

**LAS POSITAS COLLEGE**  
**College Enrollment Management Committee**  
**Minutes**  
**February 28, 2014**

Attending: Dr. Everett (voting); Ms. Debbie Fields replacing Dr. Ankoviak (voting); Ms. Hart (chair, voting); Ms. Migliaccio; Dean Miller (voting); Dr. Orf (voting); Ms. Scott.

Absent: Mr. Craighead; Dean Garoupa (voting); Dean Morrissey; Dr. Noble (voting); V.P. Rodriguez (voting); Dean Rodriguez; Dr. Barry Russell; Mr. Samra; Dr. Weaver (voting)

**1. Call to order:** 10:40 a.m. by Chair, Ms. LaVaughn Hart; Room 2450

**2. Approval of minutes**

MSC: L. Everett/T. Orf to approve minutes of December 13, 2013 meeting - (unanimous)

**3. FTEF Update**

As of February 27, 2014

	<u>LPC</u>	<u>Chabot</u>
FTEF	180.54	270.73
WSCH/FTEF	515	491
FTES	3005	4343.05
Fill	87%	83.87%

Year totals:	<u>LPC</u>	<u>Chabot</u>
FTEF	385.30	579.57
WSCH/FTEF	532.47	504.44
FTES	6624.19	9541.14
AJ Academy FTES	115	

FTES Goal	6721.51	9640.49
Needed for Sp14	17.68	99.36

**4. Additional 2014 - 15 FTEF Review**

Decided to first enter classes to the 1.83 level because we know we have this; then move to the 5.73, then to the 7.63 if funding received. We should get the 1.83 done as soon as possible for Summer and Fall semesters. Ms. Migliaccio is asked to run a room report to

see availability so that once approved we can get the classes scheduled right away. So she will send out a draft of available rooms for Summer and Fall by next week.

Dean Garoupa submitted his info for the ALSS additions of 1.83 - 7.63 to Ms. Hart prior to the meeting. Dean Everett presented a spreadsheet for discussion of additions of 1.83 - 7.63 for STEMPS. And Dean Miller also presented her additions of 1.83 - 7.63 for BSBA. Ms. Hart will meet with Dean Morrissey today to get this information from Student Services.

Ms. Migliaccio will add the 1.83 additions first before completing the room availability report.

MSC: L. Everett/T. Orf to approve the 1.83 addition to the schedule for all divisions -  
(unanimous)

MSC: T. Orf/D. Fields to conditionally approve the 1% addition for all divisions (to 5.73)  
based on DEMC - (unanimous)

## **5. Good of the Order**

Thanks to LaVaughn Hart for bringing treats.

## **6. Adjournment: 11:38 a.m.**