

LAS POSITAS COLLEGE
Curriculum Committee
November 24, 2014
Draft Minutes

Faculty/Voting Members Present:

Angela Amaya (Library)
LaVaughn Hart (Chair, Faculty, Non-voting)
Candace Klaschus (ALSS)
Craig Kutil (STEMPS)
Marina Lira (Articulation Officer)
Jill Oliveira (Counseling)
Jim Ott (ALSS)
Lisa Weaver (BSBA)

Non-Voting/Ex. Off. Members Present:

Lisa Everett
Renee Kilmer
Andrea Migliaccio
Don Miller
Dyan Miller
Barbara Morrissey
Carolyn Scott

Faculty/Voting Members Absent:

Elizabeth Hopkins-Kurz (BSBA)

Non-Voting/Ex. Off. Members Absent:

John Armstrong
Diana Rodriguez

ASLPC 2014 – 15 Representative:
Priyanka Jariwala

Guests:

Jason Craighead
Moh Daoud
Nan Ho
Mark Tarte
Pauline Trummel

1. **CALL TO ORDER:** Ms. Hart called the meeting to order at 2:36 p.m.
2. **Approval of Agenda**
MSC: Kutil/Weaver to approve the revised agenda.
3. **Review/Approval of Minutes of October 27, 2014:** MSC: Ott/Kutil (unanimous)
4. **Public Comments** (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)

None
5. **Approval of Charge and Membership:** *This item was removed.*
6. **Curriculum Proposals/Presentations – All proposals are on CurricUNET**

Courses

- **AJ 70 (Community Relations, 3 units, 3 unit lecture)** – Course Modification: G, 1X, CSU, UC, C-ID. (Start date: Fall 2015)
AJ course presented by Mark Tarte. Modifications were made per State's recommendation to add diversity and community relations and to line up with the requirements for the AD-T.
- **ANAT 1 (General Human Anatomy, 5 units, 3 unit lecture, 2 unit lab)** – Course Modification: G, 1X, CSU, CSU GE Area B, IGETC Area 5, LPC GE AA/AS, UC, C-ID.

Prerequisite: BIOL 31 with a minimum grade of C. Strongly Recommended: Eligibility for ENG 1A. (Start date: Fall 2015)

- **BIOL 1 (Cell and Molecular Biology, 5 units, 3 unit lecture, 2 unit lab)** – Course Modification: G, 1X, CSU, CSU GE Area B, IGETC Area 5, LPC GE AA/AS, UC, C-ID. Prerequisite: ZOOL 1 with a minimum grade of C or BOTN 1 with a minimum grade of C, eligibility for ENG 1A, MATH 55, CHEM 1A (may be taken concurrently). (Start date: Fall 2015) *pre-req update*
- **BIOL 5 (Marine Biology, 4 units, 3 unit lecture, 1 unit lab)** – Course Modification: O, 1X, CSU, CSU GE Area B, IGETC Area 5, LPC GE AA/AS, UC. (Start date: Fall 2015)
- **BIOL 20 (Contemporary Human Biology, 3 units, 3 unit lecture)** – Course Modification: G, 1X, CSU, CSU GE Area B, IGETC Area 5, UC. (Start date: Fall 2015)
- **BIOL 31 (Intro to College Biology, 4 units, 3 unit lecture, 1 unit lab)** – Course Modification: G, 1X, CSU, CSU GE Area B, IGETC Area 5, LPC GE AA/AS, UC. Strongly Recommended MATH 65 or MATH 65B, ENG 1A. (Start date: Fall 2015)
- **BIOL 50 (Anatomy and Physiology, 4 units, 3 unit lecture, 1 unit lab)** – Course Modification: G, 1X, CSU, CSU GE Area B, IGETC Area 5, UC. (Start date: Fall 2015)
- **PHSI 1 (Human Physiology, 5 units, 3 unit lecture, 2 unit lab)** – Course Modification: G, 1X, CSU, CSU GE Area B, IGETC Area 5, UC, C-ID. Prerequisite: CHEM 30A with a minimum grade of C, or CHEM 31 with a minimum grade of C, or CHEM 1A with a minimum grade of C, and ANAT 1 with a minimum grade of C. Strongly Recommended: ENG 1A with a minimum grade of C, and CHEM 30B with a minimum grade of C. (Start date: Fall 2015)
- **ZOOL 1 (General Zoology, 5 units, 3 unit lecture, 2 unit lab)** – Course Modification: G, 1X, CSU, CSU GE Area B, IGETC Area 5, LPC GE AA/AS, UC. Prerequisite: MATH 55 or MATH 55B or an appropriate skill level demonstrated through the mathematics assessment process. Strongly Recommended: BIOL 31. (Start date: Fall 2015)

Biological science courses (ANAT, BIOL, PHSI, ZOOL) were presented by Nan Ho.

Updates for C-ID. BIOL 31 – “Prerequisite” of ENG 1A should be changed to “Strongly Recommended” in CurricUNET. These courses are in the process of being moved to the same designator/rubric (BIO). Minor fixes still needed for ANAT, BIOL 1, and PHSI. It was suggested that to keep students from being confused, BIOL 1 should include its prerequisite in the catalog description. There was discussion regarding the unit values of these course and that there may be issues because some of our courses have higher unit values than the C-ID descriptors and/or TMC templates have specified.

- **CIS 50 (Intro to Computing Info Tech, 3 units, 3 unit lecture, no unit value lab)** – Course Modification: O, 1X, DE, CSU, LPC GE AA/AS, UC, C-ID. (Start date: Fall 2015)
- **CS1 (Computing Fundamentals I, 4 units, 3 unit lecture, 1 unit lab)** – Course Modification: O, 1X, DE, CSU, LPC GE AA/AS, UC, C-ID. Strongly Recommended: MATH 107 (Start date: Fall 2015)
- **CS 31 (Java Programming, 4 units, 3 unit lecture, 1 unit lab)** – Course Modification: O, 1X, DE, CSU, UC. Strongly Recommended: CS 1 and CS 7 with a minimum grade of C. (Start date: Fall 2015)
- **CS 7 (Introduction to Computer Programming Concepts, 3 units, 2.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 1X, DE, CSU, UC, C-ID. (Start date: Fall 2015)

CS and CIS courses were presented by La Vaughn Hart. CIS 50 was updated to meet the C-ID descriptor for BUSN 140 and INIS 120. The description, measurable objectives, and content have been updated as well as textbooks. It’s UC transferrable (this will be updated in CurricUNET). CS 1, 7, and 31 all needed updates. Proposals include minor updates of descriptions and content to all as well as updating of textbooks. CS 1 and CS 7 have been updated to conform to appropriate C-ID descriptors. .

- **ENGR XX (Applied Statics and Materials, 3 units, 2 unit lecture, 1 unit lab)** – New Course: O, 1X, CSU. Prerequisite: MATH 38 with a minimum grade of C. (Start date: Fall 2015)

Presented by Lisa Everett, this course is new and in preparation for the new engineering technology degree. It's for engineering technology students only. There was discussion on whether or not the catalog description should have wording to let students know that this is a course for students in the Engineering Tech program and not for students who are completing major prep work geared to transfer to a four-year institution. .

- **HORT 50 (Introduction to Horticulture, 3 units, 2.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 1X, CSU. (Start date: Fall 2015)
- **HORT 51 (Fall Plant Material Identification, 3 units, 2.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 1X, CSU. (Start date: Fall 2015)
- **HORT 52 (Spring Plant Material ID, 3 units, 2.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 1X, CSU. (Start date: Fall 2015)
- **HORT 56 (Arboriculture/Urban Forestry, 3 units, 2.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 1X, CSU. (Start date: Fall 2015)
- **HORT 57 (Landscape and Turfgrass Mgmt, 2 units, 1.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 1X, CSU. (Start date: Fall 2015)

HORT courses presented by Dyan Miller. These courses hadn't been updated in a while. Textbooks have been updated. HORT 52 and 56 will change start date to Fall 2015. Also remove LPC GE – AS from HORT 56. Changes to be made in CurricUNET.

- **KIN LAX1 (Lacrosse, 1 – 2 variable units)** – New Course: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. (Start date: Fall 2015)
- **KIN 38B (Intercollegiate Soccer, 2 units, 2 unit lab)** – Course Modification: G, 4X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Strongly Recommended: KIN 38A with a minimum grade of C. (Start date: Fall 2015)
- **KIN DRJ 1 (Danzan Ryu Jujitsu, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. (Start date: Fall 2015) *(formerly KIN DRJ)*
- **KIN GF1 (Golf- Level One, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. (Start date: Fall 2015)
- **KIN JW (Jog/Walk, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. (Start date: Fall 2015)
- **KIN PL2 (Pilates 2, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Strongly Recommended: KIN PL1 with a minimum of grade of C. (Start date: Fall 2015)
- **KIN SC2 (Outdoor Soccer, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Strongly Recommended: KIN SC1. (Start date: Fall 2015)
- **KIN SI (Soccer-Indoor, 1 – 2 variable units)** – Course Modification: *(need grading option)*, 1X, CSU, CSU GE Area E, LPC GE-AS, UC. (Start date: Fall 2015)
- **KIN SW2 (Swimming 2, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Strongly Recommended: KIN SW1 with a minimum grade of C. (Start date: Fall 2015)
- **KIN SW4 (Swimming 4, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Strongly Recommended: KIN SW3. (Start date: Fall 2015)
- **KIN SWF 1 (Swimming for Fitness 1, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Strongly Recommended: KIN SW2. (Start date: Fall 2015)
- **KIN SWF 3 (Swimming for Fitness 3, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Strongly Recommended: KIN SWF 1 and SW3. (Start date: Fall 2015)
- **KIN SWF 4 (Swimming for Fitness 4, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Strongly Recommended: KIN SW3. (Start date: Fall 2015)

- **KIN TN1 (Introductory Tennis, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. (Start date: Fall 2015)
- **KIN UF 2 (Ultimate Frisbee 2, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Strongly Recommended: KIN UF 1. (Start date: Fall 2015)
- **KIN UF 4 (Ultimate Frisbee 4, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Prerequisite KIN UF 3 with minimum grade of C. (Start date: Fall 2015)
- **KIN VB 2 (Volleyball Intermediate, 1 – 2 variable units)** – Course Modification: O, 1X, CSU, CSU GE Area E, LPC GE AA/AS, UC. Strongly Recommended: KIN VB 1 with a minimum grade of C. (Start date: Fall 2015)

KIN courses were presented by Jason Craighead, Craig Kutil (DRJ 1) and Dyan Miller. DRJ 1 is a modification to add 1 to the course number. This will be the first of a series of 3 levels. Other KIN courses are modified to change unit values from 0.5-2 to 1-2. KIN 38 is an intercollegiate course and was modified to remove variable units.

- **MSCM 72 (Introduction to Photojournalism, 3 units, 1.5 unit lecture, 1.5 unit lab)** – Course Modification: O, 1X, CSU, UC, C-ID. Strongly Recommended: PHTO 50 and/or PHTO 56 and/or VCOM 53. (Start date: Fall 2015) *cross-listed with PHTO 72*
- **PHTO 72 (Documentary Photography, 3 units, 1.5 unit lecture, 1.5 unit lab)** – Course Modification: O, 1X, CSU, C-ID. Strongly Recommended: PHTO 50 and/or PHTO 56 and/or VCOM 53. (Start date: Fall 2015) *cross-listed with MSCM 72*

Presented by Don Miller, MSCM 72 and PHTO 72 are cross-listed and were modified for required updates. Ms. Hart suggested that it might be easier for students and other if the course titles were the same. Dean Miller will check with the proposers of the course to see if there is a common name that would work for both programs. Ms Hart also that a note should be added to the catalog description that if one course is taken the other one cannot be taken.

- **MATH 38 (Trigonometry with Geometry, 5 units, 5 unit lecture, no unit value lab)** – Course Modification: G, 1X, CSU, CSU GE Area B, LPC GE AA/AS. Prerequisite: MATH 55 with a minimum grade of C or MATH 55B with a minimum grade of C. (Start date: Fall 2015)
- **MATH 55 (Intermediate Algebra, 5 units, 5 unit lecture, no unit value lab)** – Course Modification: O, 1X, DE, LPC GE AA/AS. Prerequisite: MATH 65 with a minimum grade of C or MATH 65B with a minimum grade of C. (Start date: Fall 2015)
- **MATH 55A (Intermediate Algebra A, 2.5 units, 2.5 unit lecture, no unit value lab)** – Course Modification: O, 1X, DE, LPC GE AA/AS. Prerequisite: MATH 65 with a minimum grade of C or MATH 65B with a minimum grade of C. (Start date: Fall 2015)
- **MATH 55B (Intermediate Algebra B, 2.5 units, 2.5 unit lecture, no unit value lab)** – Course Modification: O, 1X, DE, LPC GE AA/AS. Prerequisite: MATH 55A with a minimum grade of C. (Start date: Fall 2015)

MATH courses were presented by Craig Kutil. Modifying courses to remove MATH X and Y courses. Other updates and textbooks.

- **PSCN XX (Student Success and the College Experience, 3 units, 3 unit lecture)** – New Course: O, 1X, CSU, CSU GE Area E, UC.
PSCN XX was presented by Marina Lira. It is a new course per 3SP. It was created to support students with their first year experience of college courses.
- **TUTR 17A (Tutoring Theory and Practice I, 0.5 units, 0.5 unit lecture, no unit value lab)** – Course Modification: O, 1X, CSU. (Start date: Fall 2015)

- **TUTR 17B (Tutoring Theory and Practice II, 0.5 units, 0.5 unit lecture, no unit value lab)** – New Course: O, 1X, CSU. Prerequisite: TUTR 17A. (Start date: Fall 2015)
- **TUTR 17C (Tutoring Theory and Practice III, 0.5 units, 0.5 unit lecture, no unit value lab)** – New Course: O, 1X, CSU. Prerequisite: TUTR 17B. (Start date: Fall 2015)

TUTR courses were presented by Pauline Trummel. At one times TUTR 17 could be taken 3 times and each time students would be introduced to some new ideas, etc. To deal with repeatability issues, TUTR 17 was modified to 17A as an introductory course. TUTR 17B is a new intermediate course and TUTR 17C is a new advanced course. Minor corrections were made in the meeting to all 3 courses in CurricUNET.

- **WLDT 79 (Manufacturing Processes, 2 units, 1.5 unit lecture, 0.5 unit lab)** – Course Modification: O, 1X, CSU. (Start date: Fall 2015)
Presented by Lisa Everett, this course is overdue for updates and is also one of the courses for the new engineering technology degree.

Programs

- **Business Administration (Associates in Science for Transfer)** – New Program
Presented by Lisa Weaver, this program is a new AD-T and also had the difficult task of making the units fit.
- **Engineering Technology (Associates in Science)** – New Program
Presented by Lisa Everett, this program is a new AS degree in the area of CTE in response to the local industry needs. Lawrence Livermore Labs is interested in future technologists (not technicians).
- **Kinesiology (Associates in Arts for Transfer)** – New Program
Presented by Jason Craighead and LaVaughn Hart. Students are to choose 3 activity courses from 6. The TMC might change between now and the next meeting and it will need to be determined exactly which courses will be used. This information will be updated in CurricUNET. The most current template will be used. A discussion ensued regarding how movement based courses are listed in ASSIST and that some transfer institutions have not updated their information in ASSIST to show the correct unit values. There was also discussion about whether there are C-ID descriptors for movement based courses in this program.
- **Philosophy (Associates in Arts for Transfer)** – Program Modification
Presented by Don Miller, this program is being modified to add courses from list C to list A.
- **Studio Arts (Associates in Arts for Transfer)** – New Program
Presented by Don Miller, this program is a new AD-T. Ms. Lira will check C-ID submissions as there was a question as to whether some of the courses were revised to meet the descriptors. Also need to check in more than one course can be submitted for a C-ID descriptor, e.g., can we submit ARTS 7A, ARTS 12A, and ARTS 13A to meet the ARTS 210 describer or are we limited to only one course for each descriptor. Ms. Lira will check on this.
- **Theater Arts (Associates in Arts for Transfer)** – New Program
Presented by Don Miller, this program is a new AD-T. Suggestion was made to ask proposal author if new costume design course should be added to degree.

Deactivations

- KIN 1RC (Rock Climbing)
- KIN 1WMB (Wellness and the Moving Body)
- KIN JD (Jazz Dance)
- KIN SB (Softball)
- KIN TCT (Training & Cond for Track & Field)

- KIN TS (Team Sports)
- PSYC 2 (Psychological Methodology)

These courses are being deactivated because some have not been taught in many years, and others were a part of the Quest program.

7. Review of Rubric Changes for Biological Science and Course Renumbering Matrix

The committee reviewed the matrix submitted by the Biological Sciences department that defines the modifications that will occur with the descriptors (rubrics) and numbers. The modifications were already approved by the committee in December 2013, and by the Board in January 2014. Since many now currently on the curriculum committee are new, Ms. Hart thought it would be good to go over the modifications. Changes will be effective Fall 2015 and will be in the Catalog Addendum.

- 8. Vice President's Report:** Dr. Renee Kilmer (Interim) – no report
- 9. Chair's Report:** Ms. Hart – no report
- 10. Articulation Officer's Report:** Ms. Marina Lira – no report
- 11. Good of the Order** - none
- 12. Adjournment:** 4:56 p.m.
- 13. Next Meeting:** December 8, 2014 at 2:30 p.m. in room 804

Edited by LaVaughn Hart