1. Call to Order 2:32pm  
2. Review and Approval of Agenda  
   MSC: Kutil/Zingg/Approved- 1 Abstention  
   Correction: LIBR 6- PO added  
3. Review and Approval of Minutes (September 21st, 2020)  
   MSC: Kutil/Sato/Approved- 1 Abstention  
4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)  
5. First Reading of Curriculum Proposals/ Presentation:  
   • Modified Credit Course:  
     - **AJ 89 (Family Violence)**– 3 Units, 3 Units Lecture) GR, 1X, CSU T.  
       TOP Code: 2105.00 – Administration of Justice*. SAM Code: C.  
       Discipline: Administration of Justice. (Start Date: Fall 2021)  
       - **AJ 89 Presented by Mike McQuiston**- Annual five year update. Updates include catalog description, measurable objectives, methods of evaluation and typical texts. This will move forward for voting.  
   - **AUTO A1 (Engine Repair)**– 4 Units, 2 Units Lecture, 2 Units Lab) OP, 1X, DE: FO-E, PO, CSU T. Prerequisite: AUTO INTR with a minimum grade of C (May be taken concurrently). TOP Code: 0948.00 – Automotive Technology*. SAM Code: C. Discipline: Automotive Technology. (Start Date: Fall 2021)  
   - **AUTO A2 (Automatic Transmission/Transaxle**– 4 Units, 2 Units Lecture, 2 Units Lab) OP, 1X, DE: FO-E, PO, CSU T. Prerequisite: AUTO INTR with a minimum grade of C (May be taken concurrently). TOP Code: 0948.00 – Automotive Technology*. SAM Code: D. Discipline: Automotive Technology. (Start Date: Fall 2021)  
   - **AUTO A3 (Manual Drive Train and Axles**– 4 Units, 2 Units Lecture, 2 Units Lab) OP, 1X, DE: FO-E, PO, CSU T. Prerequisite: AUTO INTR with a minimum grade of C (May be taken concurrently). TOP Code: 0948.00 – Automotive Technology*. SAM Code: C. Discipline: Automotive Technology. (Start Date: Fall 2021)  
   - **AUTO A4 (Suspension and Steering**– 4 Units, 2 Units Lecture, 2 Units Lab) OP, 1X, DE: FO-E, PO, CSU T. Prerequisite: AUTO INTR with a minimum grade of C (May be taken concurrently). TOP Code: 0948.00 – Automotive Technology*. SAM Code: B. Discipline: Automotive Technology. (Start Date: Fall 2021)  
   - **AUTO A5 (Brakes**– 4 Units, 2 Unit Lecture, 2 Units Lab) OP, 1X, DE: FO-E, PO, CSU T. Prerequisite: AUTO INTR with a minimum grade of C (May be taken concurrently). TOP Code: 0948.00 – Automotive
Curriculum Committee Minutes  
September 21st, 2020 | 2:30 PM | Via Zoom

- **AUTO A6 (Electrical/Electronic Systems)** – 5 Units, 3 Units Lecture, 2 Units Lab) OP, 1X, DE: FO-E, PO, CSU T. Prerequisite: AUTO INTR with a minimum grade of C (May be taken concurrently). TOP Code: 0948.00 – Automotive Technology*. SAM Code: B. Discipline: Automotive Technology. (Start Date: Fall 2021)

- **AUTO A7 (Automotive Heating and Air Conditioning)** – 4 Units, 2 Units Lecture, 2 Units Lab) OP, 1X, DE: FO-E, PO, CSU T. Prerequisite: AUTO INTR with a minimum grade of C (May be taken concurrently). TOP Code: 0948.00 – Automotive Technology*. SAM Code: B. Discipline: Automotive Technology. (Start Date: Fall 2021)

- **AUTO A8 (Engine Performance)** – 5 Units, 3 Units Lecture, 2 Units Lab) OP, 1X, DE: FO-E, PO, CSU T. Prerequisite: AUTO INTR with a minimum grade of C (May be taken concurrently). TOP Code: 0948.00 – Automotive Technology*. SAM Code: B. Discipline: Automotive Technology. (Start Date: Fall 2021)

- **AUTO Courses Presented by Brian Hagopian** – Standard five year updates. Small updates to content, methods of evaluation & typical texts. Add noncredit versions to the prerequisites. These will move forward for voting.

- **EMS 10 (Paramedic Theory 1)** – 6 Units, 6 Units Lecture) GR, 1X, DE: PO, CSU T, C-ID# EMS 100. Prerequisite: EMS 20 with a minimum grade of B, BIO 50 with a minimum grade of C, EMS 62 with a minimum grade of C. Corequisite: EMS 12. TOP Code: 1251.00 – Paramedic*. SAM Code: C. Discipline: Emergency Medical Technologies. (Start Date: Fall 2021)

- **EMS 11 (Paramedic Theory 2)** – 6 Units, 6 Units Lecture) GR, 1X, DE: PO, CSU T, C-ID# EMS 101. Prerequisite: EMS 10 with a minimum grade of C, EMS 12 with a minimum grade of C. Corequisite: EMS 13. TOP Code: 1251.00 – Paramedic*. SAM Code: C. Discipline: Emergency Medical Technologies. (Start Date: Fall 2021)

- **EMS 12 (Paramedic Laboratory 1)** – 4 Units, 4 Units Lab) P/NP, 1X, DE: PO, CSU T, C-ID# EMS 102. Prerequisite: EMS 20 with a minimum grade of B, BIO 50 with a minimum grade of C, EMS 62 with a minimum grade of C. Corequisite: EMS 10. TOP Code: 1251.00 – Paramedic*. SAM Code: C. Discipline: Emergency Medical Technologies. (Start Date: Fall 2021)

- **EMS 13 (Paramedic Laboratory 2)** – 4 Units, 4 Units Lab) P/NP, 1X, DE: PO, CSU T, C-ID# EMS 103. Prerequisite: EMS 10 with a minimum grade of C, EMS 12 with a minimum grade of C. Corequisite: EMS 11. TOP Code: 1251.00 – Paramedic*. SAM Code: C. Discipline: Emergency Medical Technologies. (Start Date: Fall 2021)

- **EMS 16 (Paramedic Clinical Occupational Work Experience)** – 3-4 Units, 3-4 Units Work Experience Non-Paid) P/NP, May be taken any number of times for a max of 16 units of cooperative work experience, DE: PO, CSU T. Prerequisite: EMS 10 with a minimum grade of C, EMS 11 with a minimum grade of C, EMS 12 with a minimum grade of C, EMS 13 with a minimum grade of C. TOP Code: 1251.00 – Paramedic*. SAM Code: C. Discipline: Emergency Medical Technologies. (Start Date: Fall 2021)

- **EMS 17 (Paramedic Capstone Occupational Work Experience)** – 1-8 Units, 1-8 Units Work Experience Non-Paid) P/NP, May be taken any number of times for a max of 16 units of cooperative work experience, DE: FO, OFI, CSU T. Prerequisite: EMS 16 with a minimum grade of P. TOP Code: 1251.00 – Paramedic*. SAM Code: B. Discipline: Emergency Medical Technologies. (Start Date: Fall 2021)

- **EMS 91 (Emergency Medical Technician - Refresher)** – 1 Units, 0.5 Units Lecture, 0.5 Units Lab) OP, 1X, DE: PO, CSU T. Prerequisite Proof of California State EMSA or National Registration Certification as an “Emergency Medical Technician.” Certification must be current, or expired less than 6 months. Student may also present documentation from the National Registry of Emergency Medical Technicians showing failure of initial three attempts at NREMT Certification Examination which now
requires completion of EMS 91 for additional attempts to register for certification examination. TOP Code: 1251.00 – Paramedic*. SAM Code: B. Discipline: Emergency Medical Technologies. (Start Date: Fall 2021)

- **EMS Courses Presented by Sebastian Wong**- Will use social distancing and protective equipment to complete skills that need to be taught in person. EMS 16 & 17 is on-the-job work experience, with the DE portion being discussion board and check-ins with students. EMS 91 is for non-working EMTs to who want to be firefighters to learn new materials and practice skills. Doing lecture portion DE and skills will be done in person. This will move forward for voting.

- **TABLED- FST 1 (Principles of Fire and Emergency Services)**– 3 Units, 3 Units Lecture) GR, 1X, CSU T, C-ID# FIRE 100. TOP Code: 2133.00 – Fire Technology*. SAM Code: C. Discipline: Fire Technology. (Start Date: Fall 2021)

- **TABLED- MUS 47 (College Productions-Music** – 1 Unit, 1 Unit Lab) OP, 4X, CSU T, UC T. Enrollment Limitation: Audition Required. TOP Code: 1004.00 – Music. SAM Code: E. Discipline: Music. (Start Date: Fall 2021)

- **SOC 1 (Principles of Sociology**– 3 Units, 3 Units Lecture) GR, 1X, DE: FO, AA/AS: Social & Behavioral Sciences, CSU T/GE D: Social Sciences, UC T, IGETC 4: Social & Behavioral Sciences, C-ID# SOCI 130. TOP Code: 2208.00 – Sociology. SAM Code: E. Discipline: Sociology. (Start Date: Fall 2021)

- **SOC 3 (Introduction to Race and Ethnicity**– 3 Units, 3 Units Lecture) OP, 1X, DE: FO, AA/AS: Social & Behavioral Sciences, CSU T/GE D: Social Sciences, UC T, IGETC 4: Social & Behavioral Sciences, C-ID# SOCI 150. Strongly Recommended: SOC 1 with a minimum grade of C. TOP Code: 2208.00 – Sociology. SAM Code: E. Discipline: Sociology. (Start Date: Fall 2021)

- **THEA 1A (Theory/Practice of Acting I**– 3 Units, 3 Units Lecture) GR, 1X, AA/AS: Humanities, CSU T/GE C1: Arts and Humanities, UC T, C-ID# THTR 151. Strongly Recommended: ENG 1A with a minimum grade of C or ENG 1AEX with a minimum grade of C. TOP Code: 1007.00 – Dramatic Arts. SAM Code: E. Discipline: Drama/Theater Arts. (Start Date: Fall 2021)

- **THEA 11 (Stage to Screen**– 3 Units, 3 Units Lecture) GR, 1X, AA/AS: Humanities, CSU T/GE C1: Arts and Humanities, UC T, IGETC: 3A: Arts. TOP Code: 1007.00 – Dramatic Arts. SAM Code: E. Discipline: Drama/Theater Arts. (Start Date: Fall 2021)

- **DE Addendums:**
  - **BIO 7A: Human Anatomy** - FO-E, PO
    - **BIO 7A Presented by Barbara Zingg**- Course would be online in an emergency, instead it would be preferred to do the lab in person. This will move forward for voting.
  - **EMS 20: Emergency Medical Technician**- PO
  - **EMS 30: Emergency Medical Responder**- PO
• EMS 62: Basic Medical Terminology- FO
  - EMS Addendums Presented by Sebastian Wong- EMS 20 & 30 use social distancing and protective equipment to complete skills that need to be taught in person. EMS 62 is pure lecture and will be fully online. These will move forward for voting.
• ENG 11: Introduction to Creative Writing- FO, OFI, PO
• ENG 13A: The Craft of Writing Poetry: Beginning- FO, OFI, PO
• ENG 29: Independent Study, English- FO
  - ENG Addendums Presented by Mike Sato- ENG 11 & 13A are leaving mode options open for creative writing. ENG 29 has a lot of flexibility so student can work with instructor on a project. These will move forward for voting.
• TABLED- FST 12A: LPC-Regional Fire Academy-Firefighter 1A Structure Module- PO
• TABLED- FST 12B: LPC-Regional Fire Academy/FF1B Hazmat/WMD Module- PO
• TABLED- FST 12C: LPC-Regional Fire Academy/Firefighter 1C Wildland Module- PO
• HORT 52: Spring Plant Material Identification- PO-E
• HORT 54: Landscape and Vineyard Soils, Fertilizers, and Irrigation- FO, OFI, PO
  - HORT Addendums Presented by Elizabeth Owens- In working with Tom Fuller, HORT 52 will be only PO in an emergency, as students need to be hands-on with the plants with PPE. HORT 54 is cross listed with VWT 12. David Everett work on this addendum leaving it open with all DE options to increase access. These will move forward for voting.
• KIN 6: Personal Trainer- FO
• KIN FJW2: Fitness Jog Walk 2- FO-E
• KIN WT1: Weight Training 1- FO-E, OFI-E, PO-E
• KIN WT2: Weight Training 2- FO-E, OFI-E, PO-E
  - KIN Addendums Presented by Sue Cumbo- KIN 6 was previously taught hybrid, but in discussion with colleagues this course can be offered successfully fully online. KIN FJW1 has already gone through the committee. There is a note on the DE addendum about issues regarding student accountability. KIN WT1 & 2 leaving options open with all DE options. Fully online can include videos and synchronous sessions. These will move forward for voting.
• NBUS 200: Communication in the Workplace- FO, PO
• NBUS 201: Writing Skills for Managers- FO, PO
• NBUS 202: Attitude in the Workplace- FO, PO
• NBUS 203: Decision Making and Problem Solving- FO, PO
• NBUS 204: Managing Organizational Change- FO, PO
• NBUS 205: Team Building- FO, PO
• NBUS 206: Time Management- FO, PO
• NBUS 207: Conflict Resolution- FO, PO
• NBUS 208: Stress Management in the Workplace- FO, PO
• NBUS 209: Values and Ethics- FO, PO
• NBUS 210: Customer Service- FO, PO
• NBUS 211: Design Thinking for the Entrepreneur- FO, PO
• NBUS 212: Developing Your Business Plan- FO, PO
• NBUS 213: Legal Aspects of Small Business- FO, PO
• NBUS 214: Success in the Gig Economy - FO, PO
• **NBUS Addendums Presented by Drew Patterson** - These are skill-based courses. They have been taught in the jail. Limited interactions as courses are each only 9 hours. These will move forward for voting.

• **VWT 12: Landscape and Vineyard Soils, Fertilizers, and Irrigation** - FO, OFI, PO
  - See HORT 54. This will move forward for voting.

• **WLDT 66: Welding Inspection and Testing** - PO-E
• **WLDT 72A: Beginning Laser Welding** - FO-E
• **WLDT 73: Welding Workplace Safety** - FO-E
  - **WLDT Addendums Presented by Scott Miner** - WLDT 66 will be partially online only in an emergency, due to the lab component and skill building. EMS 72A & 73 are lecture courses and can be successfully online in an emergency. EMS 73 has received a waiver from OSHA to be offered online due to the circumstances. These will move forward for voting.

• **Modified Credit Programs:**
  - **Accounting Technician Certificate of Achievement** (27 Units, TOP Code: 0502.00 – Accounting*, Program Goal: CTE, Start Date: Fall 2021)
    - Presented by Elizabeth Owens - Updated to account for BUSN 61 unit change 1.5 → 2. Program will move forward for voting.
  - **Bookkeeping Certificate of Achievement** (15-16 Units, TOP Code: 0502.00 – Accounting*, Program Goal: CTE, Start Date: Fall 2021)
    - Presented by Elizabeth Owens - Updated to account for BUSN 61 unit change 1.5 → 2. Program will move forward for voting.
  - **Journalism AA-T** (18-20 Units Area of Emphasis, 60 Units Total, TOP Code: 0602.00 – Journalism*, Program Goal: Transfer, Start Date: Fall 2021)
    - Presented by Melissa Korber - Updated w/ Craig Kutil to meet the updated TMC & add more options. Added: CMST 46, HIST 7, HIST 8, & PHIL 6. Removed: ENG 1A, MSCM 31, PHIL 2, & SOC 1. Program will move forward for voting.

• **Credit Course Deactivations:** Presented by Elizabeth Owens - Deactivations initiated by Dept. Coordinator. These will move forward for voting.
  - **KIN 39A: Off Season Intercollegiate Golf**
  - **KIN 39B: Intercollegiate Golf**
  - **KIN 42A: Off Season Intercollegiate Track**
  - **KIN 42B: Intercollegiate Track & Field**

• **Sunset Exception Requests:** Presented by Elizabeth Owens - Exception requests seem acceptable.
  - **KIN LG – LIFE GUARDING** - Plan to offer Spring 2022 (No guarantee we will be able to do FTF skills for Spring 2021) RATIONALE: It is a certification course that prepares students for jobs here in the community. The Red Cross now allows a HYBRID format and faculty has done a curriculum update for this.
  - **KIN WP1 – WATER POLO 1** - Plan to offer Spring 2022 (No guarantee we will be able to do FTF skills for Spring 2021) RATIONALE: Too soon to talk about removing them. Once they are gone it is more work to reactivate than keep them here. We have had limited offerings with the decreasing budget, and with COVID we are just keeping Intercollegiate courses in the schedule for now.
  - **KIN WP2 – WATER POLO 2** - Plan to offer Spring 2022 (No guarantee we will be able to do FTF skills for Spring 2021) RATIONALE: Too soon to talk about removing them. Once they are gone it is more work to reactivate than keep them here. We have had limited offerings with the decreasing budget, and with COVID we are just keeping Intercollegiate courses in the schedule for now.
• **KIN WP3 – WATER POLO 3**: Plan to offer Spring 2022 (No guarantee we will be able to do FTF skills for Spring 2021) RATIONALE: Too soon to talk about removing them. Once they are gone it is more work to reactivate than keep them here. We have had limited offerings with the decreasing budget, and with COVID we are just keeping Intercollegiate courses in the schedule for now.

• **LIBR 7 – THE OPEN WEB AND SEARCH ENGINES**: We are seeking an exemption for LIBR 7 in Spring of 2021 so that we can gauge interest in the course and decide on whether to allow it to sunset. It has been some time since it was last offered and at the time it was fairly popular, however we have no way of knowing if it will be so popular in the current environment. We have many LIBR classes on offer and feel the need to focus our offerings, but it would benefit us greatly to have some evidence as to what courses are worth holding on to and which are not. An exemption for Spring 2021 would allow us to do that with this course.

• **Equity Based Curriculum**: Presented by Craig Kutil- Document reviewed at previous meeting: minimum one area, checkboxes in CNET, & help buttons in CNET. This will move forward for voting.

6. Voting on Curriculum Proposals

   • **DE Addendums**:
     - ASL 2B: American Sign Language III- FO
     - AUTO A9: Light Vehicle Diesel Engines- FO-E, PO
     - AUTO INTR: Automotive Service and Introduction- FO-E, PO
     - AUTO L1: Advanced Engine Performance- FO-E, PO
     - AUTO L1L2: Smog Level One and Level Two- FO-E, PO
     - AUTO L3: Light Duty Hybrid/Electric Vehicles - FO-E, PO
     - AUTO P1: Powertrains: Modifications for Performance- FO-E, PO
     - AUTO SDR: Specified Diagnostic and Repair- FO-E, PO
     - BUSN 55: Business Mathematics- FO, PO
     - BUSN 56: Introduction to Management- FO, PO
     - ECE 60: Introduction to the Young Child with Exceptional Needs- FO
     - ECE 61: Literature for the Young Child- FO, PO
     - ECE 78: Language Development- FO, PO
     - ECE 79: Teaching in a Diverse Society- FO-E, PO
     - ECE 90: Practicum – Supervised Experience- OFI-E, PO-E
     - ECE 95: Work Experience- FO
     - ENG 1AEX: Critical Reading and Composition Expanded- FO, OFI, PO
     - ENG 104: Integrated Reading and Writing II- FO, PO
     - ESL 24: Advanced Reading and Composition I- FO-E, OFI, PO
     - ESL 25: Advanced Reading and Composition II- FO-E, OFI, PO
     - ESL 121A: Intermediate Reading and Writing- FO-E, OFI, PO
     - ESL 121B: High-Intermediate Reading and Writing- FO-E, OFI, PO
     - ESL 123: Intermediate Oral Communication- FO-E, OFI, PO
     - ESL 126: Intermediate Pronunciation and Fluency-- FO-E, OFI, PO
     - ESL 131A: Beginning Reading and Writing- FO-E, OFI, PO
     - ESL 131B: High-Beginning Reading and Writing - FO-E, OFI, PO
     - ESL 133: Beginning Oral Communication- FO-E, OFI, PO
     - ESL 136: Pronunciation and Fluency - FO-E, OFI, PO
     - HIST 28: History of the American West – FO
     - HORT 51: Fall Plant Material Identification- OFI-E, PO-E
     - HUMN 2: Introduction to Film Studies- FO, PO
• HUMN 3: Introduction to Humanities - FO, PO  
• HUMN 4: Global Cinemas - FO, PO  
• HUMN 6: Nature and Culture - FO, PO  
• HUMN 11: Culture and the Arts I: Ancient World to the Renaissance - FO, PO  
• HUMN 12: Culture and the Arts II: The Modern World - FO, PO  
• KIN 14: Responding to Emergencies: Comprehensive First Aid/CPR/AED - FO-E, OFI-E, PO-E  
• LIBR 6: Research in Special Subjects - FO, OFI, PO  
• MATH 40: Statistics and Probability - FO, OFI, PO  
• MATH 107: Pre-Algebra - FO, OFI  
• NAUT INTR: Automotive Service and Introduction - FO-E, PO  
• NAUT L1L2: Smog Level One and Level Two - FO-E, PO  
• NAUT SDR: Specified Diagnostic and Repair - FO-E, PO  
• NENG 204: Integrated Reading and Writing II - FO, PO  
• NESL 221A: Intermediate Reading and Writing - FO-E, OFI, PO  
• NESL 221B: High-Intermediate Reading and Writing - FO-E, OFI, PO  
• NESL 231A: Beginning Reading and Writing - FO-E, OFI, PO  
• NESL 231B: High-Beginning Reading and Writing - FO-E, OFI, PO  
• NMAT 207: Pre-Algebra - FO, OFI  
• PHIL 3: Aesthetics - FO, OFI, PO  
• PHIL 4: Intro to Philosophy: Knowledge - FO, OFI, PO  
• PHIL 5: Feminist Philosophy - FO, OFI, PO  
• POLI 20: Comparative Government - FO, OFI, PO  
• RADS 40A: Radiation Safety - FO-E  

Motion to APPROVE DE Addendums: 
MSC: Kutil/Wing Brooks/Approved

• Course Deactivations: Spring 2021  
• KIN 25A: Yoga Teacher Training 1  
• KIN AQA: Aqua Aerobics  
• MATH 52A: Technical Intermediate Algebra for Automotive Technology A  
• MATH 52B: Technical Intermediate Algebra for Automotive Technology B  

Motion to APPROVE Course Deactivations:  
MSC: Kutil/Zingg/Approved

• Articulation:  
• SOC 7: Sociology of Sexuality - AA/AS: Social Sciences and Behavioral Sciences effective F2021  

Motion to APPROVE Articulation:  
MSC: Amaya/Kutil/Approved

• New Programs:  
• Data Analytics Certificate of Achievement (16 Units Total, Program Goal: CTE, TOP Code: 0702.00 – Computer Information Systems*, Start Date: Fall 2021)  

Motion to APPROVE New Programs:  
MSC: Wing Brooks/Zingg/Approved

7. Discussion Items  
• CSU GE Area F: Ethnic Studies  
  Craig Kutil  
The Title V changes & AB 1460 were reviewed. This will be effective Fall 2021. CSU’s need to have Ethnic Studies course at every campus. People graduating in 2024-2025 need to have completed this new Area F. Any courses that count for this area need to be part of these specific areas: Native Americans, African
Americans, Asian Americans and Latina and Latino Americans. A course was removed from Area D and will replace with this new Area F, in order not to effect TMC’s. There may be updates however to double counting. CSU GE for STEM & IGETC are still up in the air. We may need to update our courses with the required core competencies to fit this area. If so, he will reach out to the faculty with courses that meet American Institutions and diversity requirement at CSU East Bay to make these updates. He will keep us posted when there is more information, specifically regarding the potential that all courses that fit this area may need to be under their own Ethnic Studies prefix (potentially cross list courses). The deadline for Articulation Officers to submit for approval in this area will be February.


8. Report
   - **Vice President’s Report**  Kristina Whalen
     Kristina Whalen apologized that the committee did not get paid for their work over the summer on their September paycheck. It will be on the October paycheck. There was an unknown snag in the approval process.
   - **Chair’s Report**  Elizabeth Owens
     Elizabeth Owens stated that she is working on reviewing DE addendums.
   - **Articulation Officer’s Report**  Craig Kutil
     Craig Kutil stated we will be adding courses to IB & CLEP. He will send out the information to faculty for review. He will also be looking at Competency Based Education, which offers courses that could take 4 semesters to complete. This is tied to Credit for Prior Learning. Opposite idea of AB705.

9. Good of the Order: None
10. Adjournment at 4:44pm
11. Next Regular Meeting (October 19th, 2020)