



# CEMC Meeting MINUTES

September 14, 2018 | 10:30 a.m. | Room 1687

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

### CEMC Meeting

#### Members Present (voting):

Don Carlson (voting)  
 Ruth Hanna (voting)  
 Nan Ho (voting)  
 David Johnson, Co-Chair  
 Thomas Orf, Co-Chair  
 Tamica Ward (voting)

#### Members Present (non-voting):

Diane Brady  
 LaVaughn Hart  
 Andrea Migliaccio  
 Stuart McElderry  
 Carolyn Scott

#### Members Absent:

Rajeev Chopra (voting)  
 Elizabeth David  
 William Garcia  
 Amir Law  
 Rajinder Samra

#### Visitors

Chad McMullen

#### 1. Call to Order

Dr. Orf called the meeting to order at 10:32 a.m.

#### 2. Review and Approval of Agenda

Committee approved the agenda (Johnson/Hanna).

#### 3. Review and Approval of Minutes of May 11, 2018

Committee approved the minutes (Ho/Johnson).

#### 4. Fire Academy/CAH

Handouts were distributed.

Mr. McMullen, Public Safety Program Manager, gave a presentation/overview of the Fire Academy, emphasizing that it is a regional program. He requested an additional 3.75 CAH for the FST 50 course to be taught in the Mountain House area. Additionally the President of San Joaquin College had requested this opportunity for their students since they do not have a fire program. Courses taught in that area can be beneficial for our students as well as theirs.

The committee will address these additions with the others.

#### 5. Latest Number for the Year

Ms. Hart provided a report update.

The report reflects about half of the census. We are up 4.7% for the year.

#### Sum 2018 as of 9/9/2018

FTES	689.69
FTEF	42.20
WSCH/FTEF	502.09
FTES/FTEF	16.34
Fill rate	82.22%
# of Pri Sec	176
(Up 11.35%)	

#### Fall 2018 as of 9/9/2018

FTES	3,320.50
FTEF	209.29
WSCH/FTEF	491.02
FTES/FTEF	15.87

Fill rate	87.44%
# of Pri Sec	855
(Up 3.47%)	

#### 6. Report from DEMC

The new funding formula is the big issue. FTES reporting is going down to 60%.

There was talk of revamping the ESS committee to look at the 40%. But it was decided that they would remain as-is and concentrate on AB705 and strong workforce programs.

DEMC is discussing doing a rollback. Vice Chancellor Ron Gerhard will put together several different scenarios to review. The committee had a robust discussion about this issue. Dr. Orf stated that the committee does not have to make any decisions about this issue at this meeting since we will have another CEMC meeting before the next DEMC.

#### **Additions Discussion**

The report reflects our FTEF total was 464.9 for the year. We have spent 251.49 for fall and 207.04 FTEF is on the spring 2019 plan; 458.53 FTEF is the total spent, so **6.37 FTEF** is what we have not yet allocated.

Per Ms. Migliaccio, the deadline for the spring schedule is next week.

After more discussion, some courses were removed from the adds list. New additions to the list were ANTR 6, MATH Jam, FST 50 (Academy/Mountain House), and ASL 1A for a total of **5.83 FTEF**. (Fire Academy addition: .165 FTEF for the academy and .25 for the class)

The committee approved the new additions totaling 5.83 FTEF. (Carlson/Thompson).

Ms. Migliaccio stated that she needs to receive new sections information by noon, Thursday September 20.

7. New Funding Formula – Where do we go from here?  
(Not covered)

8. Marketing Update – Summer 18/Fall 18  
(None)

9. Good of the Order  
(None)

10. Adjournment: 12:09 p.m. (Hanna/Chopra)

Next meeting: September 28, 2018, 10:30 a.m. – 12:00 p.m.