LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Chair (voting)	Deans (voting)	Faculty (voting)
☒ Heike Gecox, Co-chair ☒ Nan Ho, Co-chair	☒ Stuart McElderry ☒ Amy Mattern ☒ Tamica Ward	☒ Jeremiah Bodnar ☒ Rajeev Chopra ☒ Craig Kutil ☒ Rafael Valle *Attendance (Quorum = 5 voting members)*

Administrators (non-voting)	Administrators (non-voting)	Classified Professionals (non-voting)
☐ Dyrell Foster, President ☒ Anette Raichbart ☐ Jeanne Wilson ☒ Rajinder Samra	☒ Kevin Kramer ☒ Joel Gagnon ☒ Thomas Orf	☒ Carolyn Scott ☒ Andrea Migliaccio

Academic Senate	Classified Senate (2)	Student Senate (2)
☐ ☐	☒ Aubrie Ross ☐	☐ ☐

Guests		

Agenda Item	Information/Discussion	Action/Assigned To
1.	**Call to Order** Ms. Gecox called the meeting to order at 10:32a.m.	
2.	**Welcome and Introductions**	
3.	**Review & Approval of Agenda** Agenda approved by the committee. Adding Amy Mattern as voting administrator, and Craig Kutil as a temporary replacement voting faculty for Sarah Thompson as she is on sabbatical.	Approved Valle/Chopra
4.	**Review & Approval of Minutes – May 12, 2023** Minutes approved by the committee with three abstentions.	Approved Kutil/McElderry
5.	**Updates on Enrollments and Summer Actions** VP Ho reporting: We are up by 10.66% in enrollments from summer 2022 and have an incredibly high productivity rate of 486.38. Fall is looking incredible as well. Our fill rate is up 15% from last year. DEMC gave us a target last year of 435 for our productivity and we are above that at 485.22. (Mr. Samra added that the last time we experienced a fill rate in the 90 percentile was in fall 2020). Summer Actions: At our last meeting in spring we were already seeing a pattern of strong enrollments. District approved an addition of almost 5 FTEF to start adding sections. There was a few cancellations and a lot of additions. We ended up with a net gain of 19 sections added and 7 sections with increased cap sizes. We added around 5.345 FTEF for the summer and fall.	

		Summer 23 as of 08/22/2023 FTES 702.59 FTEF 44.56 WSCH/FTEF 486.38 FTES/FTEF 15.77 Fill rate 82.02% # of Pri Sec 185 10.66%	Fall 23 as of 08/22/2023 FTES 2773.18 FTEF 178.43 WSCH/FTEF 485.22 FTES/FTEF 15.54 Fill rate 90.52% # of Pri Sec 714 14.77%	
6.	**Modalities** VP Ho reporting: We use different tools and platforms to track enrollment and scheduling (i.e. Excel, Argos). Based on these, we are at about 64% in courses having some face-to-face component, and 36% fully online. For those fully online, about 32% are asynchronous. Of the face-to-face, about 31% are day sections, 8% are night sections, then we have hybrid and HyFlex. The District has hired a person who will work with functional users of different platforms. His name is David Reed and he works under VC Theresa Rowland. The internal coding at the two colleges is very different so it's tricky to get the exact number. Our plan is to work with David in order to get useful data for everyone.			
7.	**DEMC Updates and SCFF** Ms. Gecox shared the SCFF handout from Convocation for discussion. This model will put a burden on some of our areas. We need to start thinking about what thus model will do for our enrollment management. We need more discussion. We have to look more critically at our programs to capture more of the success funding. There was some specific discussion about our ADTs.			
8.	**Counseling Dashboard** Dean Gagnon shared and discussed a PowerPoint presentation he prepared with Deans Ashraf & Molina from Chabot. The purpose of the dashboard is to "better understand counseling demand/capacity, and to inform scheduling, resource requests, marketing and outreach decisions." This is the initial attempt to gather this information. Other updates will be made in the future.			

	Some comments: • This data could be really telling • This is really comprehensive • The contract language that Student Services reports to the CEMC/DEMC is not new; it just hadn't been done • "great work on the Dashboard. I think, going forward a similar dashboard for admissions and financial aid would make a lot of sense." • Data like this allows us to look at our performance	
9.	**Good of the Order** We'll bring the ADT discussion back for next meeting.	

Meeting adjourned at 12:00pm

Next meeting: September 8, 2023