



CEMC Meeting Minutes

Friday, October 14, 2022 | 10:30am | via Zoom

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair (voting)	Deans (voting)	Faculty (voting)
<input checked="" type="checkbox"/> Kristina Whalen, Co-chair <input checked="" type="checkbox"/> Thomas Orf, Co-chair	<input checked="" type="checkbox"/> Stuart McElderry <input type="checkbox"/> Nan Ho <input checked="" type="checkbox"/> Tamica Ward	<input checked="" type="checkbox"/> Jeremiah Bodnar <input checked="" type="checkbox"/> Rajeev Chopra <input checked="" type="checkbox"/> Sarah Thompson <i>Attendance (Quorum = 5 voting members)</i>
Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)
<input checked="" type="checkbox"/> Dyrell Foster, President <input checked="" type="checkbox"/> Anette Raichbart <input type="checkbox"/> Jeanne Wilson <input checked="" type="checkbox"/> Rajinder Samra	<input checked="" type="checkbox"/> Amy Mattern <input checked="" type="checkbox"/> Kevin Kramer <input checked="" type="checkbox"/> Joel Gagnon	<input checked="" type="checkbox"/> Carolyn Scott <input checked="" type="checkbox"/> Andrea Migliaccio
Academic Senate	Classified Senate (2)	Student Senate (2)
<input checked="" type="checkbox"/> Tracey Coleman <input type="checkbox"/>	<input checked="" type="checkbox"/> Aubrie Ross <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Guests		
Craig Kutil Heike Gecox		

Agenda Item	Information/Discussion	Action/Assigned To
1.	Call to Order Dr. Orf called the meeting to order at 10:31 a.m.	
2.	Review & Approval of Agenda Agenda approved by the committee.	Approved McElderry/Thompson
3.	Review & Approval of Minutes – September 23, 2022 Minutes approved by the committee.	Approved McElderry/Thompson
4.	Latest Numbers Dr. Orf reporting: No major changes. Our numbers are consistent so we will start running the numbers on a bi-weekly basis. Dr. Whalen: This group wanted to add 8-week sessions to the schedule but we didn't have much luck adding. We added one music class that's full with a waitlist. The second of fast track 8-week classes are very full. So this is a strategy we need to consider as we build out summer, fall and spring of next year. <u>Fall 22 as of 10/10/2022</u> FTES 2341 FTEF 188.68 WSCH/FTEF 383.71 FTES/FTEF 12.41 Fill rate 71.25% # of Pri Sec 759 -7.20%	None

<p>5.</p>	<p>Report from the DEMC & our Target Numbers</p> <p>Dr. Orf: We did get a target number but it has not yet been approved by the Chancellor. It was not a unanimous vote; VC Jonah Nicholas was the only one to vote against it; he didn't think cuts were deep enough. We wanted to get a more realistic target this year. We had to fight for our numbers. We refused to go under 400 FTEF.</p> <p>CLPCCD FTES and FTEF Target 2023-24 (not yet approved by the Chancellor) 13,800 FTES (compared to 16,082 FTES for 2022-23) LPC: 5,632 FTES (compared to 6542 for 2022-23; a -13.91% change) Allocated FTEF: 400.1; 39.67% (compared to 2022-23 at 41%)</p> <p>Some comments:</p> <ul style="list-style-type: none"> • The Sheriff's Academy generates a lot of FTES for Chabot and is expensive so they want to share the expense of supporting it. But if we are all paying for it then Chabot should not get all the FTES counted towards their numbers. Those should be counted as District FTES. Otherwise it's double dipping. • The way District wants the BAM to work is based on the SCFF model which is directly tied to FTES. If the Sheriff's Academy's FTES goes through the BAM, it allows Chabot to get significantly more of the money. • We need to address the vaccine mandate as soon as possible; Contra Costa is pushing to remove their mandate; there are structural things we need to push for so that our students will register. <p>Planning</p> <ul style="list-style-type: none"> • Explanation of spreadsheet containing allocations given for last years' discipline plans and preliminary allocations compiled by Drs. Whalen and Orf; deans should look at their allocations, speak with their coordinators and give feedback. • Often students shy away from taking classes with unit above the required number of units for that area. • Instead of saying this is what your cut is, say here's your productivity target instead. • Our endeavor to have more efficient enrollment management is not necessarily in step with our district goal of bringing students back to campus. We are trying to rebuild a physical on-campus presence that is going to affect our productivity. Make sure we are productive but that we are also building towards our future as an institution. • We are looking at allocations. Would it be beneficial to look at actuals? Yes, we should look at what we were allocated vs. what we used. • Students will take classes elsewhere if they don't know about course substitutes. • Are a large portion of students not coming because of vaccine mandate? Should we remove the mandate to see how much in-person enrollment grows? 	<p>None</p>
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	<p>Next steps: At end of October we have another scheduled CEMC meeting (October 28), but in lieu of that meeting we'd like to make space for two different things: If the chancellor rejects the allocation, then that meeting time will turn into a DEMC meeting to revisit the allocation. But if he accepts the allocation, in lieu of that meeting time Dr. Orf will set up meetings with each of the deans to problem solve any issues that might arise. We can share with the divisions our reworked discipline plans so they know what the allocations are built on. Drs. Whalen and Orf, and Ms. Gecox will work on what the new versions will look like including new data on the trimlines.</p> <p>Over the next two weeks the deans should be reviewing the discipline plans. Dr. Orf will schedule meetings with deans to review each area.</p> <p>We now need to schedule another CEMC meeting because of Veterans Day and Thanksgiving. We can take the first Friday since the DEMC meeting has changed. Next meeting rescheduled to November 4 at 9am.</p>	
7.	<p>Good of the Order None</p>	None

Meeting adjourned at 12:01pm

Next meeting: Friday, November 4