



LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Co-Chairs (Non-Voting)	Support (Non-Voting)	Academic Deans (Non-Voting)
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Vicki Shipman, CTE Projects Manager</li> <li><input checked="" type="checkbox"/> Melissa Korber, CTE Liaison</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Danielle Bañuelos, Academic Services</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Amy Mattern, A&amp;H</li> <li><input type="checkbox"/> Stuart McElderry, BSSL</li> <li><input checked="" type="checkbox"/> Kevin Kramer, PATH</li> <li><input checked="" type="checkbox"/> Thomas Orf, STEM</li> </ul>
Voting Members (14)	Guests	
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Emerald Templeton, Academic Services, At-Large</li> <li><input type="checkbox"/> Vacant, Academic Services, At-Large</li> <li><input type="checkbox"/> Nan Ho, VP Academic Services</li> <li><input type="checkbox"/> Rajinder Samra, Director of RPIE</li> <li><input type="checkbox"/> Vacant, Classified A&amp;H</li> <li><input checked="" type="checkbox"/> Ana Del Aguila, Classified BSSL</li> <li><input checked="" type="checkbox"/> Jean O'Neil-Opipari, Classified STEM</li> <li><input checked="" type="checkbox"/> Anne Kennedy, Classified PATH</li> <li><input checked="" type="checkbox"/> Kristi Vanderhoof, Classified Student Services</li> <li><input type="checkbox"/> Jonathan Brickman, Faculty A&amp;H</li> <li><input type="checkbox"/> Vacant, Faculty BSSL</li> <li><input checked="" type="checkbox"/> Jeffery Weichert, Faculty STEM</li> <li><input type="checkbox"/> Vacant, Faculty PATH</li> <li><input checked="" type="checkbox"/> Jill Oliveira, Faculty Counseling</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> None during this meeting</li> </ul>	

**Membership 14 (Quorum = 8)**

<b>Agenda Item</b>	<b>Information/Discussion</b>
1.	<p><b>Welcome/Call to Order</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• Meeting called to order at 1:02 pm</li> <li>• Welcome and introductions of committee members</li> </ul>
2.	<p><b>Public Comment</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• <i>None at this time</i></li> </ul>
3.	<p><b>Review Charge and Membership</b>  <i>For action</i></p> <ul style="list-style-type: none"> <li>• Reviewed the charge with committee members <ul style="list-style-type: none"> <li>○ Danielle will send out the EWD Plan to committee members to make sure we are following the charge</li> </ul> </li> <li>• Reviewed membership with committee members, and asked for recommendations of individuals to fill vacant positions <ul style="list-style-type: none"> <li>○ Academic Services, at large #2</li> <li>○ Classified, A&amp;H</li> <li>○ Faculty, BSSL</li> <li>○ Faculty, PATH</li> </ul> </li> </ul>
4.	<p><b>Review &amp; Approve Agenda</b>  <i>For action</i></p> <ul style="list-style-type: none"> <li>• 8/22/2023 – <i>Quorum not met</i> <ul style="list-style-type: none"> <li>○ <b>Revision:</b> removed 5/16/2023 from agenda approval, and corrected the “Administrator #2” position to “Academic Services #2” in the left hand membership listing.</li> </ul> </li> </ul>
5.	<p><b>Review &amp; Approve Prior Minutes</b>  <i>For action</i></p> <ul style="list-style-type: none"> <li>• 4/25/2023 – <i>Quorum not met</i></li> <li>• 5/16/2023 - <i>Quorum not met; unofficial minutes are available on the CTE Committee webpage</i></li> </ul>
6.	<p><b>Action Items from Previous Meeting</b>  <i>For action</i></p> <ul style="list-style-type: none"> <li>• <i>None at this time</i></li> </ul>

<p>7.</p>	<p><b>CTE Curriculum – Melissa Korber</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• <b>Credit</b></li> <li>• <b>Noncredit</b> <ul style="list-style-type: none"> <li>• New Noncredit Programs           <ul style="list-style-type: none"> <li>○ ESL College Speaking and Listening Fluency Pathway</li> <li>○ Career Exploration and Preparation</li> </ul> </li> </ul> </li> <li>• <b>Apprenticeships</b> <ul style="list-style-type: none"> <li>• Robert Half apprenticeships are no longer recruiting students and have been removed from the Apprenticeships webpage.</li> <li>• We need to vet these better; a lot of employers pulled out of the apprenticeship programs we had, therefore we couldn't offer them to our students.</li> </ul> </li> </ul>
<p>8.</p>	<p><b>CTE Funding – Vicki Shipman</b>  <i>For discussion</i></p> <ul style="list-style-type: none"> <li>• <b>Perkins</b> <ul style="list-style-type: none"> <li>• <a href="#">NOVA</a> contains all of our grant information. If you don't have access to NOVA, please email Vicki and let her know.</li> <li>• Workflow is transitioning from CTE Project Manager's Office to Division Offices</li> <li>• Perkins projects not funded will be covered under Strong Workforce Program funds.</li> <li>• <b>22/23 Final Report in NOVA awaiting certification by the District and CCCCC.</b></li> <li>• <b>23/24 Application in NOVA approved by CCCCC</b> – Timeline July 1, 2023 through June 30, 2024           <ul style="list-style-type: none"> <li>Budget (313160) entered into Banner</li> <li>Faculty Projects               <ul style="list-style-type: none"> <li>Approved to start</li> <li>Processed through Division Offices (new this year)</li> <li>Budgets provided</li> </ul> </li> <li>General Projects               <ul style="list-style-type: none"> <li>Approved to start</li> <li>Processed through CTE/VPAS Offices</li> </ul> </li> </ul> </li> </ul> </li> <li>• <b>Comprehensive Local Needs Assessment</b> <ul style="list-style-type: none"> <li>24/25 Application will require full process</li> <li>District Office, Theresa Rowland &amp; David Reed, taking the lead</li> </ul> </li> </ul> <p>Funding includes: Faculty projects; CTE Project Manager; CTE Outreach Specialist (A&amp;H); CTE Faculty Professional Development; CTE Annual Software Licenses/M&amp;S.  Total: \$390,238</p>

**CTE Funding (continued)**

*For discussion*

• **Strong Workforce Program**

• **22/23 Local (333280) – Timeline July 1, 2022 through June 30, 2024**

22/23 Funds expended: \$388,058.10

23/24 Funding includes: Faculty projects not funded in Perkins; Community Education Coordinator; Career Center Software; Employer Engagement Consultant; CTE Marketing (videos and banners); Apprenticeship Curriculum Development; and, NNSA Grant Supplies & Equipment.

Total: \$498,130.05

• **22/23 Regional (333281) - Timeline July 1, 2022 through June 30, 2024**

22/23 – No expenditures

23/24 Funding includes: Fall Fire Academy (additional academy); LAEP; WBL; and, CTE Outreach (PATH)

Total: \$ 457,404

• **23/24 Local (333350) – Timeline July 1, 2023 through June 30, 2025**

Allocation released by District Office 8/21/23 – Application in NOVA deadline is 10/31/23

District Total: \$2,307,419 (100%)

**LPC Total: \$922,967 (40.81%)**

Chabot Total: \$1,365,761 (59.19%)

Funding includes: Paramedic Program Instructor, Supplies & Accreditation; CTE Liaison; CTE Summer Camps; Public Safety Academy; CTE Liaison; SVRUSD 2-Year Welding Program; Career Center Coordinator; STEM Coordinator; CTE Administrative Assistant; Aviation Program Planning & Development

**Note:** CTE Faculty project applications will be sent this week with a **due date of 10/15/23** and a review/approval by the CTE Committee at the October meeting. Faculty projects must have a true workforce development theme. Estimated amount: \$100,000.

• **23/24 Regional (333351) – Timeline July 1, 2023 through June 30, 2025**

Allocation released by District Office 8/21/23 – Application in NOVA deadline is 10/31/23

District Total: \$1,269,081 (100%)

**LPC Total: \$517,912 (40.81%)**

Chabot Total: \$751,169 (59.19%)

Funding includes: Spring Fire Academy; Public Safety Administrative Assistant; and, Public Safety Equipment.

9.

**Credit for Prior Learning (CPL) – Melissa Korber**

*For information*

- Melissa Korber is the new CPL Coordinator!

<p><b>10.</b></p>	<p><b>CTE Outreach – Anne Kennedy</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• 11/2 – Fall Preview Night (CTE Faculty Tabling) 5:00 – 6:00 p.m., then students will go into an information session with Student Services</li> <li>• Showcase of new building (3400/3500)– Open House in late Fall 2023</li> <li>• Planning another Open House event in Spring 2024 (making this an annual event)</li> <li>• Developing a Middle School event similar to a preview night but for Middle Schoolers (want to make this an annual event as well)</li> </ul>
<p><b>11.</b></p>	<p><b>Career &amp; Employment Center – Kristi Vanderhoof</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• 9/7 - Hosting job internship fair, 30 employers.</li> <li>• 10/25 &amp; 10/26 - Partnering with student life for club day; bringing in employers for internships opportunities.</li> <li>• 11/30 - Partnering with ACOE for an Internship and Apprenticeship Fair.</li> <li>• New Policy for Job Fairs: \$100/employers table, \$50/ nonprofits table.</li> <li>• Now have the ability to email students within a pathway about internships on Handshake.</li> <li>• Fall 2023: no Career Chat Tuesdays – due to low interest from students</li> <li>• Kristi created a Handshake assignment for faculty to share with students on Canvas.</li> </ul>
<p><b>12.</b></p>	<p><b>Other Business</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• CTE Outreach Specialist (A&amp;H) recruitment underway. Application deadline 8/30/23 with first round interviews scheduled for 9/22/23. Goal – well qualified candidate will go to board in November.</li> </ul>
<p><b>13.</b></p>	<p><b>Good of the Order</b></p> <ul style="list-style-type: none"> <li>• All the summer camps from this past summer were successful and we will be offering them again next year!</li> <li>• Non Federal Work Study, Students Assistants – Kristi Vanderhoof can help share posting on Handshake.</li> </ul>

**Meeting adjourned at 2:05 p.m.**

**Next meeting:** September 26, 2023 at 1:00 p.m.