

LAS POSITAS COLLEGE
Curriculum Committee
November 25, 2013
Draft Minutes

Faculty/Voting Members Present:

LaVaughn Hart (Chair, Faculty, Non-voting)
Elizabeth Hopkins (BSBA)
Craig Kutil (STEMPS)
Marina Lira (Articulation Officer)
Cheryl Warren (Librarian)
Lisa Weaver (BSBA)

Faculty/Voting Members Absent:

Joel Gagnon (Counseling)
Marty Nash (ALSS)

ASLPC 2013 – 14 Representative (2):

Colleen Redmond (absent)
Jessica Samorano

Non-Voting/Ex. Off. Members

Present:

Lisa Everett
Justin Garoupa
Andrea Migliaccio
Diana Rodriguez
Carolyn Scott

Non-Voting/Ex. Off. Members

Absent:

John Armstrong
Dyan Miller
Janice Noble

Guests:

Angela Amaya
Teri Henson
Bill Paskewitz
Colin Schatz
Jeanne Virgilio

1. **CALL TO ORDER:** Ms. Hart called the meeting to order at 2:34 p.m.
2. **Review/Approval of Minutes:** Dr. Weaver motioned and Mr. Kutil seconded to approve the minutes of the October 28, 2013 meeting. For the record, Mr. Kutil stated that the numbering confusion regarding Math 65 mentioned at last meeting was not told to the Math Department and was the first time he had heard about it. Also it was researched and Math 65 is in fact degree applicable.
3. **Public Comments** (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)

None

4. **Curriculum Proposals/Presentations**

Programs - Modifications and New

- **English (Associate in Arts)** – Modification: Presented by Katie Eagan –worked on the description referencing the fact that this does not guarantee transfer to CSU;

added new courses and put them on a freshman/sophomore pattern; will add LIBR 8.

- **History (Associate in Arts for Transfer)** – New Program: (No one to present) They've submitted the TMC & 501
- **Math (Associate in Science for Transfer)** – Modification: Craig Kutil – removed MATH 10 and 42 and replaced it with MATH 40.
- **Psychology (Associate in Arts for Transfer)** – New Program; Presented by Cynthia Ross –will be doing away with AA in Psych; Ms. Hart will handle the unit value formatting problem in CNET.

Course Modifications

- **AJ 50 (Intro to Admin of Justice, 3 units, 3 unit lecture)** – Course Modification: O, 1X, CSU, CSU GE Area D, UC, C-ID. (Start date: Spring 2014)
- **AJ 54 (Investigative Reporting, 3 units, 3 unit lecture)** – Course Modification: G, 1X, CSU. Strongly recommended: Eligibility for ENG 1A with a minimum grade of C. (Start date: Spring 2014)
- **AJ 60 (Criminal Law, 3 units, 3 unit lecture)** – Course Modification: G, 1X, CSU, CSU GE Area D, UC, C-ID. (Start date: Fall 2014)
- **AJ 61 (Evidence, 3 units, 3 unit lecture)** – Course Modification: G, 1X, CSU, C-ID. (Start date: Fall 2014)
- **AJ 63 (Criminal Investigation, 3 units, 3 unit lecture)** – Course Modification: G, 1X, CSU. (Start date: Fall 2014)
- **AJ 70 (Community Relations, 3 units, 3 unit lecture)** – Course Modification: G, 1X, CSU, UC. (Start date: Fall 2014)
- **AJ 9997 (Law Enforcement Academy, 29 units, 14 unit lecture, 15 unit lab)** – Course Modification: P/NP, 1X. Strongly recommended: AJ50, AJ60, AJ61, AJ70 with a minimum grade of C. (Start date: Spring 2014)
Presented by Mark Tarte – All are a part of the AA requirement; must be updated every three years; 9997 is the Academy – changed prerequisites to “strongly recommended” since some are not training to be officers. It was mentioned that the State considers this to be a substantial change and will therefore not be ready for Spring 14.
- **ARTS 12C (Oil/Acrylic Painting: ADV I, 3 units, 2 unit lecture, 1 unit lab)** – Course Modification: O, 1X, CSU, UC. Prerequisite ARTS 12B; Strongly recommended: ARTS 2A with a minimum grade of C. (Start date: Fall 2014)
- **ARTS 12D (Oil/Acrylic Painting: ADV II, 3 units, 2 unit lecture, 1 unit lab)** – Course Modification: O, 1X, CSU, UC. Prerequisite ARTS 12C; Strongly recommended: ARTS 2A with a minimum grade of C. (Start date: Fall 2014)
- **ARTS 13A (Acrylic Painting: Beginning I, 3 units, 2 unit lecture, 1 unit lab)** – Course Modification: O, 1X, CSU, UC. Prerequisite: ARTS 2A with a minimum grade of C. (Start date: Fall 2014)
- **ARTS 13B (Acrylic Painting: Beginning II, 3 units, 2 unit lecture, 1 unit lab)** – Course Modification: O, 1X, CSU, UC. Prerequisite ARTS 13A with a minimum grade of C; Strongly recommended: ARTS 2A with a minimum grade of C. (Start date: Fall 2014)
- **ARTS 13C (Acrylic Painting: Advanced I, 3 units, 2 unit lecture, 1 unit lab)** – Course Modification: O, 1X, CSU, UC. Prerequisite ARTS 13B with a minimum

grade of C; Strongly recommended: ARTS 2A with a minimum grade of C. (Start date: Fall 2014)

- **ARTS 13D (Acrylic Painting: Advanced II, 3 units, 2 unit lecture, 1 unit lab)** – Course Modification: O, 1X, CSU, UC. Prerequisite ARTS 13C; Strongly recommended: ARTS 2A with a minimum grade of C. (Start date: Fall 2014)
Presented by Bill Paskewitz – all (12's & 13's) are taught in one day; a family – total of 4 at a time; skills analysis needs work.
- **BUSN 18 (Business Law, 4 units, 4 units lecture)** – Course Modification: G, 1X, CSU, IGETC Area 4, CSU GE Area D, LPC GE, UC, C-ID. Strongly recommended: ENG 1A BUSN 40. (Start date: Fall 2014)
- **BUSN 40 (Introduction to Business, 3 units, 3 unit lecture)** – Course Modification: G, 1X, DE, CSU, UC, C-ID. Strongly recommended: ENG 1A. (Start date: Fall 2014)
Presented by Lisa Weaver – CID, LPC GE requests; some changes to be made on 18.
- **CS XX (Discrete Mathematical Structures, 4 units, 4 unit lecture)** – New Course Proposal: G, 1X, DE, CSU, IGETC Area 2, CSU GE Area B, LPC GE, UC, C-ID. Strongly recommended: ENG 1A. (Start date: Spring 2015)
Presented by Colin Schatz – will work on ranking the pre-reqs. Possibly CS 17 if number not used.
- **ECD 60 (Introduction to the Young Child With Exceptional Needs, 3 units, 3 unit lecture)** – New Shared Course Proposal: G, 1X, CSU. Prerequisite: ECD 56 with a minimum grade of C. (Start date: Fall 2014)
- **ECD 65 (Administration I: Programs in Early Childhood Education, 3 units, 3 unit lecture)** – Shared Course Modification: G, 1X, DE, CSU. Prerequisite: ECD 62 with a minimum grade of C and ECD 63 with a minimum grade of C. (Start date: Fall 2014)
- **ECD 70 (Family Child Care Profession, 2 units, 2 unit lecture)** – Course Modification: G, 1X. (Start date: Fall 2014)
- **ECD 78 (Language Development, 3 units, 3 unit lecture)** – Course Modification: G, 1X. Prerequisite: ECD 56 with a minimum grade of C. (Start date: Fall 2015)
- **ECD 81 (Planning Curriculum for the School-Age Child, 3 units, 3 unit lecture)** – Course Modification: G, 1X. (Start date: Spring 2015)
- **ECD 83 (Adult Mentoring and Supervision, 2 units, 2 unit lecture)** – Shared Course Modification: G, 1X, DE. Prerequisite: ECD 62 with a minimum grade of C and ECD 63 with a minimum grade of C. (Start date: Fall 2014)
- **ECD 96 (Work Experience Seminar, 1 unit, 1 unit lecture)** – Course Modification: G, 1X, DE, CSU. Corequisite ECD 95. (Start date: Fall 2014)
Presented by Jeanne Virgillio – 56 is already CID approve – asking for DE; 60, 65, 68, 67, 83, 91 are six courses being aligned Statewide in addition to the eight we already have – Race to the Top grant from the federal government. 70, 81, 82 are specialization classes.
- **ESL 23 (College Grammar, 3 units, 3 unit lecture)** – Course Modification: O, 1X, CSU. Prerequisite: ESL 121B with a minimum grade of pass and ESL 120B with a minimum grade of credit. (Start date: Spring 2014)

- **ESL 26 (Advanced Editing, 3 units, 3 unit lecture)** – Course Modification: O, 1X, CSU. Prerequisite: ESL 120B with a minimum grade of pass and ESL 121B with a minimum grade of pass. (Start date: Fall 2014)
- **ESL 123 (Intermediate Oral Communication, 2 units, 2 unit lecture)** – Course Modification: P/NP, 1X. Prerequisite: ESL 133 with a minimum grade of credit and an appropriate skill level demonstrated through the ESL assessment process; ESL 131B with a minimum grade of credit; ESL 131B with a minimum grade of credit. (Start date: Spring 2014)
LaVaughn Hart: Title V revisions; 23 & 26 getting rid of the no unit lab hour.
- **HIST 5 (Critical Thinking in History, 3 units, 3 unit lecture)** – New Course Proposal: G, 1X, CSU, IGETC Area 1, CSU GE Area A, UC. Prerequisite: ENG 1A with a minimum grade of pass C. May be taken concurrently. (Start date: Fall 2015)
LaVaughn Hart –not sure if full time history faculty have reviewed. Will ask them to do so and contact her with issues.
- **KIN BD 1 (Badminton 1, 0.5 – 2.0 variable units)** – Course Modification: G, 1X, CSU, CSU GE Area E, LPC GE, UC. (Start date: Fall 2014)
- **KIN BD 2 (Badminton 2, 0.5 – 2.0 variable units)** – New Course Proposal: G, 1X, CSU, CSU GE Area E, LPC GE, UC. Strongly recommended: KIN BD 1. (Start date: Fall 2014)
- **KIN BD 3 (Badminton 3, 0.5 - 2.0 variable units)** – New Course Proposal: G, 1X, CSU, CSU GE Area E, LPC GE, UC. Strongly recommended: KIN BD 2. (Start date: Fall 2014)
- **KIN 31D (Off Season Intercollegiate Men’s Basketball, 0.5 – 2.0 variable units)** – New Course Proposal: G, 4X, CSU, UC. (Start date: Fall 2014)
- **KIN WTW2 (Women’s Circuit Training, 1 unit, 1 unit lab)** – New Course Proposal: O, 1X, CSU. Strongly recommended: KIN WTW with a minimum grade of C. (Start date: Fall 2014)
- **KIN YO ATH (Yoga for Athletes-Sports Conditioning, 0.5 – 2.0 variable units)** – New Course Proposal: G, 4X, CSU, CSU GE Area E, LPC GE, UC. (Start date: Fall 2014)
Presented by Elizabeth Hopkins – 1,2,&3 are modifications of course into a family; 31D was not completed last year with its family; WTW2 is the second course in the family but there might be issues – no transfer info provided, what family does it belong to; YO is repeatable for athletes only but might be an issue. It’s part of the athletic training but needs clarification.
- **MATH 10 (Discrete Mathematical Structures, 4 units, 4 lecture)** – Course Modification: G, 1X, CSU, IGETC Area 2, CSU GE Area B, LPC GE, UC. Prerequisite: MATH 1 with a minimum grade of C (may be taken concurrently); CS 1 with a minimum grade of C (may be taken concurrently). (Start date: Spring 2015)
Presented by Teri Henson – CID that came out last year was radically different than what we have so we adopted the CID for the CS class, which was almost the same. It is cross-listed as a CS course.
- **PSYC 4 (Brain, Mind, and Behavior, 3 units, 3 unit lecture)** – Course Modification: O, 1X, DE, CSU, IGETC Area 4, CSU GE Area B, CSU GE Area D, LPC GE, UC, C-ID. Prerequisite: PSYC 1. (Start date: Fall 2014)

- **PSYC 6 (Abnormal Psychology, 3 units, 3 unit lecture)** – Course Modification: O, 1X, CSU, IGETC Area 4, CSU GE Area D, LPC GE, UC, C-ID. (Start date: Fall 2014)
- **PSYC 10 (Psychology of Human Sexuality, 3 units, 3 unit lecture)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE, UC, C-ID. (Start date: Fall 2014)

Presented by Cynthia Ross – all meet the requirements for CID approvals

- **THEA 3A (Beginning Improvisation, 3 units, 3 unit lecture)** – Course Modification: O, 1X, CSU, UC. (Start date: Spring 2014)
- **THEA 31A (Drama Workshop - Beginning, 3 units, 3 unit lab)** – New Course Proposal: G, 1X, CSU, LPC GE, UC. (Start date: Fall 2014)
- **THEA 31B (Drama Workshop - Intermediate, 3 units, 3 unit lab)** – New Course Proposal: G, 1X, CSU, LPC GE, UC. (Start date: Fall 2014)
- **THEA 31C (Drama Workshop - Advanced, 3 units, 3 unit lab)** – New Course Proposal: G, 1X, CSU, LPC GE, UC. Prerequisite: THEA 31B with a minimum grade of C. (Start date: Fall 2014)
- **THEA 31D (Drama Workshop - Directing, 3 units, 3 unit lab)** – New Course Proposal: G, 1X, CSU, LPC GE, UC. (Start date: Fall 2014)
- **THEA 39A (Musical Theater Workshop - Beginning, 4 units, 3 unit lecture, 1 unit lab)** – New Course Proposal: G, 1X, CSU, LPC GE, UC. (Start date: Fall 2014)
- **THEA 39B (Musical Theater Workshop - Intermediate, 4 units, 3 unit lecture, 1 unit lab)** – New Course Proposal: G, 1X, CSU, LPC GE, UC. Prerequisite: THEA 39A (Start date: Fall 2014)
- **THEA 39C (Musical Theater Workshop - Advanced, 4 units, 3 unit lecture, 1 unit lab)** – New Course Proposal: G, 1X, CSU, LPC GE, UC. Prerequisite: THEA 39B. (Start date: Fall 2014)

Presented by Ken Ross (for Titian Lish) – 3A and 3B were modified for repeatability issues; 10A updates; 31A-D are a family of drama workshops; 39A-D are a family of music workshops. Marina Lira – 3A&B need more work; to be accepted by the CSU and UC system as two distinct courses the catalog objectives, description, outcome, and content must be different. Ken Ross and LaVaughn Hart will send these courses back and speak to Titan Lish.

- **BIOLOGY Rubric and Course Numbering Change (as described below)**
 - The majors sequence (BIOL 1, ZOOL 1, and BOTN 1) will become BIO 1, 2, 3;
 - The allied health 5 unit sequence (ANAT 1, PHSI 1, and MICR 1) will become BIO 6, 7, 8
 - BIO (formerly BIOL) 5, 10, 20, 31, 50 will stay with the same numbers.
 - ECOL 10, finally, will become some number like BIO 15 or 60.

LaVaughn Hart for Barbara Zingg – many items to consider; they will need to come up with a matrix for this request so that we can do this process administratively (if possible); separating from Chabot's rubric and then consolidating 7 rubrics into one. Not a good match between the outline from each campus. Concerns about starting Fall 2014; might be better - Fall 2015? Other issues discussed.

Deactivations

- BUSN 60 (Consumer Finance and Ownership, 3 units, 3 unit lecture)
- BUSN 81 (Introduction to Investments, 3 units, 3 unit lecture)
- BUSN 85 (Intro to Labor-Mgmt Relations, 3 units, 3 unit lecture)
- BUSN 91 (Work Force Development Seminar, 1 unit, 1 unit lecture)
- BUSN 92 (Work Force Development Lab, 1 unit, 1 unit lab)
- BUSN 7501 (Preventing Sexual Harassment, 1 unit, 1 unit lecture)
- BUSN 7503 (Recruiting/Interviewing, 1 unit, 1 unit lecture)
- BUSN 7504 (Team Building, 0.5 unit, 0.5 unit lecture)
- CIS 68 (Visual Basic/Microsoft Applic, 2 units, 2 unit lecture)
- CIS 69 (Web Design Technologies/Tools, 2 units, 2 unit lecture)
- CIS 77 (SOHO & Virtual Office Tech, 2 units, 2 unit lecture)
- CIS 80 (Intro Prog/Basic/Visual Basic, 4 units, 3 unit lecture, 1 unit lab)
- CIS 95 (Work Experience Practicum, 1 unit, 1 unit lab)
- CIS 96 (Work Experience Seminar, 1 unit, 1 unit lecture)
- CS 33 (Advanced C++ Programming, 4 units, 3 unit lecture, 1 unit lab)
- CS 40 (VBScript, ASP, ActiveX, 2 units, 1.5 unit lecture, 0.5 unit lab)
- CS 48 (Intro to Game Programming, 3 units, 2.5 unit lecture, 0.5 unit lab)
- CS 95 (Directed Work Experience Practicum, 0 units)
- CS 96 (Directed Work Experience Seminar, 1 unit, 1 unit lecture)
- DSNT 52 (Technical Graphics, 3 units, 1.5 unit lecture, 1.5 unit lab)
- DSNT 54 (Manufacturing Processes, 2 units, 1 unit lecture, 1 unit lab)
- DSNT 55 (Blueprint Reading and Sketching, 2 units, 1 unit lecture, 1 unit lab)
- DSNT 57 (Electrical Systems, 2 units, 1 unit lecture, 1 unit lab)
- DSNT 61 (Electronic Design, 3 units, 1.5 unit lecture, 1.5 unit lab)
- DSNT 62A (Computer Aided Drafting, 3 units, 1.5 unit lecture, 1.5 unit lab)
- DSNT 62B (Computer Aided Drafting, 3 units, 1.5 unit lecture, 1.5 unit lab)
- DSNT 62C (Three-Dimensional Modeling, 3 units, 1.5 unit lecture, 1.5 unit lab)
- DSNT 66A (Mechanical Design Concepts, 3 units, 1.5 unit lecture, 1.5 unit lab)
- DSNT 66B (Electro-Mechanical Design, 3 units, 1.5 unit lecture, 1.5 unit lab)
- DSNT 69 (Structural Design Concepts, 4 units, 3 unit lecture, 1 unit lab)
- DSNT 70 (Manufacturing and Design Using Pro/Engineer, 3 units, 2 unit lecture, 1 unit lab)
- DSNT 75 (Design Materials Technology, 2 units, 1 unit lecture, 1 unit lab)
- DSNT 76 (Graphical Kinematics, 2 units, 1 unit lecture, 1 unit lab)
- ELEC 50 (Fundamentals of Electronics, 6 units, 5 unit lecture, 1 unit lab)
- ELEC 52 (Circuits and Systems, 4 units, 3 unit lecture, 1 unit lab)
- ELEC 53 (Fabrication and Repair Techniq, 2 units, 1 unit lecture, 1 unit lab)
- ELEC 56A (Radio Communications I, 4 units, 2 unit lecture, 2 unit lab)
- ELEC 56B (Radio Communications II, 4 units, 2 unit lecture, 2 unit lab)
- PSYC 2 (Psychological Methodology, 4 units, 3 unit lecture, 1 unit lab)
- PSYC 20 (Drugs and the Brain, 3 units, 3 unit lecture)

5. Review/Vote

In order to allow extra time for new and revised curriculum and programs to be discussed, all voting will occur at the December 9th meeting.

6. **Vice President's Report:** Ms. Carolyn Scott for Dr. Noble – memo from the State Chancellor's Office concerning transfer degrees. Senate Bill 440 that was signed into law on October 10 clarifies and expands aspects of the Associate Degrees for Transfer initiative that was first established by SB1440. Before the beginning of Fall term 2015 all community colleges must have in place approved transfer degrees in each discipline offered by the college in which a transfer model has been established.

Also, Dr. Noble has sent word that if we want to amend our certification form stating how many ADTs we said we would have ready, we could do so.

7. **Chair's Report:** Ms. Hart – none
8. **Articulation Officer's Report:** Marina Lira - none
9. **Good of the Order**
10. **Adjournment:** 4:45 p.m.
11. **Next meeting:** December 9, 2013; 2:30 p.m., Room 804