



CTE Committee Notes

9/26/2023 1:00 p.m.

Support: Danielle Bañuelos

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Co-Chairs (Non-Voting)	Support (Non-Voting)	Academic Deans (Non-Voting)
<p><input type="checkbox"/> Vicki Shipman, CTE Projects Manager <input checked="" type="checkbox"/> Melissa Korber, CTE Liaison</p>	<p><input checked="" type="checkbox"/> Danielle Bañuelos, Academic Services</p>	<p><input checked="" type="checkbox"/> Kevin Kramer, PATH <input checked="" type="checkbox"/> Thomas Orf, STEM</p>
Voting Members (14)	Guests	
<p><input type="checkbox"/> Vacant, Administrator - Academic Services, At-Large <input checked="" type="checkbox"/> Nan Ho, VP Academic Services <input checked="" type="checkbox"/> Rajinder Samra, Director of RPIE <input type="checkbox"/> Vacant, Classified A&H <input type="checkbox"/> Vacant, Classified BSSL <input checked="" type="checkbox"/> Jean O'Neil-Opipari, Classified STEM <input checked="" type="checkbox"/> Anne Kennedy, Classified PATH <input checked="" type="checkbox"/> Kristi Vanderhoof, Classified Student Services <input type="checkbox"/> Jonathan Brickman, Faculty A&H <input type="checkbox"/> Ana Del Aguila, Faculty BSSL <input checked="" type="checkbox"/> Jeffery Weichert, Faculty STEM <input type="checkbox"/> Vacant, Faculty PATH <input checked="" type="checkbox"/> Jill Oliveira, Faculty Counseling <input checked="" type="checkbox"/> Gurshan Brar, LPCSG Representative</p>	<p><input checked="" type="checkbox"/> Aubrie Ross</p>	

Membership 14 (Quorum = 8)

Agenda Item	Information/Discussion
1.	<p>Welcome/Call to Order <i>For information</i></p> <ul style="list-style-type: none"> • Meeting called to order at 1:02 p.m.
2.	<p>Public Comment <i>For information</i></p> <ul style="list-style-type: none"> • <i>None at this time</i>
3.	<p>Review & Approve Agenda <i>For action</i></p> <ul style="list-style-type: none"> • 9/26/2023 – Revision: Credit for Prior Learning → Remove FST and put “General Update” • Agenda reviewed and approved with revision by committee
4.	<p>Review & Approve Prior Minutes <i>For action</i></p> <ul style="list-style-type: none"> • 4/25/2023 – Reviewed and approved by committee • 5/16/2023 and 8/22/2023 - <i>Quorum not met; unofficial minutes are available on the CTE Committee webpage</i>
5.	<p>Action Items from Previous Meeting <i>For action</i></p> <ul style="list-style-type: none"> • Vote and approve Administrator membership changes recommended by College Council • Recommendation is to remove the following: <ol style="list-style-type: none"> 1. <i>Administrator – Academic Services, At-Large-2</i> 2. <i>Dean, Academic-3</i> 3. <i>Dean, Academic-4</i> • The committee discussed the recommended changes; the removal of the three administrator positions. In addition, the committee discussed the addition of a LPCSG Representative position as a voting member. • An official vote to approve these changes will take place at our next meeting.

<p>6.</p>	<p>CTE Curriculum – Melissa Korber <i>For information</i></p> <ul style="list-style-type: none"> • Credit <ul style="list-style-type: none"> • Elementary Teacher Education, AA-T (Program Revision) • Print Design, Ca (Program Deactivation) • Piano Technology, CA (New Credit Program) • GDDM 53 Adobe Photoshop I (Modified Credit Course) • GDDM 55 Web Design I (Modified Credit Course) • GDDM 65 Elect Prepress/Print Production (Course Deactivation) • GDDM 68 Creative Portfolio Preparation (Course Deactivation) • MUS 6 Basic Music Skills (Modified Credit Course) • MUS 14 Jazz Workshop (Modified Credit Course) • MUS 15 Jazz Ensemble (Modified Credit Course) • MUS 145 Piano Technology 1 (New Credit Course) • MUS 146 Piano Technology 2 (New Credit Course) • OSH 50 Introduction to Occupational Safety and Health (Modified Credit Course) • OSH 60 Elements of Industrial Hygiene (Modified Credit Course) • OSH 62 Physical Hazards (Modified Credit Course) • OSH 67 Comprehensive Regulatory Requirements (Modified Credit Course) • Noncredit <ul style="list-style-type: none"> • Career Exploration and Preparation, CC (New Noncredit CDCP) • NAUT A8 Engine Performance (New Noncredit Course) • NAUT AMPL Automotive Audio System Building Lab (New Noncredit Course) • NAUT AMPZ Automotive Audio System Building (New Noncredit Course) • Apprenticeships <ul style="list-style-type: none"> • APCL 116 Traffic Control Technician (New Credit Course) <p>Other Notes</p> <ul style="list-style-type: none"> • All curriculum undergoes review every 5 years; CTE curriculum undergoes Program Review every 2 years
<p>7.</p>	<p>CTE Funding – Vicki Shipman <i>For discussion</i></p> <ul style="list-style-type: none"> • Perkins <ul style="list-style-type: none"> • 24/25 Comprehensive Local Needs Assessment due Spring 2024 with the District Office: Theresa Rowland & David Reed taking the lead • Strong Workforce Program <ul style="list-style-type: none"> • 23/24 Subgrant Applications due 10/15/2023 by 12:00 p.m. Vicki will send out a reminder email to CTE Faculty.

8.	<p>Credit for Prior Learning (CPL) – Melissa Korber <i>For information</i></p> <ul style="list-style-type: none"> • General Update <ul style="list-style-type: none"> • FST is working to update some of their courses for CPL approval • Melissa and Danielle are working with Craig to update the student forms and the website so we have more accurate information. • Academic Senate Subcommittee for CPL <ul style="list-style-type: none"> • There has been a subcommittee created for CPL: Credit by Exam, they are looking for faculty to serve on this subcommittee to help with things like equity and unbiased exams. • Melissa has met with Academic Deans and the District Office as the new CPL Coordinator <ul style="list-style-type: none"> • It was mentioned that we should collaborate with Chabot College • CPL has been made a priority by our State Chancellor; we will look into data to see if CPL is being included in our awarded degrees.
9.	<p>CTE Outreach – Anne Kennedy <i>For information</i></p> <ul style="list-style-type: none"> • 9/26 – AUTO Catalytic Converter Etching Event • 9/27 – TEC Mixer (CTE Faculty and Deans and High School Faculty and Deans) • 11/2 – LPC Preview Night 5:00 – 7:00 p.m. • 11/30 Alameda County Office of Education, Apprenticeship/Internship Fair • 3/23/2024 - LPC Open House • Upcoming High School Events: TUSD (Tracy), SRVUSD (San Ramon), and Tri-Valley College and Career Fair
10.	<p>Career & Employment Center – Kristi Vanderhoof <i>For information</i></p> <ul style="list-style-type: none"> • 9/27 Job and Internship Fair 10:00 a.m. – 1:00 p.m. - 32 employers, 125 students registered so far. • 10/25 & 10/26 Club and Internship Fair 11:00 a.m. – 2:00 p.m. – 10 employers per day. (15 spots still available) • 10/5 Tri-Valley Career Center Fair 4:00 – 6:00 p.m. • ENGR TECH Program – increase in students attending workshops preparing them for job interviews. • Reminder from Kristi: Faculty and Staff resources available on the Career Center webpage.
11.	<p>Other Business <i>For information</i></p> <ul style="list-style-type: none"> • <i>None at this time</i>
13.	<p>Good of the Order</p>

Meeting adjourned at 1:57 p.m.

Next meeting: October 24, 2023 at 1:00 p.m.