



## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across campus.

## Members:

### Faculty/Voting:

Angela Amaya (SLPC)  
Akihiko Hirose (SLPC)  
Barbara Zingg (STEM)  
Elizabeth Owens, Co-Chair (STEM)  
Craig Kutil, Co-Chair (STEM)  
Elizabeth Wing Brooks (A&H)  
Mike Sato (A&H)  
Jose Calderon (SS)  
Erick Bell (BHAWK)

### Non-voting/Ex. Off. Members:

John Armstrong- Absent  
Stuart McElderry  
Nan Ho  
Andrea Migliaccio  
Amy Mattern  
Elizabeth David  
Jesus Bravo-Morales- Absent  
Jocelyn Santos  
Madeline Wiest  
Kristina Whalen

### Guests:

Paul Sapsford  
Jason Maxwell

## Approved Minutes

1. Call to Order 2:34pm Elizabeth Owens, Co-Chair
2. Review and Approval of Agenda Elizabeth Owens  
**MSC: Kutil/Wing Brooks/Approved**
3. Review and Approval of Minutes (May 4<sup>th</sup>, 2020) Elizabeth Owens  
**MSC: Kutil/Zingg/Approved**
4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)
5. Second Reading of Curriculum Proposals/ Presentation:
  - **Modified Credit Courses-**
    - **KIN FJW1 (Fitness Jog Walk 1- 1 Unit, 1 Unit Lab) OP, 1X, DE, AA/AS GE: Kinesiology, CSU T/GE: E, UC T. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Spring 2021)**
    - **KIN FJW2 (Fitness Jog Walk 2- 1 Unit, 1 Unit Lab) OP, 1X, DE, AA/AS GE: Kinesiology, CSU T/GE: E, UC T. Strongly Recommended: KIN FJW1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Spring 2021)**
      - *Presented by Paul Sapsford-* The DE Addendum was edited to remove the specific brand of fitness tracking app to be used in the course. There was concern that there is no way to fully prove that the student actually walked the required amount. The DE Addendum that was completed is the old version on CNET and does not meet the new requirements. CNET will be updated hopefully in the next week. These courses will move forward for voting, however the DE addendums will come back to the committee for review with the updated requirements.
6. Voting on Curriculum Proposals
  - **New Credit Courses:**
    - **ECE 80J (CA Preschool Foundations: Performing Arts- 1 Unit, 1 Unit Lab) GR, 1X, DE. TOP Code: 1305.00 - Child Development/Early Care and Education\*. SAM Code: C. Discipline: Child Development/Early Childhood Education. (Start Date: Spring 2021)**  
Motion to APPROVE New Credit Courses:  
**MSC: Kutil/Wing Brooks/Approved**
  - **Course Modifications:**
    - **KIN LG (Lifeguarding- 1.5 Units, 1.5 Unit Lecture) OP, 1X, DE, AA/AS GE: Kinesiology, CSU T/GE: E, UC T. Enrollment**

Limitation: Minimum age: 15 years; Swim 300 yards continuously; Tread water for 2 minutes using only the legs; Complete a timed event within 1 minute, 40 seconds by starting in the water, swimming 20 yards, surface dive to a depth of 7 to 10 feet to retrieve a 10-pound object, return to the surface and swim 20 yards on the back to return to the starting point, exit the water without using steps or a ladder. Strongly Recommended KIN SW3 with a minimum grade of C. TOP Code: 0835.70 – Aquatics and Lifesaving\*. SAM Code: C. Discipline: Kinesiology. (Start Date: Spring 2021)

Motion to APPROVE Course Modifications:

MSC: Kutil/Wing Brooks/Approved

- Requisites:
  - **KIN LG: Lifeguarding-** Strongly Recommended KIN SW3 with a minimum grade of C.  
Motion to APPROVE Requisites:  
MSC: Kutil/Zingg /Approved
- Distance Education:
  - **ECE 80J: CA Preschool Foundations: Performing Arts**
  - **KIN LG: Lifeguarding**  
Motion to APPROVE Distanced Education:  
MSC: Wing Brooks/Sato/Approved
- Disciplines:
  - **ECE 80J: CA Preschool Foundations: Performing Arts-** Child Development/Early Childhood Education
  - **KIN LG: Lifeguarding-** Kinesiology  
Motion to APPROVE Disciplines:  
MSC: Kutil/Zingg/Approved

#### 7. Discussion Items:

- **Distance Education Approval Process** **Craig Kutil**  
Craig Kutil stated that there will be “DE Addendum Parties” on June 15<sup>th</sup> and July 14<sup>th</sup> for committee members to work with faculty on their DE Addendum’s. These addendums will then be reviewed at Curriculum Committee meetings on June 29<sup>th</sup> and July 27<sup>th</sup>. It was decided to accommodate everyone’s schedules each day will have a morning session from 10am-12pm and an afternoon session from 1-3pm. We will have breakout rooms in the zoom call to pair up committee members and faculty for small group assistance. Kristina Whalen stated that there is Cares Act money for compensation for committee members and faculty working during the summer on DE addendums, however the details are still being sorted out. There are 400 courses that need to be updated to have a DE addendum, so there is a lot of work ahead. The committee had concerns regarding communicating the many nuances of completing the DE addendum form. It was decided that Elizabeth Owens and Craig Kutil would work on a decision tree and FAQ document to provide to faculty. It was clarified that if faculty choose online only for their delivery method, they will not be forced to offer their course online in the future. Kristina Whalen explained that she is on a district taskforce charged with planning for what the Fall 2020 semester will look like, however they have not yet met.

#### 8. Report

- **Vice President’s Report** **Kristina Whalen**  
Kristina Whalen stated that she appreciates everyone.
- **Chair’s Report** **Elizabeth Owens**  
Hang in there!
- **Articulation Officer’s Report** **Craig Kutil**  
Craig Kutil explained that he is the Academic Senate Representative on an district Emergency DE Training Committee. They will be deciding what type of training faculty will receive for teaching DE and what will

be required of faculty. The committee has only met once, but when there is more information he will provide the committee with an update. Hopefully we will receive all of the CSU GE and IGETC submission results tomorrow. The Business AD-T TMC template has been finalized, they are just awaiting some clarifications from the CSU system.

9. Good of the Order: None
10. Adjournment at 4:20pm
11. Next Regular Meeting (May 18<sup>th</sup>, 2020)