met 100% of the state negotiated rate and all special populations met or exceeded the minimum of 90% of the state negotiated rate regarding employment.
- Vicki concluded the conversation by mentioning that a lot of the challenges with CTE students are that they are not seeking out counseling and having educational plans created they are just going to their classes and going to work and not getting [applying for] their credential. Because our CTE students are not our traditional students they are not seeking out our support services because they don't know they exist. Moving forward we hope that our support teams and services will make a difference. It was suggested that counselors attend our CTE introductory or capstone classes and let students know about our services while they are still here.

**7. CTE Curriculum – Melissa Korber**

- Melissa provided a short report regarding curriculum, sharing discussions and changes related to Music, Viticulture, and Fire Service Technology.
- Regarding Credit for Prior Learning, Melissa presented at Chabot's Academic Senate last week and shared what LPC is doing with it; it was pretty well received and there were lots of questions. Our CPL subcommittee is giving a presentation on Flex Day if any of you would like to attend and learn more.

**8. CTE Funding – Vicki Shipman**

- Perkins
  - Faculty Subgrant Applications will be shared out once we confirm some details.

**9. CTE Faculty Professional Development**

- **Upcoming Events:**
  - April 23-26, 2024; California Community College Association for Occupational Education (CCAOE) Spring Conference; Sacramento, CA. [www.ccaoe.org](http://www.ccaoe.org)
  - May 10, 2024; Academic Senate for California Community Colleges Regional CTE Collaborative Event; TBD Bay Area; [ASCCC](http://ASCCC).
  - June 26-28; Long Beach, CA. [Online Teaching Conference](http://Online Teaching Conference)
    - These opportunities are not just for faculty, these are for classified as well. Everyone is encouraged to attend!

**10. CTE Outreach – Anne Kennedy/Lilibeth Juarez/Jean O'Neil-Opipari**

- Anne shared that the Outreach team has been busy! February is CTE month, and every high school schedules a CTE Fair/Trade Fair/Internship Fair. The team has been to 6 local high schools so far and has more events planned. These events are great for building connections because after we attend these bigger fairs, we get emails from faculty requesting us to come back and speak to their classes.
- Chip Woerner is helping us with a CTE month social media campaign that consists of mini-interviews and tours of our faculty's program; so far, we have shared our Automotive Technology and Fire Service Technology programs.
- Jean shared that Las Positas College now hosts *Science on Saturday* for LLNL; these took place all of February. On Saturday 3/9 Sandia National Laboratory is having two events, *Sandia/Las Positas Middle School Regional Science Bowl*, and *STEM Day for Girls*, and on 3/16 Chabot is hosting the *Alameda County Science Fair*.
- Lilibeth shared the Music department is hosting a "*Be a Music Major for a Day*" event on Thursday 4/9, and the Theater department is having their showing of *She Loves Me* from 3/15-24.
- Other upcoming events:
  - Catalytic Converter Etching 2/27/2024
  - 60 students from Tracy Continuation School
  - 100 students from PUSD are coming with a specific interest in Early Care and Education, Public Safety, Automotive Technology, and Welding.
  - Open House 3/23/2024
  - Public Safety/Auto/Welding Expo 4/17/2024

**11. Career & Employment Center – Kristi Vanderhoof**

- Kristi shared we had the Summer Internship Fair on 2/14 with 150 students in attendance.
- Other upcoming events:
  - Job and Internship Fair on 3/27 from 10:00-1:00 pm.
  - Employer Orientation on 3/7 (in-person)
  - Employer Orientation on 3/15 (virtual)
- Kristi provided an LAEP updating sharing that we've added Livermore Valley Arts and have been promoting their internships. We are also still looking for students for Uncle Credit Union.

**12. Other Business**

- Traci Peterson shared that Pleasanton Adult and Career Education in partnership with Adults with Disabilities is accepting internship applications. Students would get paid for 4 hours a day with the goal of obtaining some soft skills. If you know of any department that would benefit from having an intern, please reach out. For more information, please click [here](#).

**13. Good of the Order**

**Adjournment** at 2:02 p.m.

**Next Regular Meeting:** March 26, 2024, at 1:00 p.m.